

**PALM SPRINGS CEMETERY DISTRICT**  
**AGENDA**  
**VIDEO CONFERENCE**  
**REGULAR MEETING**  
**OF THE**  
**BOARD OF TRUSTEES**  
**Thursday, March 10, 2022 at 2:00 P.M.**  
31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**IMPORTANT NOTICE**

**NEW LAW**

**Pursuant to Assembly Bill No. 361**  
**Effective September 16, 2021**

**The Public May Observe the Meeting and Offer Public Comment Remotely**

**If you would like to participate in this teleconferenced Board Meeting, please follow these instructions:**  
**YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT: <https://us02web.zoom.us/j/2464673948>; or**  
**CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of January 13, 2022 Meeting Minutes

**5. CONSENT CALENDAR - continued**

- b. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361

**6. ADMINISTRATIVE CALENDAR**

- a. PSCD Board Resignation - Trustee Radigan-Brophy
- b. Discussion and Approval for Election of Board Secretary
- c. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- d. Review for Discussion and Possible Approval – Return to in Person Board Meetings
- e. Review and Sign Form 700 – Statement of Economic Interests
- f. Discussion for Possible Cell Tower Location at Desert Memorial Park – Proposal Costal Business Group
- g. Special Districts Association of Riverside County (SDARC) Luncheon March 30, 2022 in Beaumont, CA
- h. California Special Districts (CSDA) Legislatives Days May 17-18, 2022 in Sacramento. CA
- i. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update

**7. LEGISLATIVE CALENDAR**

**8. TRUSTEE AND ATTORNEY SIGNATURES**

**9. BOARD DEVELOPMENT**

- a. SDLA Governance Foundation Workshop – Review and Discussion

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEES**

**12. REPORTS**

- a. Trustees
- b. District Manager
  - 1. Strategic Barometer

**13. FUTURE AGENDA ITEMS**

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None**
15. **CLOSED SESSION ANNOUNCEMENT**
16. **OPEN SESSION**
17. **ADJOURNMENT**

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,  
MONDAY, March 7, 2022**

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Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
VIDEO TELECONFERENCE REGULAR  
BOARD OF TRUSTEE MEETING**

**DATE:** February 10, 2022

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

**1. CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

**2. ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Tim M. Radigan-Brophy, Secretary  
Lynn T. Mallotto, Treasurer  
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

**3. PUBLIC COMMENTS** Brad Anderson stated he submitted a letter to District Manger Jurasky regarding agenda items 5d and 6c via email for public record, and to be made available to the general public for this Board meeting.

He further stated he is opposed to the Board continuing with video teleconference meetings. Also, he feels there is a conflict of interest with the District's attorney representing both the District and the City of Rancho Mirage.

**4. CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; vote 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan Brophy.

Trustee Pye requested that item 5b Approval of January financials be pulled for discussion.

**5. CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto approve the Consent Calendar with item 5b January financials omitted. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

Trustee Pye requested an explanation of check #32913 in the amount of \$640.00 to Palm Springs Welding. District Manager Jurasky stated this was repairs to one of the steel grave liners used the shore up the walls of a grave to prevent cave ins. She said that over time due to rust and wear the corners seams of the liners sometimes need to be repaired by welding them back together.

Trustee Pye thanked the entire Board for registering to complete the Governance Foundation training, which is required for the District to maintain its District of Distinction recognition.

Trustee Pye called for a motion for approval of the January financials. Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the January financials as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan Brophy.

**6. ADMINISTRATIVE CALENDAR a. Workers' Compensation Premium Increase** District Manager Jurasky reported due to the workers' compensation claim filed by J. Reyna the District's Experience Modification Factor (EMOD) increased from 85% to 225%, which increases the premium from \$4,676.73 to an estimated \$11,627.00 for 2022-2023. Following a discussion this information was received and filed.

**b. Discussion and Possible Approval to Reinstate Pet Memorial Park Cemetery Board Meetings** Following a discussion Trustee Kleindienst as chairperson of the pet cemetery stated the 501(c)(3) status is now official, and he recommends the Board convene to get reacquainted with the project. He said there is also a new board member which needs to be on the agenda so official action can be taken for on boarding. District Manager Jurasky will handle the scheduling of the meeting.

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting due to a possible conflict of interest.

**c. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update** District Manager Jurasky reported she received an email from Mr. Gonzalez which stated he is working with the city of Rancho Mirage, and is in the process of remedying the violations.

Trustee Kleindienst returned to the meeting.

**7. LEGISLATIVE** – None

**8. TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

**9. BOARD DEVELOPMENT a. Legislative Advocacy, Media Outreach and Public Engagement** District Manager Jurasky stated this information is important because it outlines ways Trustees can become actively involved and contribute to the success of the District.

**10. PUBLIC HEARING CALENDAR** – None

**11. COMMITTEE REPORTS** – None

**12. REPORTS a. Trustee Report** Trustee Kleindienst reported he sat in on a meeting of the American Legion Post 519, and a joint venture for 2022 Wreaths Across American event was discussed. He stated he will bring this item back to the Board if and when anything is confirmed.

Trustee Pye requested Trustee Kleindienst spearhead the evaluation of District Manager Jurasky. Trustee Kleindienst agreed to do so, and Trustee Pye asked that it be completed in May 2022.

**b. District Manager**

**1. Strategic Barometer** - District Manager reported there were no changes since December 2021.

**2. Staff COVID-19 Test Results** - District Manager reported all staff members test results came back negative.

- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
  - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
  - c. Marketing/Advertising** No action taken
  - d. Lease Agreement Property Taxes January 2022** No action taken
  - e. Discussion for Possible Cell Tower Location at Desert Memorial Park** No action taken
- 14. CLOSED SESSION - READING OF THE SAFE HARBOR** – None
- 15. CLOSED SESSION ANNOUNCEMENT**
- 16. OPEN SESSION**
- 17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:31 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, March 10, 2022.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tim Radigan-Brophy, Secretary

**RESOLUTION NO. 8-2021**

**A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF BOARD OF TRUSTEES**

**WHEREAS**, the Palm Springs Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

**WHEREAS**, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of District, govern the District, and establish policies for the operation of the District; and

**WHEREAS**, as amended by AB 361, the Brown Act, as set forth in Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625 and that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020 (the "State of Emergency"), in accordance with Section 8825 of the California Emergency Act, and the state of emergency remains active; and

**WHEREAS**, as a result of the COVID-19 pandemic, the California Department of Health continues to recommend measures to promote social distancing.

**NOW, THEREFORE, THE BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1. RECITALS**

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. FINDINGS**

That the Board of Trustees finds that it has reconsidered the circumstances of the previously declared and existing State of Emergency arising from the COVID-19 Pandemic and that the State of Emergency continues to directly impact the ability of the Board of Trustees to meet safely in person.

**SECTION 3. CONTINUED AB 361 REMOTE MEETINGS**

That the Board of Trustees may continue to conduct public meetings in accordance with Government Code Section 54953(e).

**SECTION 4. SEVERABILITY**

That if any provision, section, paragraph, sentence or word of Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words as hereby adopted shall remain in full force and effect.

**SECTION 5. CERTIFICATION**

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]



call vote: **APPROVED AND ADOPTED this 10th day of March 2022**, by the following roll

AYES:

NOES:

ABSENT:

ABSTAIN:

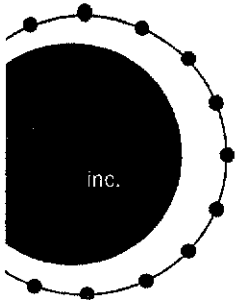
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Jan Pye, Board Chairperson

**ATTEST:**

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Tim Radigan-Brophy, Secretary



**CBG**

February 17, 2022

Palm Springs Cemetery District  
31705 Da Vall Dr.  
Cathedral City, CA 92234

Re: Letter of Interest on behalf of Eco-Site  
Property Address: 31705 Da Vall Dr, Cathedral City, CA 92234  
Vertical Bridge Site Number: CA-5330

To Whom It May Concern:

As an authorized representative of Vertical Bridge, we have recently received a request from Vertical Bridge to work with them in acquiring space on the above referenced property to locate a telecommunications facility for establishing cellular service in the area to better serve the community and emergency services. During our initial search of the area, several properties have been identified as potential candidates for a wireless facility for Vertical Bridge. Your property has been identified as one of those potential candidates and it appears that there would be sufficient space to allow for this installation. The following outline represents the approximate equipment specifications and significant business points proposed for a lease agreement with Vertical Bridge:

1. **Premises:** An area of approximately 1200 square feet of ground space together with a non-exclusive easement for reasonable and unrestricted access, twenty-four (24) hours per day, seven (7) days per week. Space to include antenna equipment, cable wiring, electrical service, telephone service, and back-up power source.
2. **Generator:** Back-up power source will include the installation of a generator. Aside from routine maintenance, the generator will only be used when commercial power is unavailable. The fuel source will vary depending on site specifics.
3. **Use:** Construction, maintenance, and operation of a wireless telecommunications facility (including supporting structures) for the transmission and reception of radio communications signals.
4. **Initial Term:** Five (5) years.
5. **Renewals:** Five (5) renewals of five (5) years each.
6. **Rent:** \$18,000.00 per year paid in twelve (12) equal monthly payments of \$1,500.00.
7. **Utilities:** Utilities paid by Vertical Bridge.

Please note, this Letter of Interest does not address all the essential terms of the contemplated Lease Agreement and such essential terms will be subject to further negotiation. Until a formal agreement addressing all the terms of the Lease at the above-referenced property has been developed and fully executed by all parties, neither party will have any legal obligation or liability to the other with respect to the matters set forth above.

After your review of the enclosed documents, please do not hesitate to call me with any questions you may have. I will be glad to meet with you at your convenience to further explain and provide you with a better understanding of Vertical Bridge and the proposed installation. I can be reached at (949) 336-1550 or via email at [fortega@coastalbusinessgroup.net](mailto:fortega@coastalbusinessgroup.net)

Regards,

**COASTAL BUSINESS GROUP**



Frank Ortega

Enclosures

*To demonstrate your return interest to our Client, please sign and date below. Recall that your signature does not obligate you or your group to anything other than a return interest to the above proposal.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email



## Meet the DA

Keynote Speaker

### Michael A. Hestrin

Riverside County District Attorney

Michael A. Hestrin was elected as Riverside County District Attorney in June 2014 and was sworn in to serve as the District Attorney on Jan. 5, 2015



**Beaumont-Cherry Valley Recreation and Park District**



**March 30,  
12-1:30PM**



**RSVP to:**

[SpecialDistrictsARC@gmail.com](mailto:SpecialDistrictsARC@gmail.com)

**390 West Oak Valley Pkwy, Beaumont, CA 92223**

Luncheon sponsored by **sitelogiq**



# Special Districts Association of Riverside County

**Representing:**

**Air Quality Districts**

**Joint Powers Authorities**

**Recreation & Park Districts**

**Cemetery Districts**

**Library Districts**

**Resource Conservation Districts**

**Fire Protection Districts**

**Mosquito & Vector Control Districts**

**Sanitary Districts**

**Healthcare Districts**

**Pest Control Districts**

**Water Districts**

*The Special Districts Association of Riverside County is a local affiliate chapter of the California Special Districts Association (CSDA) established to focus on local needs of Special*

**Kathleen Jurasky**

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**From:** Special Districts Association of Riverside County: <specialdistrictsarc@gmail.com>  
**Sent:** Tuesday, March 1, 2022 9:01 AM  
**To:** Kathleen Jurasky  
**Subject:** SDARC Presents - Meet the RivCo District Attorney

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**Attention Special Districts of Riverside County:**

**Please join us for the first Special Districts Association of Riverside County (SDARC) in-person event of 2022, with keynote remarks from Riverside County's District Attorney, Michael A. Hestrin!**

**RSVP by Monday, March 21, 2022, to Reserve Your Seat**





California Special Districts Association  
 1112 I Street, Suite 200  
 Sacramento, CA 95814

*A proud California Special Districts Alliance partner.*

PRSR STD  
 U.S. Postage  
**PAID**  
 Permit No. 316  
 Sacramento, CA

**Agenda At A Glance** *Agenda subject to change*

**ADVOCACY FOCUS – MAY 17, 2022 – 9:30 a.m. - 6:30 p.m.**  
 (free time from 3:30 – 5:00 p.m.)  
 Explore how decisions are really made in the Capitol and help shape the outcome of special districts' priorities. Highlights include:

- State and federal legislative briefings from CSDA and NSDC lobbyists
- Lunch meeting with Legislators and State Capitol staff invited
- Private legislative reception

**POLICY FOCUS – MAY 18, 2022 – 8:00 - 11:00 a.m.**  
 Enjoy a breakfast keynote speaker and then select one of three in-depth breakout sessions. Learn from leading experts tackling the biggest challenges facing special districts and interact with state decision-makers molding the policy surrounding those issues:

- Climate adaptation and resilience: innovative pilot projects and practical insights from special districts leading the way
- Putting infrastructure funding to work: Little Hoover Commission's recommendations for improving state permitting for local projects
- Safeguarding our communities' assets from cyber threats: deploying critical cybersecurity resources, tools, and trainings

**HOTEL INFORMATION**

**Sheraton Grand Sacramento Hotel**  
 1230 J Street  
 Sacramento,  
 CA 95814

CSDA room rate starts at \$205 plus tax.

Room reservation cut-off is April 25, 2022.

Link for reservations will be emailed following registration



@CSDAdistricts



FACEBOOK.COM/CSDADISTRICTS



**California Special Districts Association**  
*Districts Stronger Together*

**SPECIAL DISTRICTS LEGISLATIVE DAYS**

**2022 Special Districts Legislative Days: Advocacy Day and Policy Day**

Gain the edge on policy changes impacting your agency and exchange ideas with California's top decision-makers at the 2022 Special Districts Legislative Days, an interactive and informative two-day legislative conference in our State's Capitol.

**EARLY BIRD DISCOUNT!** Register at [legislativedays.csdanet.net](http://legislativedays.csdanet.net).

#DistrictsAdvocate

**May 17-18, 2022**  
 SHERATON GRAND SACRAMENTO HOTEL  
 1230 J Street • Sacramento, CA 95814



# SPECIAL DISTRICTS LEGISLATIVE DAYS

Advocacy Day and Policy Day

**EARLY BIRD DISCOUNT!**  
Register at [legislativedays.csda.net](http://legislativedays.csda.net).

### EARLY BIRD PRICING – REGISTER ON OR BEFORE APRIL 15, 2022

- CSDA Member - \$275 Early Registration / \$350 Regular Registration
- Non-member - \$410 Early Registration / \$525 Regular Registration

### Three Ways to Register

- *Online:* Visit [legislativedays.csda.net](http://legislativedays.csda.net)
- *Fax number:* 916.520.2465. All faxed forms must include credit card payment.
- *Mail:* CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

### Who qualifies for "member" rates?

All California Special Districts Association and Special District Risk Management Authority members.

Not sure if you are a member? Simply contact member services at [membership@csda.net](mailto:membership@csda.net) or call toll-free at 877-924-2732.

It's not too late to become a CSDA member.

**Registration includes the evening reception, legislative visits arranged by CSDA, written materials, and meals as indicated in the agenda. Payment must accompany registration in order to process.**

CSDA Member: \$275/EARLY BIRD

Non-member: \$410/EARLY BIRD

CSDA Member: \$350/AFTER APRIL 15

Non-member: \$525/AFTER APRIL 15 Total \$:

Name/Title:

District:

Address:

City:

State:

Zip:

Phone:

Fax:

Email:

Emergency Contact Name/Phone Number:

### PAYMENT

Check  Visa  MasterCard  Discover  American Express

Acct. name:

Acct. Number:

Expiration date:

CVC:

Authorized Signature:

### SPECIAL NEEDS

Vegetarian  Other:

**CANCELLATION POLICY:** Cancellations must be made in writing and received via fax, mail, or email no later than April 15, 2022, at 5:00 p.m. All cancellations made within the specified time will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after April 15, 2022. Substitutions are acceptable and must be done in writing no later than May 6, 2022, at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.

**ANTI-DISCRIMINATION POLICY:** Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at [www.csda.net/about-csda/who-we-are](http://www.csda.net/about-csda/who-we-are).