

**PALM SPRINGS CEMETERY DISTRICT
AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, September 12, 2024 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

The Public May Also Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:

<https://us02web.zoom.us/j/2464673948>; or

CALL IN: 669-900-6833 MEETING ID: 246 467 3948

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by giving his or her name and city of residence for the record.

Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during the Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of July 11, 2024, Regular Meeting Minutes – No August Meeting

5. CONSENT CALENDAR – continued

- b. Approval of July & August Expenditures
 - General Fund \$ 277,684.29
 - July Reimburse Voucher 1820 \$ 98,669.29
 - July Reimburse Voucher 1821 \$ 75,604.64
 - Aug Reimburse Voucher 1822 \$ 70,035.76
 - Aug Reimburse Voucher 1823 \$ 33,374.60

 - Accumulative Capital Outlay \$ 23,834.82
 - May Reimburse Voucher 1814 \$ 23,834.82
(John Deere Gator received in August)

 - Pet Memorial Park Cemetery \$.00
 - Total July 31, 2024 & August 31, 2024 Expenditures Checks & Visa/Debit Card
25030-25090 & Direct Deposits (Payroll) \$ 301,519.11
- c. Financial Reports as of August 31, 2024 (F-1 thru F-5A)
- d. Ordinance 01-2024, Increasing Trustees Compensation for Board Meeting Attendance

6. ADMINISTRATIVE CALENDAR

- a. Review for Discussion and Approval Date and Time for Final Strategic Planning Meeting with Jim McComb, Wild Card Strategy
- b. KMI Columbarium - Niche and Ossuary Installation at Desert Memoria Park - Update
- c. Review for Discussion and Possible Approval to Arrange a Meeting with the Cathedral City Mayor and Council Regarding the Da Vall Drive Wall Extension - Update
- d. Request to be Allowed to Use a Water Hose at Desert Memorial Park to Water Husband's Gravesite - F. Hills, Wife of Decedent with a Severe Asthma Condition

7. LEGISLATIVE CALENDAR

- a. Resolution 6-2024, Adopting a Schedule for Regular Meetings of the Board of Trustees

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. California Association of Public Cemeteries (CAPC) Education Seminar & Area Meeting
October 11-12,2024 in San Luis Obispo, CA
 - 2. October Board Meeting Scheduled for 2:00 PM, Wednesday, October 16, 2024
 - 3. Oral Interview Panel for Police Sergeant – Cathedral City Police Department, 8:30am-3:00pm,
Thursday, September 19, 2024

13. FUTURE AGENDA ITEMS

- a. Discussion in 2025/2026 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing
- e. Discussion for Possible Trustee Meeting Attendance Compensation Increase in May 2025

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer – Update
- b. East 40 Acres Lease Agreement – Update

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, September 9, 2024**

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES**

REGULAR BOARD OF TRUSTEE MEETING

DATE: July 11, 2024

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:01 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
Michael V. Smith, Vice Chairperson
LaFaye M. Platter, Secretary
Lynn T. Mallotto, Treasurer
Tim Radigan-Brophy

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Attorney

3. **PUBLIC COMMENTS** Brad Anderson, Rancho Mirage submitted a written statement to the Board for public record.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Platter to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the combined investment accounts as of June 30, 2024, was \$11,303,556.00. He stated approximately \$5,379,000.00 of investments are maturing in 2024.

Mr. Wilson said as the holdings come due, they will be reinvested at higher rates for as long as the Investment Policy allows. He further stated that having a large percentage of the portfolio maturing this year means the overall rate of return of the portfolio will increase significantly.

Following a discussion the report from Mr. Wilson was received and filed.

b. **Board of Trustees General Provisions and Government & Trustee Duties and Responsibilities** District Manager Jurasky reviewed the change from \$179.59 to \$265.35 per meeting for the Trustee stipend as note in the revised Board of Trustees General Provisions and Government. This increase will become effective November 1, 2024. The Trustees made no changes to the Trustee Duties and Responsibilities. Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the change to the Board of Trustees General Provisions and Government. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

c. **Review for Discussion and Possible Approval to Arrange a Meeting with the Cathedral City Mayor and Council Regarding the Da Vall Drive Wall Extension** Following a discussion, Motion was made by Trustee Pye, seconded by Trustee Mallotto to approve Trustees Radigan-Brophy and Smith as the sub-committee to meet with the Cathedral City Mark Carnevale, Mayor, Nancey Ross, Mayor Pro-Tem, Charlie McClendon, City Manager and David Faessel, City Engineer to discuss the Da Vall Drive Wall Extension. District Manager Jurasky and attorney Quintanilla were directed to attend the meeting as well. Motion carried, roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. ADMINISTRATIVE CALENDAR - Continued

d. California Association of Public Cemeteries (CAPC) Education Seminar and Area Meeting October 11-12, 2024, in San Luis Obispo, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Platter to approve Trustees and District Manager Jurasky attending the CAPC Education Seminar and Area Meeting. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

e. Discussion and Possible Approval to Change the Date of the October 10, 2024, Board Meeting Due to Conflict with CAPC Education Seminar and Area Meeting Following a discussion motion was made by Trustee Pye, seconded by Trustee Mallotto to approve scheduling the October board meeting for 2:00 P.M., Wednesday, October 16, 2024. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

7. LEGISLATIVE a. Resolution 05-2024, Adopting Written Policy and Finding Substantial Evidence to Support the Need to Compensate Trustees for Up to Six Meetings Per Calendar Month Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Smith to approve Resolution 05-2024. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

b. Ordinance 01-2024, Increasing Trustees Compensation for Board Meeting Attendance Following a discussion motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Ordinance 1-2024 increasing Trustees board meeting attendance compensation from \$179.59 to \$265.35 per meeting. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

8. TRUSTEE AND ATTORNEY SIGNATURES All documents were signed as needed by the Trustees; no attorney signature needed.

9. BOARD DEVELOPMENT a. Some Direction on News Releases Following a discussion Board Chairperson Pye appointed Trustee Mallotto as the media liaison for the District with assistance from District Manager Jurasky. The Trustees approved the appointment and agreed to having District Manager assist.

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report Trustee Radigan-Brophy reported he would be on vacation during the September 12, 2024, board meeting. The Trustees approved excusing Trustee Radigan-Brophy's absence.

b. District Manager District Manager Jurasky stated that there wasn't anything important for August and suggested no meeting as in prior years. Following a discussion the Trustees agreed to go dark in August. Attorney Quintanilla was requested to prepare a policy to state no August board meetings. This policy is to be placed on the September agenda for Trustee review and approval.

13. FUTURE AGENDA ITEMS a. Discussion in 2025/2026 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

e. Trustee Meeting Attendance Compensation No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:18 P.M.

- a. **Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update**
- b. **East 40 Acres Lease Agreement – Update**

Returned to Open Session at 3:32 P.M.

15. CLOSED SESSION ANNOUNCEMENT – Attorney Quintanilla announced no reportable action.

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:32 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, September 12, 2024.

DATE: _____

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2024 to Jul 31, 2024

Date	Check #	Line Description		
7/1/24	25030	INV 257045 - LANDSCAPE MAINTENANCE FOR JUN 2024 NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
7/1/24	25031	INV 75451 - PROPERTY/LIABILITY INSURANCE FOR 2024-25 INV 75919 - WORKERS' COMPENSATION INSURANCE FOR 2024-25 SPECIAL DISTRICT RISK MANAGEMENT AUTH	37,624.97 27,669.72	65,294.69
7/2/24	25032	INV 6021 - FERTIGATION FOR JUNE 2024 ECOFERT, INC	1,350.00	1,350.00
7/2/24	25033	INV 112461 - DUES FOR 8/1/2024 - 7/31/2024 RANCHO MIRAGE CHAMBER OF COMMERCE	225.00	225.00
7/2/24	25034	DISTRICT MANAGER CELL PHONE FOR 6/20/24 - 07/19/2024 AT & T MOBILITY	205.03	205.03
7/2/24	25035	INV AC0000002103 - LAFCO FY25 FEES LAFCO FY25 ADMIN FEES COUNTY OF RIVERSIDE TREASURER	421.18 176.21	597.39
7/2/24	25036	INV 70643 - PSCEMETERY.COM (06/29/2024 - 09/28/2024) VENER NET INC	134.85	134.85
7/2/24	25037	023-629271 SALES TAX FOR PERIOD 4/1/2024 - 6/30/2024 CALIFORNIA DEPT OF TAX & FEE ADMIN	1,431.00	1,431.00
7/10/24	25038	INV 14F0032777377 - BOTTLED WATER & OTHER SUPPLIES FOR JUN 2 READY REFRESH	189.16	189.16
7/10/24	25039	INV 2407133 - SECURITY PATROL FOR JUL 2024 MAXWELL SECURITY SERVICES, INC	825.00	825.00
7/10/24	25040	INV 9002436560 - (1) #1 LINER; (3) #5 VAULTS; (6) #5 LINERS MATTHEWS INTERNATIONAL CORP	2,960.00	2,960.00
7/11/24	25041	INV 07102401 - STRATEGIC PLANNING FACILITATION BILLING #2 INCLUDES STRATEGIC PLANNING SESSION #2 ON 6/17/24 SALJIM ENTERPRISES	3,000.00	3,000.00
7/18/24	25042	INV 121809 - (316) GALLONS OF GASOLINE; (300) GALLONS OF DIESEL BECK OIL INC	2,632.94	2,632.94
7/18/24	25043	INV 73514 - (12) GRAY METAL VASES ASCO PACIFIC, INC.	500.03	500.03
7/25/24	25044	PURCHASE ORDER # 1756917 JOHN DEERE HPX815E (GATOR) SERIAL # 1M0815EAHRM071178 R.D.O. EQUIPMENT CO	23,834.82	23,834.82
7/25/24	25045	GROUND SUPERVISOR CELL PHONE FOR 07/20/24 - 8/19/24 T-MOBILE	118.38	118.38
7/25/24	25046	IN943163 - KYOCERA COPIER FOR 7/16/24 TO 8/15/24 AIS	256.97	256.97
7/25/24	25047	INV 5331142 - COURIER SERVICE ON 7/10/24 GLS US	27.82	27.82
7/25/24	25048	INTERMENT RIGHT REPURCHASE FOR SECTION B-32 #94 RECEIPT 29856 ENDOWMENT CARE IS NON-REFUNDABLE KATHERINE AGUILAR PEREZ	1,100.00	1,100.00

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2024 to Jul 31, 2024

Date	Check #	Line Description		
7/25/24	25049	AUG 2024 PSCD EMPLOYEE DENTAL INSURANCE EXPENSE STANDARD INSURANCE COMPANY RB	537.24	537.24
7/26/24	25050	DISTRICT MANAGER CELL PHONE FOR 7/20/24 - 8/19/24 AT & T MOBILITY	205.21	205.21
7/26/24	25051	AUG 2024 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	67.19	67.19
7/31/24	25052	AUG 2024 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	58.80	58.80
7/31/24	25053	INV 9002506213 - (3) #5 VAULTS; (8) #5 LINERS MATTHEWS INTERNATIONAL CORP	3,215.00	3,215.00
7/31/24	25054	JUL 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - K JURASKY JUL 2024 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	757.83 2,576.94	3,334.77
7/31/24	25055	JUL 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - E ARCHILA FRANKLIN - TEMPLETON	352.80	352.80
7/31/24	25056	JUL 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - G HERRERA FRANKLIN - TEMPLETON	257.60	257.60
7/31/24	25057	JUL 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S LOZANO FRANKLIN - TEMPLETON	297.58	297.58
7/31/24	25058	JUL 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S VICKREY FRANKLIN - TEMPLETON	164.64	164.64
7/12/24	ALBERTSO	ALBERTSONS - FLOWERS & CARD FOR JAN PYE'S 20TH ANNIVERSA KJ COMPANY DEBIT CARD	81.81	81.81
7/8/24	APPLE	ICLOUD+ WITH 200 GB OF STORAGE KJ COMPANY DEBIT CARD	2.99	2.99
7/18/24	BURRTEC	BURRTEC - TRASH SERVICE FOR JUL 2024 BURRTEC WASTE & RECYCLING SVCS	638.58	638.58
7/8/24	CALPERS	JUL 2024 PSCD EMPLOYEE HEALTH INSURANCE EXPENSE JUL 2024 PSCD RETIREE HEALTH INSURANCE EXPENSE CALPERS	6,875.02 449.58	7,324.60
7/10/24	COLOINIA	COLONIAL LIFE - JUN 2024 EXTRA HEALTH INSURANCE FOR K JURA COLONIAL LIFE	203.78	203.78
7/23/24	CSDA	CSDA ANNUAL CONFERENCE 9/9/24 - 9/12/24 FOR TRUSTEES CSDA ANNUAL CONFERENCE 9/9/24 - 9/12/24 FOR K JURASKY KJ COMPANY DEBIT CARD	3,875.00 775.00	4,650.00
7/18/24	CVWD	CVWD 559833-884768 ADMIN BUILDING FOR JUL 2024 CVWD 180819-512108 BUSINESS FOR JUL 2024 CVWD 559831-884770 FIRE PROTECTION COACHELLA VALLEY WATER DISTRICT	34.24 25.41 86.99	146.64
7/18/24	CVWD	CVWD - 332245-850914 WELL REPLENISHMENT FOR JUN 2024 COACHELLA VALLEY WATER DISTRICT	3,968.88	3,968.88
7/24/24	DESERT H	DESERT HOSE - 310J BACKHOE REPAIR EA COMPANY DEBIT CARD	112.28	112.28

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2024 to Jul 31, 2024

Date	Check #	Line Description		
7/11/24	DESERT PR	DESERT PROMOTIONAL - CRYSTAL AWARD FOR JAN PYE'S ANNIVE KJ COMPANY DEBIT CARD	190.31	190.31
7/11/24	DWA	WMC USAGE FOR JUL 2024 DESERT WATER	792.25	792.25
7/2/24	EARTHLIN	INV0000001798393 - OFFICE WIFI FOR JUL 2024 ONE RING NETWORKS	200.00	200.00
7/12/24	EDD_TAX	SIT P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 SDI P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 EMPLOYMENT DEVELOPMENT DEPT	308.04 162.04	470.08
7/26/24	EDD_TAX	SIT P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 SDI P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 EMPLOYMENT DEVELOPMENT DEPT	353.89 173.55	527.44
7/12/24	EDD_TAXa	SUI P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 CA EDU & TRAINING P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 EMPLOYMENT DEVELOPMENT DEPT	52.08 1.68	53.76
7/26/24	EDD_TAXa	SUI P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 CA EDU & TRAINING P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 EMPLOYMENT DEVELOPMENT DEPT	74.35 2.40	76.75
7/29/24	EDISON	8000493032 - ADMIN BUILDING FOR 06/11/24 TO 07/11/24 8001545238 - DAVALL GATE FOR 06/12/24 TO 07/14/24 8002601833 - WELL #4 FOR 06/10/24 TO 07/10/24 8003526191 - WELL #2 FOR 06/12/24 TO 07/14/24 8004476833 - WMC FOR 06/12/24 TO 07/14/24 8004476833 - WMC DCE FOR 06/12/24 TO 07/14/24 SO CAL EDISON	2,288.54 29.32 5,756.75 420.70 16.62 0.80	8,512.73
7/12/24	EXPRESS_T	FIT P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 SOCIAL SECURITY P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 MEDICARE P/R 06/27/2024 TO 07/10/2024 PAID 07/12/2024 BANK OF AMERICA	1,124.85 1,826.72 427.22	3,378.79
7/26/24	EXPRESS_T	FIT P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 SOCIAL SECURITY P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 MEDICARE P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 BANK OF AMERICA	1,231.25 1,956.26 457.52	3,645.03
7/12/24	FEES	P/R 06/27/2024 TO 07/10/2024 PAID 7/12/2024 CBIZ PAYROLL	118.60	118.60
7/26/24	FEES	P/R 07/11/2024 TO 07/24/2024 PAID 07/26/2024 CBIZ PAYROLL	111.24	111.24
7/18/24	FRONTIER	OFFICE PHONES FOR 07/07/24 TO 08/06/24 FRONTIER	520.81	520.81
7/5/24	GO DADDY	PSCEMETERY.COM DOMAIN RENEWAL 7/5/2024 - 7/4/2026 PSCEMETERY.ORG DOMAIN RENEWAL 7/5/2024 - 7/4/2026 KJ COMPANY DEBIT CARD	44.34 46.34	90.68
7/1/24	HOME DEP	HOME DEPOT - PAINT FOR FIRE HYDRANTS EA COMPANY DEBIT CARD	28.32	28.32
7/18/24	HOME DEP	HOME DEPOT - GOPHER BAIT EA COMPANY DEBIT CARD	65.48	65.48
7/23/24	INDEED	INDEED JOBS - AD FOR ADMIN ASSISTANT JOB	18.63	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2024 to Jul 31, 2024

Date	Check #	Line Description		
		KJ COMPANY DEBIT CARD		18.63
7/23/24	MALWARE	MALWAREBYTES.CO RENEWAL	69.99	
		KJ COMPANY DEBIT CARD		69.99
7/3/24	PS CHAMB	PALM SPRINGS CHAMBER ANNUAL MIXER - (2) TICKETS	50.00	
		KJ COMPANY DEBIT CARD		50.00
7/19/24	PS CHAMB	PSP CHAMBER BUSINESS EXPO - 6 TICKETS	180.00	
		KJ COMPANY DEBIT CARD		180.00
7/1/24	SMART&FI	SMART & FINAL - RETIREMENT LUNCH & OFFICE SUPPLIES	247.71	
		KJ COMPANY DEBIT CARD		247.71
7/12/24	SPENSERS	SPENCERS - JAN PYE'S 20TH ANNIVERSARY DINNER	837.56	
		KJ COMPANY DEBIT CARD		837.56
7/9/24	STAPLES	STAPLES - OFFICE SUPPLIES	221.39	
		JANITORIAL SUPPLIES	50.71	
		KJ COMPANY DEBIT CARD		272.10
7/24/24	STAPLES	STAPLES - JANITORIAL SUPPLIES	52.25	
		KJ COMPANY DEBIT CARD		52.25
7/24/24	STAPLES	STAPLES - OFFICE SUPPLIES	119.46	
		KJ COMPANY DEBIT CARD		119.46
7/26/24	SWISS DON	SWISS DONUTS - STAFF BIRTHDAY	22.50	
		KJ COMPANY DEBIT CARD		22.50
7/18/24	USPS	USPS - POSTAGE STAMPS	146.00	
		EA COMPANY DEBIT CARD		146.00
7/25/24	WESTERN	INV 62818617 - PEST CONTROL MAINTENANCE ON 7/12/2024	109.00	
		WESTERN EXTERMINATOR CO		109.00
	Total		<u>175,910.94</u>	<u>175,910.94</u>

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2024 to Aug 31, 2024

Date	Check #	Line Description		
8/1/24	25059	INV 257724 - JUL 2024 LANDSCAPE MAINTENANCE NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
8/1/24	25060	JUL 2024 MONTHLY SERVICE ON AMERICAS PLAZA FOUNTAIN JUL 2024 CONDITIONED POOL WITH CHEMICALS JUN 2024 MONTHLY SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00 110.00 80.00	270.00
8/2/24	25061	WINDOW CLEANING - 8/02/2024 FISH WINDOW CLEANING	286.00	286.00
8/2/24	25062	INV 6049 - FERTIGATION FOR JULY 2024 ECOFERT, INC	1,350.00	1,350.00
8/2/24	25063	INV 26806 ANNUAL MEMBERSHIP GREATER COACHELLA VALLEY CC	360.00	360.00
8/2/24	25064	PREEMPLOYMENT PHYSICAL FOR ADMIN ASSISTANT DESERT VIP URGENT CARE	110.00	110.00
8/8/24	25065	REFUND AMOUNT OVERCHARGED FOR EDC - DMP HEADSTONE REFUND AMOUNT OVERCHARGED FOR SALES TAX RECEIPT 44133 - BURIAL COSTS FOR GUADALUPE GONZALES ALFRED O GONZALES	25.00 0.22	25.22
8/8/24	25066	SECURITY PATROL AUG 2024 MAXWELL SECURITY SERVICES, INC	825.00	825.00
8/8/24	25067	INV 9002462589 - (3) #5 VAULTS; (8) #5 LINERS MATTHEWS INTERNATIONAL CORP	3,215.00	3,215.00
8/8/24	25068	INV 14G0032777377 - BOTTLED WATER & OTHER SUPPLIES READY REFRESH	257.82	257.82
8/9/24	25069	INV 96925 - DA VALL GATE SERVICE PATTON ENTERPRISES, INC	150.00	150.00
8/9/24	25070	INV 3254 - GENERAL LEGAL SERVICES RENDERED FEB 2024 (ACCRU INV 3255 - LEGAL SERVICES FOR PERSONNEL MATTERS FEB 2024 (A INV 3256 - GENERAL LEGAL SERVICES RENDERED MAR 2024 (ACCRU INV 3257 - GENERAL LEGAL SERVICES RENDERED APR 2024 (ACCRU INV 3258 - GENERAL LEGAL SERVICES RENDERED MAY 2024 (ACCRU INV 3259 - LEGAL SERVICES FOR PERSONNEL MATTERS MAY 2024 (A INV 3260 - GENERAL LEGAL SERVICES RENDERED JUN 2024 (ACCRU INV 3261 - LEGAL SERVICES FOR PERSONNEL MATTERS JUN 2024 (A QUINTANILLA & ASSOCIATES	400.00 311.00 1,380.00 820.00 180.00 160.00 660.00 593.50	4,504.50
8/12/24	25071	REFUND DIFFERENCE BETWEEN (2) SINGLE & (1) COMPANION HEAD FOR SAM & INGE DAVIDSON A-37 #61 & 62 RECEIPTS 27856 & 41475 CARYN DAVIDSON	100.00	100.00
8/13/24	25072	REFUND OVERPAYMENT ON CONTRACT C003660 LESVIA GONZALEZ	12.00	12.00
8/13/24	25073	INV 12484399 - 5 YEAR INSPECTION ON FIRE HYDRANTS DESERT FIRE EXT. CO. INC	475.00	475.00
8/13/24	25074	INV 5840 - RENEWAL 9/1/24 - 8/31/25 PALM SPRINGS CHAMBER OF COMMERCE	250.00	250.00
8/19/24	25075	INV IT0000006005 - PS FINANCIALS FOR JUL 2024 DATA VPN FOR JUL 2024 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	89.32 4.66	93.98

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2024 to Aug 31, 2024

Date	Check #	Line Description		
8/19/24	25076	IN949254 - KYOCERA COPIER FOR 8/16/24 TO 9/15/24 AIS	220.52	220.52
8/19/24	25077	INV 4400553 - FLAT FEE FOR LAST FISCAL YEAR(FY 24-25) EMISSION INV 4399203 - RULE 461 LIQUID FUEL DISPENSING SYSTEM ANNUAL SOUTH COAST A.Q.M.D.	165.96 159.92	325.88
8/19/24	25078	INV 67553687 - SERVICE & FILTERS ON AC SYSTEMS ESSER SERVICES INC	1,264.00	1,264.00
8/19/24	25079	INV 9002566178 - (14) #5 LINERS MATTHEWS INTERNATIONAL CORP	3,641.00	3,641.00
8/29/24	25080	SEP 2024 PSCD EMPLOYEE DENTAL INSURANCE EXPENSE STANDARD INSURANCE COMPANY RB	537.24	537.24
8/29/24	25081	SEP 2024 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	67.19	67.19
8/29/24	25082	GROUNDS SUPERVISOR CELL PHONE FOR 08/20/24 TO 09/19/24 T-MOBILE	118.38	118.38
8/30/24	25083	SEP 2024 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	58.80	58.80
8/30/24	25084	INV 73829 - (12) BROWN PLASTIC VASES INV 73791 - (12) BROWN METAL VASES INV 73813 - (12) BROWN METAL VASES ASCO PACIFIC, INC.	353.56 500.03 500.03	1,353.62
8/30/24	25085	DISTRICT MANAGER CELL PHONE FOR 8/20/24 - 9/19/24 AT & T MOBILITY	215.26	215.26
8/30/24	25086	AUG 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - K JURASKY AUG 2024 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	757.83 2,576.94	3,334.77
8/30/24	25087	AUG 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - E ARCHILA FRANKLIN - TEMPLETON	352.80	352.80
8/30/24	25088	AUG 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - G HERRERA FRANKLIN - TEMPLETON	257.60	257.60
8/30/24	25089	AUG 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S LOZANO FRANKLIN - TEMPLETON	297.58	297.58
8/30/24	25090	AUG 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S VICKREY FRANKLIN - TEMPLETON	172.48	172.48
8/8/24	APPLE	APPLE - ICLOUD+ WITH 200 GB OF STORAGE KJ COMPANY DEBIT CARD	2.99	2.99
8/2/24	BURRTEC	TRASH SERVICE FOR AUG 2024 BURRTEC WASTE & RECYCLING SVCS	638.58	638.58
8/8/24	CALPERS	AUG 2024 PSCD EMPLOYEE HEALTH INSURANCE EXPENSE AUG 2024 PSCD RETIREE HEALTH INSURANCE EXPENSE CALPERS	6,869.54 449.23	7,318.77
8/9/24	COLONIAL	JUL 2024 EXTRA HEALTH INSURANCE FOR K JURASKY COLONIAL LIFE	203.78	203.78

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2024 to Aug 31, 2024

Date	Check #	Line Description		
8/8/24	CVWD	332245-850914 WELL REPLENISHMENT FOR JUL 2024 COACHELLA VALLEY WATER DISTRICT	4,663.43	4,663.43
8/29/24	CVWD	559833-884768 - ADMIN BUILDING FOR AUG 2024 COACHELLA VALLEY WATER DISTRICT	35.39	35.39
8/29/24	CVWD	180819-512108 BUSINESS FOR AUG 2024 COACHELLA VALLEY WATER DISTRICT	26.08	26.08
8/29/24	CVWD	559831-884770 - FIRE PROTECTION COACHELLA VALLEY WATER DISTRICT	86.99	86.99
8/29/24	DESERT AL	INV 506863 - MAINTENANCE MONITORING SERVICE (09/01/2024 - 11/30) DESERT ALARM	89.85	89.85
8/29/24	DESERT AL	INV 506392 - FIRE MONITORING SERVICE (09/01/24 - 11/30/24) DESERT ALARM	134.97	134.97
8/29/24	DESERT AL	INV 506977 - OFFICE MONITORING SERVICE (09/01/24 - 11/30/24) INV 506977 - EXTENDED WARRANTY DAI EQUIPMENT (09/01/24 - 11/30/ DESERT ALARM	89.85 179.85	269.70
8/13/24	DWA	WMC USAGE FOR AUG 2024 DESERT WATER	960.61	960.61
8/2/24	EARTH LIN	EARTH LINK - OFFICE WIFI FOR AUG 2024 ONE RING NETWORKS	200.00	200.00
8/9/24	EDD_TAX	SIT P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 SDI P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 EMPLOYMENT DEVELOPMENT DEPT	351.12 160.12	511.24
8/23/24	EDD_TAX	SIT P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 SDI P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 EMPLOYMENT DEVELOPMENT DEPT	362.97 168.10	531.07
8/9/24	EDD_TAXa	SUI P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 CA EDU & TRAINING P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 EMPLOYMENT DEVELOPMENT DEPT	50.13 1.62	51.75
8/23/24	EDD_TAXa	SUI P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 CA EDU & TRAINING P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 EMPLOYMENT DEVELOPMENT DEPT	41.88 1.35	43.23
8/29/24	EDISON	8000493032 ADMIN BUILDING FOR 07/12/24 TO 08/11/24 8001545238 DAVALL GATE FOR 07/15/24 TO 08/12/24 8002601833 WELL #4 FOR 07/11/24 TO 08/08/24 8003526191 WELL #2 FOR 07/15/24 TO 08/12/24 8004476833 WMC FOR 07/15/24 TO 08/12/24 8004476833 WMC DCE FOR 07/15/24 TO 08/12/24 SO CAL EDISON	2,830.37 25.92 5,456.53 335.64 14.66 0.71	8,663.83
8/29/24	EWING	EWING - INV 23121845 IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS INC	166.51	166.51
8/9/24	EXPRESS_T	FIT P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 SOCIAL SECURITY P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 MEDICARE P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 BANK OF AMERICA	1,223.69 1,805.03 422.14	3,450.86
8/23/24	EXPRESS_T	FIT P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 SOCIAL SECURITY P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 MEDICARE P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024	1,258.13 1,894.95 443.18	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2024 to Aug 31, 2024

Date	Check #	Line Description		
		BANK OF AMERICA		3,596.26
8/9/24	FEES	P/R 07/25/2024 TO 08/07/2024 PAID 08/9/2024 CBIZ PAYROLL	94.89	94.89
8/23/24	FEES	P/R 08/08/2024 TO 08/21/2024 PAID 08/23/2024 CBIZ PAYROLL	95.23	95.23
8/13/24	FRONTIER	OFFICE PHONES FOR 08/07/24 TO 09/06/24 FRONTIER	525.75	525.75
8/1/24	HOME DEP	HOME DEPOT - ROPE & CLIPS FOR WMC FLAG POLE EA COMPANY DEBIT CARD	52.28	52.28
8/28/24	NEUTRON	NEUTRON - ODOR ELIMINATOR (9) PINTS KJ COMPANY DEBIT CARD	213.38	213.38
8/1/24	STAPLES	STAPLES - TABLES & OTHER SUPPLIES KJ COMPANY DEBIT CARD	52.17	52.17
8/8/24	USPS	USPS -MAIL 2024-2025 BUDGET TO RIVERSIDE COUNTY EA COMPANY DEBIT CARD	10.99	10.99
8/29/24	WESTERN	WESTERN - PEST CONTROL MAINTENANCE FOR 8/14/24 WESTERN EXTERMINATOR CO	109.00	109.00
	Total		<u>82,001.22</u>	<u>82,001.22</u>

**PALM SPRINGS CEMETERY DISTRICT
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND
For July 2024**

Date	Reference	Employee	Amount
7/12/2024	6249	KATHLEEN JURASKY	3,052.65
7/12/2024	6250	LYNSEY GENCHI	1,368.16
7/12/2024	6251	STEPHANIE C. LOZANO	1,678.66
7/12/2024	6252	SCOTT W. VICKREY	1,019.08
7/12/2024	6253	EDGAR F. ARCHILA	2,038.96
7/12/2024	6254	GABRIEL C. HERRERA	1,540.87
7/26/2024	6260	KATHLEEN JURASKY	3,052.66
7/26/2024	6261	KATHLEEN JURASKY	400.00
7/26/2024	6262	LYNSEY GENCHI	1,368.16
7/26/2024	6263	STEPHANIE C. LOZANO	1,678.66
7/26/2024	6264	SCOTT W. VICKREY	764.62
7/26/2024	6265	EDGAR F. ARCHILA	2,038.96
7/26/2024	6266	GABRIEL C. HERRERA	1,540.87
7/26/2024	6267	LAFAYE M. PLATTER	163.88
7/26/2024	6268	JAN M. PYE	163.88
7/26/2024	6269	TIM RADIGAN-BROPHY	163.87
7/26/2024	6270	MICHAEL V. SMITH	163.87
7/1/2024 thru 7/31/2024			22,197.81

For August 2024

Date	Reference	Employee	Amount
8/12/2024	6276	KATHLEEN JURASKY	3,052.65
8/12/2024	6277	LYNSEY GENCHI	1,320.99
8/12/2024	6278	STEPHANIE C. LOZANO	1,678.67
8/12/2024	6279	SCOTT W. VICKREY	764.62
8/12/2024	6280	EDGAR F. ARCHILA	2,038.96
8/12/2024	6281	GABRIEL C. HERRERA	1,540.87
8/23/2024	6288	KATHLEEN JURASKY	3,052.66
8/23/2024	6289	KATHLEEN JURASKY	400.00
8/23/2024	6290	LYNSEY GENCHI	1,368.16
8/23/2024	6291	STEPHANIE C. LOZANO	1,678.68
8/23/2024	6292	SCOTT W. VICKREY	933.05
8/23/2024	6293	EDGAR F. ARCHILA	2,038.96
8/23/2024	6294	GABRIEL C. HERRERA	1,540.87
8/1/2024 thru 8/31/2024			21,409.14

**PALM SPRINGS CEMETERY DISTRICT
GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
For JULY & AUGUST 2024**

July Cash Disbursement Journal		175,910.94
July Payroll Disbursement Journal		22,197.81
August Cash Disbursement Journal		82,001.22
August Payroll Disbursement Journal		21,409.14
TOTAL PSCD DISBURSEMENTS		<u><u>301,519.11</u></u>
 TOTAL GENERAL FUND EXPENDITURES		 <u><u>277,684.29</u></u>
July Payment Voucher # 1820	98,669.29	
July Payment Voucher # 1821	75,604.64	
August Payment Voucher # 1822	70,035.76	
August Payment Voucher # 1823	33,374.60	
 Total Payment Vouchers	 <u>277,684.29</u>	
	0.00	
 TOTAL ACO EXPENDITURES		 <u><u>23,834.82</u></u>
 May ACO Payment Voucher #1814		
RDO Equipment Co	23,834.82	
For Replacement John Deere Gator		
Check 25044 dated 7/25/24		
 PET CEMETERY DRAWDOWNS		 <u><u>0.00</u></u>
Loan Amount:	25,000.00	
Current Balance Remain	15,000.00	
 TOTAL JULY & AUGUST 2024 DISBURSEMENTS		 <u><u>301,519.11</u></u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
AUGUST 2024**

SALES

	Prior Months		August		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	20	0	26	0	46	0	52	0
Adult, A&B	0	0	1	0	1	0	0	0
Premium	0	0	0	0	0	0	3	0
Baby	0	0	0	0	0	0	1	0
Cremation	2	0	3	0	5	0	6	0
Niche	5	0	1	0	6	0	11	0
TOTALS	27	0	31	0	58	0	73	0

LOT REPURCHASES

	Prior Months		August		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	0	0	0	1	0	7	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	1	0	0	0	1	0	7	0

TOTAL INTERMENTS

	Prior Months		August		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	22	0	16	0	38	0	38	0
Child	0	0	0	0	0	0	2	0
Cremation	5	0	3	0	8	0	13	1
Niche	1	0	2	0	3	0	5	0
TOTALS	28	0	21	0	49	0	58	1

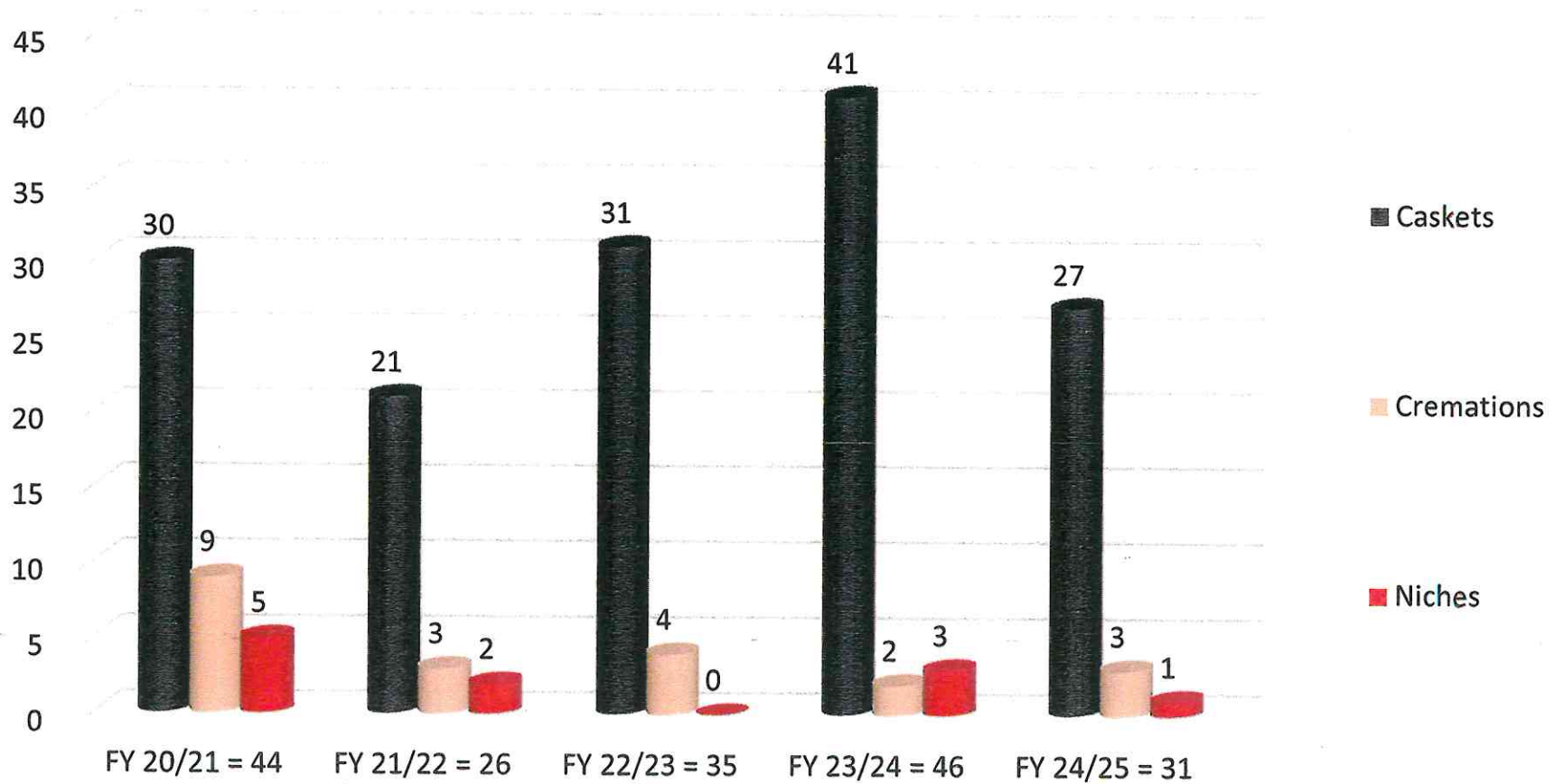
SATURDAY INTERMENTS

	Prior Months		August		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

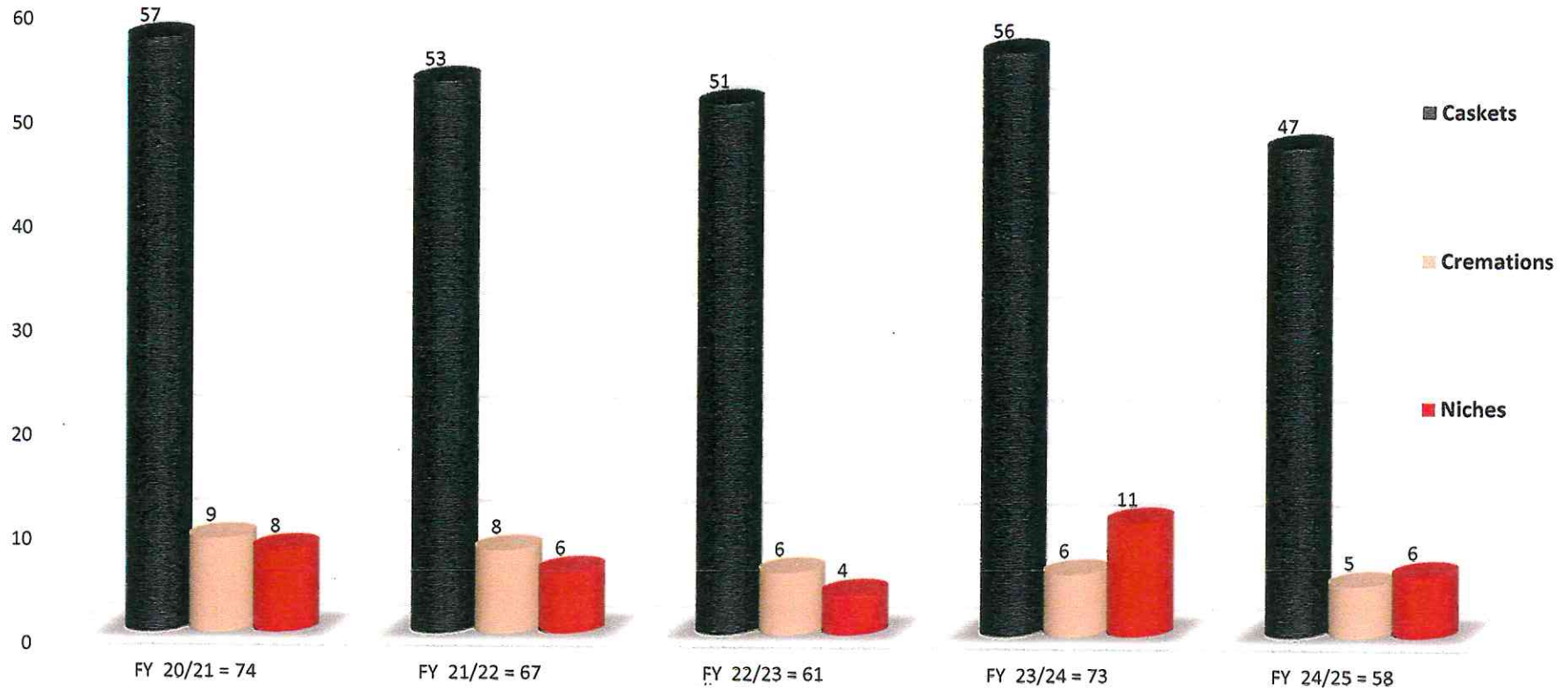
SUNDAY INTERMENTS

	Prior Months		August		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

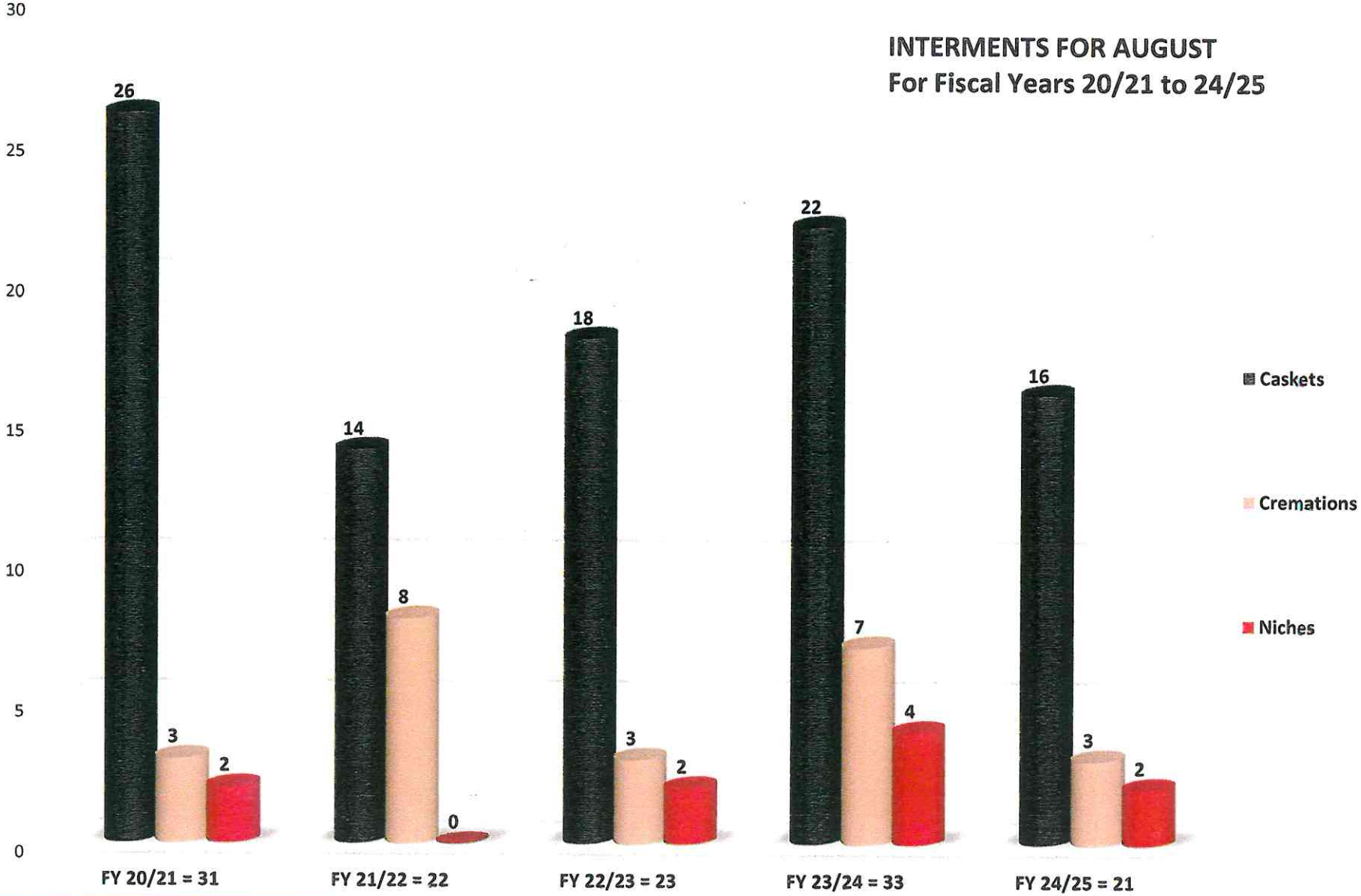
PSCD Site Sales by Fiscal Years 20/21 to 24/25 for AUGUST



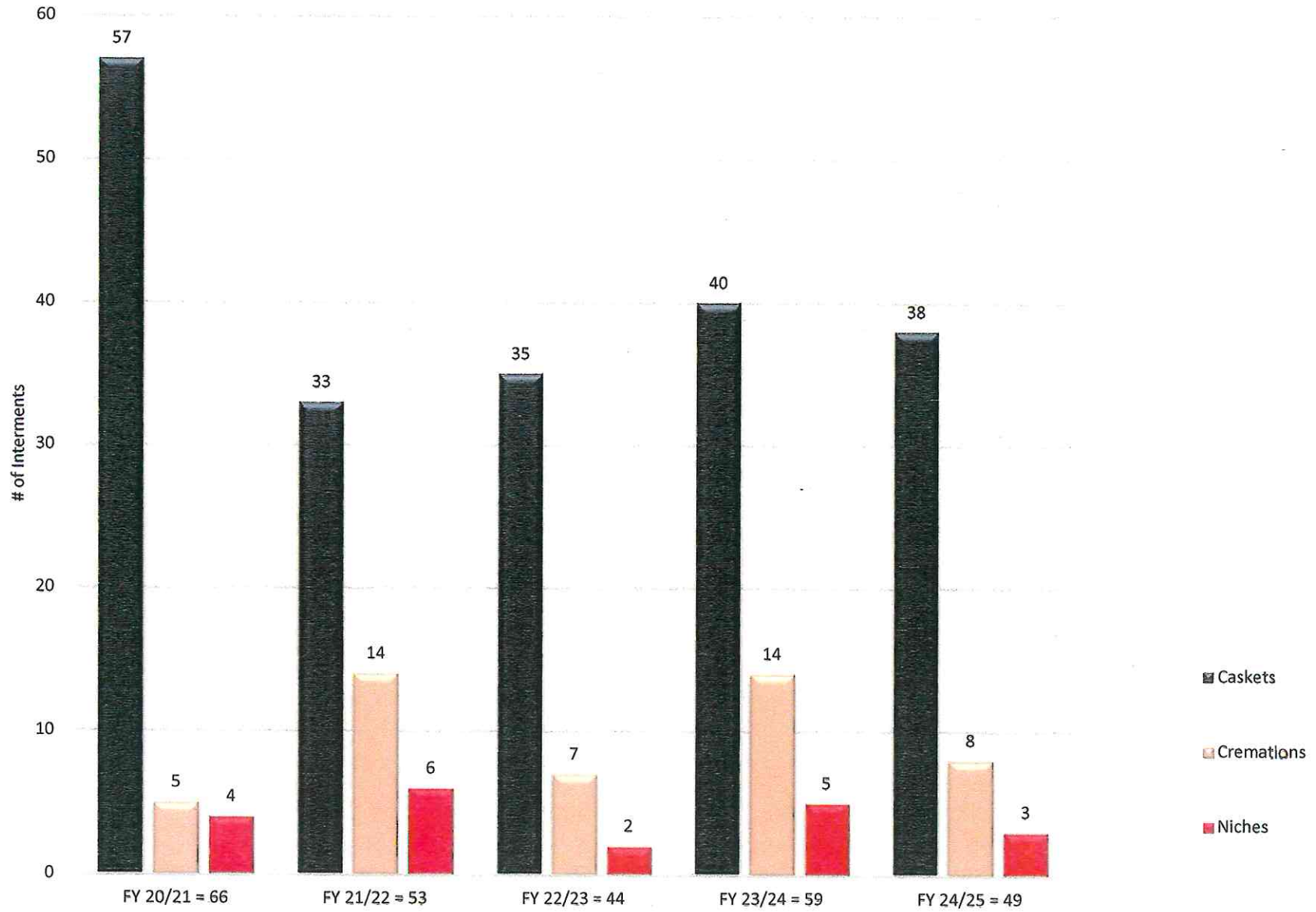
PSCD Site Sales by Fiscal Years 20/21 - 24/25 thru AUGUST



INTERMENTS FOR AUGUST For Fiscal Years 20/21 to 24/25



PSCD INTERMENTS BY FISCAL YEARS 20/21 - 24/25 thru AUGUST



PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TWO MONTHS ENDING AUGUST 31, 2024

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	24,300.00	26,000.00	(1,700)	52,800.00	48,215.00	4,585
RETURNED CHECK BANK CHARGE	0.00	30.00	(30)	0.00	30.00	(30)
INTEREST RECEIVED	0.52	0.60	0	1.52	1.24	0
LAND LEASE	7,235.39	6,937.09	298	14,470.78	13,874.18	597
CREDIT CARD CONVEN FEE	762.88	531.88	231	1,333.65	1,237.02	97
WITNESS GRAVE CLOSING	800.00	1,400.00	(600)	2,000.00	2,200.00	(200)
TAX COLLECTIONS	0.00	(3,845.00)	3,845	0.00	(3,845.00)	3,845
VAULTS	970.00	1,160.00	(190)	1,580.00	1,450.00	130
CREMATION VAULTS	360.00	180.00	180	540.00	630.00	(90)
LINERS	2,990.00	2,940.00	50	6,380.00	5,000.00	1,380
GRAVE VASES	1,661.75	1,266.75	395	2,923.50	2,268.50	655
ENR SURCHARGE	3,700.00	3,500.00	200	6,010.00	5,990.00	20
LOT TRANSFERS	0.00	0.00	0	200.00	100.00	100
COUNTY INTEREST INCOME	0.00	0.00	0	0.00	14,549.00	(14,549)
DONATIONS & GRANTS	0.02	4.00	(4)	0.02	4.00	(4)
HANDLING FEE	7,240.00	8,270.00	(1,030)	15,050.00	13,630.00	1,420
PRENEED CONTRACT SERVICE CHG	800.00	300.00	500	2,000.00	600.00	1,400
VASE/HDSTN SET & CLEAN	4,625.00	3,710.00	915	8,540.00	7,720.00	820
TOTAL REVENUE	55,445.56	52,385.32	3,060	113,829.47	113,653.94	176
EXPENSES						
REGULAR SALARIES	29,996.64	27,230.72	2,766	59,944.29	78,397.49	(18,453)
BOT MEETING COMPENSATION	0.00	0.00	0	718.36	718.36	0
BOT CONFERENCES	0.00	0.00	0	3,875.00	675.00	3,200
BOT TRAVEL & EXPENSES	0.00	337.79	(338)	0.00	740.19	(740)
RETIREMENT/PENSION	1,838.29	1,681.87	156	3,668.74	5,009.49	(1,341)
FICA	1,849.99	1,678.50	171	3,741.48	4,885.57	(1,144)
MEDICARE	432.66	392.56	40	875.03	1,142.60	(268)
EMPLOYEE GROUP INSURANCE	7,532.77	5,196.45	2,336	15,071.02	10,449.39	4,622
RETIREE GROUP INSURANCE	449.23	421.41	28	898.81	842.82	56
UNEMPLOYMENT INSURANCE	92.01	0.00	92	218.44	30.89	188
WORKERS COMP INSURANCE	2,305.79	1,840.29	466	4,611.82	3,680.58	931
ELECTRICITY	8,663.83	10,113.34	(1,450)	17,176.56	17,936.87	(760)
TELEPHONE	859.39	443.45	416	1,908.82	1,186.04	723
WATER	5,685.51	4,666.72	1,019	6,537.41	5,702.23	835
COMMUNITY OUTREACH	0.00	1,160.55	(1,161)	230.00	1,239.55	(1,010)
VISA-MASTER CHG FEES	729.81	530.58	199	1,356.85	1,311.73	45
COUNTY SERVICE CHARGE	93.98	113.12	(19)	93.98	113.12	(19)
GENERAL INSURANCE	3,135.42	2,849.45	286	6,270.84	5,698.90	572
LOT REPURCHASE	0.00	220.00	(220)	1,100.00	800.00	300
OFFICE EXPENSE	1,548.99	2,192.77	(644)	3,805.23	4,467.71	(662)
TRAVEL & CONVENTION	0.00	694.87	(695)	775.00	1,772.27	(997)
MTG EXP & SUPPLIES	0.00	120.40	(120)	4,109.68	324.81	3,785
ADVERTISING/PUBLICITY	0.00	0.00	0	134.85	134.85	0
MEMBERSHIP & DUES	610.00	250.00	360	835.00	475.00	360
CA EDUCATION & TRAINING (EDD)	2.97	0.00	3	7.05	0.72	6
LARGE EQUIPMENT REPAIRS	0.00	0.00	0	112.28	0.00	112
IRRIGATION SYSTEM REPAIRS	166.51	209.43	(43)	166.51	1,778.09	(1,612)
FERTILIZER AND SEED	1,350.00	1,350.00	0	1,350.00	1,350.00	0
GASOLINE, OIL, TIRES	0.00	0.00	0	2,632.94	0.00	2,633
PLANT & BUILDING	3,554.27	1,565.47	1,989	4,388.84	2,232.62	2,156
TOOLS & SUPPLIES	52.28	1,655.42	(1,603)	249.04	1,758.86	(1,510)
GRAVE LINERS & VAULTS	6,856.00	4,039.22	2,817	13,031.00	10,099.22	2,932
GRAVE VASES	1,353.62	2,156.80	(803)	1,853.65	2,678.43	(825)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0	24,700.00	24,700.00	0
SECURITY CAMERA EXPENSE	179.70	0.00	180	179.70	0.00	180
DMP GROUNDS SECURITY	825.00	825.00	0	1,650.00	1,650.00	0
TOTAL EXPENSES	(104,864.66)	(98,636.18)	(6,228)	(188,278.22)	(193,983.40)	5,705
NET CHANGE FROM OPERATIONS	(49,419.10)	(46,250.86)	(3,168)	(74,448.75)	(80,329.46)	5,881
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0	0.00	0.00	0
NET CHANGE	(49,419.10)	(46,250.86)	(3,168)	(74,448.75)	(80,329.46)	5,881

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TWO MONTHS ENDING AUGUST 31, 2024

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
OPEN AND CLOSE	24,300.00	27,158.00	(2,858)	52,800.00	325,900.00	(273,100)
MISC SPECIAL SET-UP	0.00	83.00	(83)	0.00	1,000.00	(1,000)
RETURNED CHECK BANK CHARGE	0.00	13.00	(13)	0.00	150.00	(150)
INTEREST RECEIVED	0.52	1.00	0	1.52	15.00	(13)
LAND LEASE	7,235.39	6,937.00	298	14,470.78	83,245.00	(68,774)
CREDIT CARD CONVEN FEE	762.88	717.00	46	1,333.65	8,600.00	(7,266)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633)	0.00	19,600.00	(19,600)
SUN INTERMENT SURCHARGE	0.00	733.00	(733)	0.00	8,800.00	(8,800)
WITNESS GRAVE CLOSING	800.00	1,125.00	(325)	2,000.00	13,500.00	(11,500)
TAX COLLECTIONS	0.00	0.00	0	0.00	556,500.00	(556,500)
VAULTS	970.00	1,613.00	(643)	1,580.00	19,355.00	(17,775)
CREMATION VAULTS	360.00	425.00	(65)	540.00	5,100.00	(4,560)
LINERS	2,990.00	2,479.00	511	6,380.00	29,745.00	(23,365)
GRAVE VASES	1,661.75	1,030.00	632	2,923.50	12,355.00	(9,432)
MEMORIAL WALL INCOME	0.00	25.00	(25)	0.00	300.00	(300)
ENR SURCHARGE	3,700.00	3,981.00	(281)	6,010.00	47,770.00	(41,760)
LOT TRANSFERS	0.00	125.00	(125)	200.00	1,500.00	(1,300)
COUNTY INTEREST INCOME	0.00	0.00	0	0.00	9,500.00	(9,500)
DONATIONS & GRANTS	0.02	0.00	0	0.02	0.00	0
HANDLING FEE	7,240.00	8,307.00	(1,067)	15,050.00	99,685.00	(84,635)
PRENEED CONTRACT SERVICE CHG	800.00	667.00	133	2,000.00	8,000.00	(6,000)
VASE/HDSTN SET & CLEAN	4,625.00	4,323.00	302	8,540.00	51,870.00	(43,330)
TOTAL REVENUE	55,445.56	61,375.00	(5,929)	113,829.47	1,302,490.00	(1,188,661)
REGULAR SALARIES	29,996.64	32,471.00	(2,474)	59,944.29	389,652.00	(329,708)
BOT MEETING COMPENSATION	0.00	1,659.00	(1,659)	718.36	19,903.00	(19,185)
BOT CONFERENCES	0.00	0.00	0	3,875.00	3,000.00	875
BOT TRAVEL & EXPENSES	0.00	1,000.00	(1,000)	0.00	3,000.00	(3,000)
RETIREMENT/PENSION	1,838.29	2,221.00	(383)	3,668.74	26,646.00	(22,977)
FICA	1,849.99	2,044.00	(194)	3,741.48	24,522.00	(20,781)
MEDICARE	432.66	510.00	(77)	875.03	6,120.00	(5,245)
EMPLOYEE GROUP INSURANCE	7,532.77	7,235.00	298	15,071.02	86,825.00	(71,754)
RETIREE GROUP INSURANCE	449.23	930.00	(481)	898.81	11,160.00	(10,261)
UNEMPLOYMENT INSURANCE	92.01	80.00	12	218.44	1,918.00	(1,700)
WORKERS COMP INSURANCE	2,305.79	2,306.00	0	4,611.82	27,670.00	(23,058)
ELECTRICITY	8,663.83	5,294.00	3,370	17,176.56	63,526.00	(46,349)
TELEPHONE	859.39	823.00	36	1,908.82	9,878.00	(7,969)
WATER	5,685.51	3,022.00	2,664	6,537.41	36,262.00	(29,725)
COMMUNITY OUTREACH	0.00	167.00	(167)	230.00	2,000.00	(1,770)
VISA-MASTER CHG FEES	729.81	625.00	105	1,356.85	7,500.00	(6,143)
RETURNED CHECK	0.00	13.00	(13)	0.00	150.00	(150)
COUNTY SERVICE CHARGE	93.98	92.00	2	93.98	1,100.00	(1,006)
EDUCATION	0.00	33.00	(33)	0.00	400.00	(400)
GENERAL INSURANCE	3,135.42	3,135.00	0	6,270.84	37,625.00	(31,354)
LEGAL	0.00	750.00	(750)	0.00	9,000.00	(9,000)
LOT REPURCHASE	0.00	667.00	(667)	1,100.00	8,000.00	(6,900)
OFFICE EXPENSE	1,548.99	1,667.00	(118)	3,805.23	20,000.00	(16,195)
TRAVEL & CONVENTION	0.00	500.00	(500)	775.00	6,000.00	(5,225)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83)	0.00	1,000.00	(1,000)
MTG EXP & SUPPLIES	0.00	167.00	(167)	4,109.68	2,000.00	2,110
CONTRIBUTIONS	0.00	0.00	0	0.00	200.00	(200)
AUDIT	0.00	0.00	0	0.00	8,500.00	(8,500)
ADVERTISING/PUBLICITY	0.00	250.00	(250)	134.85	3,000.00	(2,865)
MEMBERSHIP & DUES	610.00	625.00	(15)	835.00	7,500.00	(6,665)
CA EDUCATION & TRAINING (EDD)	2.97	0.00	3	7.05	0.00	7
AUTO TRUCK EXPENSE	0.00	417.00	(417)	0.00	5,000.00	(5,000)
LARGE EQUIPMENT REPAIRS	0.00	542.00	(542)	112.28	6,500.00	(6,388)
EQUIPMENT REPAIRS	0.00	250.00	(250)	0.00	3,000.00	(3,000)
IRRIGATION SYSTEM REPAIRS	166.51	583.00	(416)	166.51	7,000.00	(6,833)
FERTILIZER AND SEED	1,350.00	1,773.00	(423)	1,350.00	34,500.00	(33,150)
GASOLINE, OIL, TIRES	0.00	500.00	(500)	2,632.94	6,000.00	(3,367)
PLANT & BUILDING	3,554.27	3,000.00	554	4,388.84	36,000.00	(31,611)
ROAD MAINTENANCE	0.00	7,905.00	(7,905)	0.00	94,855.00	(94,855)
TOOLS & SUPPLIES	52.28	400.00	(348)	249.04	4,800.00	(4,551)
GRAVE LINERS & VAULTS	6,856.00	5,408.00	1,448	13,031.00	64,890.00	(51,859)
GRAVE VASES	1,353.62	814.00	540	1,853.65	9,768.00	(7,914)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0	24,700.00	296,400.00	(271,700)
CONTRACT BURIALS	0.00	333.00	(333)	0.00	4,000.00	(4,000)
SECURITY CAMERA EXPENSE	179.70	83.00	97	179.70	1,000.00	(820)
DMP GROUNDS SECURITY	825.00	825.00	0	1,650.00	9,900.00	(8,250)
TOTAL EXPENSES	104,864.66	115,902.00	(11,037)	188,278.22	1,407,670.00	(1,219,392)
NET CHANGE FROM OPERATIONS	(49,419.10)	(54,527.00)	5,108	(74,448.75)	(105,180.00)	30,731
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	10,431.00	(10,431)	0.00	125,180.00	(125,180)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667	0.00	(20,000.00)	20,000
NET CHANGE	(49,419.10)	(45,763.00)	(3,656)	(74,448.75)	0.00	(74,449)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2024**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	31,400.00	30,950.00	450	62,300.00	52,610.00	9,690
COUNTY INTEREST INCOME	0.00	0.00	0	0.00	8,638.00	(8,638)
CURRENT INTEREST & DIVIDENDS	4,052.92	1,559.16	2,494	4,052.92	1,559.16	2,494
GAIN/LOSS INVESTMENT FMV	11,170.91	1,974.65	9,196	11,170.91	1,974.65	9,196
TOTAL REVENUE	<u>46,623.83</u>	<u>34,483.81</u>	<u>12,140</u>	<u>77,523.83</u>	<u>64,781.81</u>	<u>12,742</u>
EXPENSES						
INVESTMENT ADVISOR FEES	1,383.88	1,326.08	58	1,383.88	1,326.08	58
TOTAL EXPENSES	<u>1,383.88</u>	<u>1,326.08</u>	<u>58</u>	<u>1,383.88</u>	<u>1,326.08</u>	<u>58</u>
NET CHANGE FROM OPERATION	<u>45,239.95</u>	<u>33,157.73</u>	<u>12,082</u>	<u>76,139.95</u>	<u>63,455.73</u>	<u>12,684</u>
OTHER REVENUE & EXPENSE						
TOTAL OTHER	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
NET CHANGE	<u>45,239.95</u>	<u>33,157.73</u>	<u>12,082</u>	<u>76,139.95</u>	<u>63,455.73</u>	<u>12,684</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2024**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
ENDOWMENT CARE DEPOSITS	25,577.00	18,122.00	7,455	52,317.00	33,819.00	18,498
COUNTY INTEREST INCOME	0.00	0.00	0	0.00	4,446.00	(4,446)
CURRENT INTEREST & DIVIDENDS	42,588.19	16,885.32	25,703	42,588.19	16,885.32	25,703
GAIN/LOSS INVESTMENT FMV	87,316.47	17,171.72	70,145	87,316.47	17,171.72	70,145
TOTAL REVENUE	155,481.66	52,179.04	103,303	182,221.66	72,322.04	109,900
EXPENSES						
INVESTMENT ADVISOR FEES	7,125.01	6,832.32	293	7,125.01	6,832.32	293
TOTAL EXPENSES	7,125.01	6,832.32	293	7,125.01	6,832.32	293
NET CHANGE	148,356.65	45,346.72	103,010	175,096.65	65,489.72	109,607

**PRENEED FUND
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2024**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
CURRENT SALES	9,965.08	20,069.57	(10,104)	23,680.62	38,427.23	(14,747)
CURRENT DEFERRED REVENUE	10,790.55	0.00	10,791	19,976.72	5,627.70	14,349
CURRENT INTEREST & DIVIDENDS	11,429.49	6,637.06	4,792	11,429.49	6,637.06	4,792
GAIN/LOSS INVESTMENTS FMV	32,481.71	5,076.97	27,405	32,481.71	13,714.97	18,767
TOTAL REVENUE	64,666.83	31,783.60	32,883	87,568.54	64,406.96	23,162
EXPENSES						
INVESTMENT FEES	2,853.42	2,739.27	114	2,853.42	2,739.27	114
TOTAL EXPENSES	2,853.42	2,739.27	114	2,853.42	2,739.27	114
NET CHANGE	61,813.41	29,044.33	32,769	84,715.12	61,667.69	23,047

PALM SPRINGS CEMETERY DISTRICT

BOARD OF TRUSTEES GENERAL PROVISIONS AND GOVERNMENT

1. The Palm Springs Cemetery District is a public cemetery district formed August 29, 1917 by resolution of the Riverside County Board of Supervisors under the provisions of the State of California.

2. The District is governed by a Board of Trustees consisting of five members who are appointed by the Riverside County Board of Supervisors from the electors residing within the District. The Trustees shall hold office for four years and until the appointment and qualification of their successors. Trustees may receive an amount of two hundred sixty-five dollars and thirty-five cents (\$265.35) effective November 1, 2024, for attendance at each public Board meeting and each sub-committee meeting; however, no Trustee shall receive more than one thousand five hundred ninety-two dollars and ten cents (\$1,592.10) in compensation in any calendar month. The necessary expenses of each Trustee, for actual traveling in connection with meetings or business of the Board of Trustees, shall be allowed and paid. (Health & Safety Code Sections 9031(a) and 9031 (c)).

Social gatherings, such as a Board Member farewell luncheon, holiday luncheon shall not be classified as "special meetings" and Trustees shall not receive fees for their attendance.

An attendance fee shall not be paid Trustees when attending an educational seminar and/or meetings.

3. A Statement of Economic Interests, Form 700, shall be filed with the Board of Supervisors:

- a. No later than 30 days after appointment to the Board.
- b. Each year prior to April 1.
- c. No later than 30 days after you leave your designated position.

4. Pursuant to Chapter 1805 of Government Code Section 53051, a Roster of Public Agencies shall be filed with the Secretary of State within ten days of a change in the name of the District, the address of the District or a change in the members of the governing board. A copy shall also be filed with the County Clerk.

5. An authorized Signature List shall be filed annually, June 30, with the Auditor Controller's Office.

6. Meetings shall be:

- a. Regular meetings: Time, date, and agenda of regular meetings of the Board of Trustees will be posted in a location accessible to members of the public at least 72 hours prior to the regular meeting. No action shall be taken on any item not appearing on the posted agenda without first meeting the several exceptions to the agenda requirement of Section 54954.2 of the Government Code.
- b. Special meetings: The presiding officer or a majority of the members of the Board, may call a special meeting by delivering personally or by mail, a written notice to each member. The notice and agenda of the meeting must be posted at least 24 hours prior to such a meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered.

- c. Closed Sessions: A closed session may be called at a regular meeting or a special meeting. The general reason for a closed meeting must be made public either before or after the closed session of a meeting. Closed sessions not expressly authorized by the Brown Act are prohibited. (Government Code Sections 54940 through 54926.I)

7. The office of a member of the Board of Trustees becomes vacant upon the members ceasing to discharge the duties of his/ her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law. (Government Code Section 1770(g).)
8. Board of Trustee Officers shall consist of a Chairman, Vice Chairman, Secretary and Treasurer. The officers shall be elected annually from the Board of Trustees Membership at the December Regular Meeting commencing December 1998. The officers shall assume their duties in January of the following year. Each officer shall hold office for a one-year term or until their successors are elected.
9. The board of Trustees may appoint and approve by motion a Sub-committee(s). This factfinding committee shall consist of any two Board Members. The Sub-committee shall report their findings to the Board at a scheduled meeting. Any and all action must be taken by the Board of Trustees

A regular board of each month, duly posted, meeting will be held at the District's Board Room the second week. The time and date shall be determined by the current members and

A quorum of three (of a five-member board) is necessary to hold a meeting. In all cases it takes three members to approve any and all actions of the Board.

10. The Palm Springs Cemetery District maintains Welwood Murray Cemetery and Desert Memorial Park for the use of the residents and taxpayers of the District within limits set by the Health and Safety Code.
11. The Board of Trustees employs, who terminates, directs and evaluates the District Manager, may be employs other employees as maintenance necessary for the proper operation and of the District.

A written evaluation shall be completed April 30 each year.

12. The Board of Trustees employs, terminates, directs and evaluates the District's legal counsel.

A written evaluation shall be completed April 30 each year.

13. The Board of Trustees approves a contract for the purpose of District Interment and Maintenance Services at Welwood Murray Cemetery and Desert Memorial Park.
14. The Board of Trustees maintains an endowment care fund for the District Cemeteries.
15. The Board of Trustee sets policy and makes proper rules and regulations, in accordance with the Health and Safety Code, for the day-to-day operation of cemeteries. A copy of the current Rules and Regulations is attached.
16. The Trustees establish a Schedule of Charges, for the sale of burial rights, the endowment care deposits, and all services performed by the District.

17. The Trustees shall approve all expenditures of the District.

Purchases up to and including \$5,000.00 may be made by the District Manager and without Board of Trustee approval. This amount was increased from \$2,500.00 by Board approval at their regular meeting held May 9, 2019.

All purchases exceeding \$10,000 require multiple proposals, except in emergency circumstances, as determined by the District Manager, Chair, Vice Chair or Chair designee, multiple proposals shall not be required and purchase may be approved by the District Manager, Chair, Vice Chair. In addition, the preceding sentence will be placed on the Agenda as a sub-item under any expense requiring Board approval.

18. The Trustees shall be the custodian of all funds of the District.

19. The Trustees shall prepare or cause to be prepared and shall maintain all records and reports as required by the Health and Safety Code, by the County of Riverside and by the State of California Offices.

Adopted by motion duly made, seconded and unanimously approved by the Board of Trustees of the Palm Springs Cemetery District, July 14, 2022.

Signed: _____
Jan M. Pye, Chairperson

Attest: _____
LaFaye M. Platter, Secretary

Revised: March 12, 1991
Revised: December 10, 1996
Revised: May 13, 1997
Revised: January 8, 1998
Revised: January 14, 1999
Revised: September 9, 1999
Revised: April 13, 2000
Revised: September 13, 2000
Revised: March 22, 2004
Revised: March 8, 2007
Revised: September 13, 2012
Revised: May 9, 2013
Revised: July 11, 2013
Revised: July 14, 2016
Revised: July 11, 2019
Revised: July 14, 2022
Revised: July 11, 2024

PALM SPRINGS CEMETERY DISTRICT
TRUSTEE DUTIES AND RESPONSIBILITIES

District Trustees are appointed by the Riverside County Board of Supervisors, (Health & Safety Code 9021). Trustees shall be appointed from the electors residing within the district. (Health & Safety Code 9022 Trustees shall hold office for four years and until the appointment and qualifications of their successors. (Health & Safety Code 9024)

The Trustee of the Palm Springs Cemetery District shall:

1. Endeavor to promote the general welfare of the District.
2. Endeavor to attend all meetings of the Board of Trustees.
3. Establish rules, regulations and policy for the operation of the District.
4. Employ a manager who shall implement the established rules, regulations, policies of the District and oversee the day to day operations.
5. Establish and approve the employee salary, wage and benefit schedule.
6. Approve the District's annual budget and related expenditures.
7. Affix an authentic signature to the checks, payment vouchers, resolutions, annual authorized county signature list and any documentation for the proper, orderly and timely operation of the District.
8. Employ the services of an independent investment counselor for the purpose of advising and informing the Board of Trustees of investments of the District in accordance with the terms of the California Government Code, Health and Safety Code, and the approved Investment Policy of the District. Employment shall be by contract.
9. Require a deposit in the endowment care fund in an amount not less than the minimum amount as set forth in the California Health and Safety Code 8738.
10. Invest and reinvest the endowment principal of this fund in securities and obligations as set forth in the California Government Code, 53600 & 53601 and the California Health and Safety Code, 9066. Invest excess funds in each of the District's other funds as deemed necessary.
11. Employ Legal counsel for services as deemed necessary.
12. Employ the services of an independent Certified Public Accountant for the purpose of examining District financial transactions and preparation of an Annual Report on Examination and Financial Statements.
13. As soon after the first day of July as practicable, file with the Board of Supervisors, County Treasurer, the County Auditor Controller and the State Controller, the Report on Examination and Financial Statements.
14. File with the State Controller an Annual Report of Financial Transactions of Special Districts on or before September 30.
15. File a Statement of Economic Interest, Form 700 upon appointment to the District Board of Trustees, then annually April 1 and upon completion of the appointment.

THE OFFICER DUTIES ARE:

Chairman:

Shall conduct all meetings in accordance with the Brown Act.

Vice Chairman:

Shall conduct meetings in the absence of the Chairman.

Secretary:

Shall be responsible for attesting to all signatures of the Chairman and member of the Board.

Treasurer:

Shall be responsible for the oversight of the District finances in accordance with section 9007 of the California Health and Safety Code.

TRUSTEES SHOULD HAVE KNOWLEDGE OF:

Governmental agencies, public cemeteries, the Brown Act, California Health & Safety Code, and public meeting procedures.

Community affairs.

District policy, rules and regulations, Therefore, it is recommended that Trustees attend one educational conference or seminar annually.

Adopted by motion duly made, seconded and unanimously approved by the Board of Trustees of the Palm Springs Cemetery District, April 9, 2009.

Signed: _____
Jan M. Pye, Chairperson

Attest: _____
John M. Lea, Secretary

Revised: June 11, 1996
Revised: May 13, 1997
Revised: January 12, 1998
Revised: April 13, 2000
Revised: March 22, 2004
Revised: March 8, 2007
Revised: April 9, 2009

RESOLUTION NO. 06-2024

A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES ADOPTING A SCHEDULE FOR REGULAR MEETINGS OF THE BOARD OF TRUSTEES

WHEREAS, the Palm Springs Cemetery District (the "District") is an independent special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

WHEREAS, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of the District, govern the District, and establish policies for the operation of the District; and

WHEREAS, Section 9029 of the Health & Safety Code provides that the Board shall meet at least once every three months; and

WHEREAS, Section 9029 of the Health & Safety Code further provides that meetings of the Board are subject to the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code; and

WHEREAS, Section 54954(b) of the Government Code provides that generally, regular meetings must be held within the local agency's jurisdictional boundaries;

WHEREAS, Section 54954.2(a)(1) of the Government Code provides that regular meeting agendas must be posted at least 72 hours before the meeting in a location that is freely accessible to the public; and

WHEREAS, Section 54954.2(a)(1) of the Government Code provides that regular meeting agendas must also be posted on the local agency's website, if it has one, 72 hours before the meeting; and

WHEREAS, Section 54954.2(d)(1) of the Government Code provides that the aforementioned requirement applies only to agendas for meetings of the governing body of the local agency, or other legislative bodies of the local agency when the members of those bodies are compensated for their appearance and one or more of the members is also a member of the governing body; and

WHEREAS, the California Attorney General has opined the requirement that the agenda be posted on the District's website is not necessarily violated if the website experiences technical difficulties that cause the agenda to become inaccessible to the public for a portion of the 72 hours that precede the meeting (99 Ops Cal Atty Gen 11 (2016)).

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DO HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Regular Meeting Schedule

That the Board of the Trustees hereby set forth its regular meetings on as follows:

MONTH	DAY	TIME	LOCATION
January	2 nd Thursday	2:00 pm	District Conference Room
February	2 nd Thursday	2:00 pm	District Conference Room
March	2 nd Thursday	2:00 pm	District Conference Room
April	2 nd Thursday	2:00 pm	District Conference Room
May	2 nd Thursday	2:00 pm	District Conference Room
June	2 nd Thursday	2:00 pm	District Conference Room
July	2 nd Thursday	2:00 pm	District Conference Room
August	No Regular Meeting	N/A	N/A
September	2 nd Thursday	2:00 pm	District Conference Room
October	2 nd Thursday	2:00 pm	District Conference Room
November	2 nd Thursday	2:00 pm	District Conference Room
December	2 nd Thursday	2:00 PM	District Conference Room

Section 3. Location of District Conference Room.

That the District Conference Room is located within the District's offices located at 31-705 Da Vall Drive in Cathedral City, California 92234

Section 4. Severability.

That the Board of Trustees declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions.

That all the provisions heretofore adopted by the Board of Trustees that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date.

That this Resolution shall take effect upon its adoption.

Section 7. CERTIFICATION

That the Board Secretary shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED AND ADOPTED on this 12 day of September 2024.

Jan M. Pye, Chairperson

ATTEST:

LaFaye M. Platter, Secretary

APPROVED AS TO FORM:

Steven B. Quintanilla
General Legal Counsel