

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: October 10, 2019

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Vice Chairperson Kleindienst at 2:07 P.M.

2. **ROLL CALL**

District Manager Jurasky reported that Trustee Pye informed her that she is unable to attend today's meeting due to work commitments, and Trustee Mallotto unable to attend due to serving jury duty. Motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to excuse Trustees Pye and Mallotto. Motion carried, vote 3-0 Freet, Kleindienst and Radigan-Brophy.

Present: William G. Kleindienst, Vice Chairperson
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Excused: Jan M. Pye, Chairperson
Lynn T. Mallotto, Treasurer

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Freet to approve the Agenda as presented. Motion carried; vote 3-0 Freet, Kleindienst and Radigan-Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Freet to approve the Consent Calendar as presented. Motion carried; roll call 3-0 Freet, Kleindienst and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **District Investment General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson presented the investment statements for September 30, 2019, and reported the combined funds had increased by \$61,000.00. He also stated that the combined funds had a year-to-date increase of \$289,000.00.

Mr. Wilson further reported there was \$350,000.00 in CD's and treasuries that will be maturing before year-end, and he is investigating reinvestment options. He stated that District investments are making 3 ½% net of all fees at this point year-to-date.

Following a discussion motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to receive and file the investment reports. Motion carried; vote 3-0 Freet, Kleindienst and Radigan-Brophy.

b. **Review for Discussion and Possible Approval – Security Cameras Proposal from Desert Alarm** Following a discussion motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to approve the proposal in the amount of \$3,849.75 to replace the six existing analog cameras and DVR system with six-megapixel IP dome cameras and 8-channel NVR HD system. Motion carried; roll call 3-0 Freet, Kleindienst and Radigan-Brophy.

c. Discussion and Possible Approval Families Request to Re-Paint Letters on Niche Shutter Following a discussion motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to not allow the request, and continue with the policy of families contracting directly with monument companies to have the letters repainted. Motion carried; vote 3-0 Freet, Kleindienst and Radigan-Brophy.

d. Review for Discussion and Approval Ethics Training Date, Time and Location No action taken, training is required in 2020.

e. East 40 Acres Lease Agreement - Update No action taken

7. LEGISLATIVE CALENDAR a. Resolution 11-2019, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to approve Resolution 11-2019 transferring \$17,816.58 from PreNeed Fund, 51265 to the General Fund, 51270 and \$450.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 3-0. Freet, Kleindienst and Radigan-Brophy.

b. Resolution 12-2019, 2019-2020 Budget Allocation Transfer Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Freet to approve Resolution 12-2019, 2019-2020 Budget Allocation transferring \$30,000.00 from ACO fund 51275 to GF 51270. Motion carried, roll call 3-0 Freet, Kleindienst and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY Trustees signatures were completed.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report Trustee Radigan-Brophy reported he attended the CAPC Education Seminar & Area Meeting, found it very informative and stated that it was an eye opener to learn PSCD doesn't have problems of other cemetery districts.

Trustee Freet reported that he attended the CSDA Annual Conference and Exhibitors Showcase in Anaheim, and he got a lot of the sessions. He said it was a good conference and he would recommend attending again. He said that he had to leave a day early because a neighbor called and informed him there was water coming out of the garage.

Trustee Kleindienst reported that he was scheduled to do a lecture on the Plaza Theatre however it was cancelled, and has been rescheduled for the month of February 2020 during Modernism Week.

He also reported that he had gone back east to attend a family funeral, and how incredibly disappointed he was with all aspects of how the services by the mortuary and the cemetery were handled. He stated they were indifferent, lacked professionalism, and the coordination between the mortuary and cemetery caused unnecessary delays. He further stated this experience for him really showcased how PSCD is well run,

b. District Manager Report

1. Los Compadres Annual Deep Pit Barbeque, 5pm-9pm Saturday, November 2, 2019 - Gay Lea District Manager Jurasky stated Gay Lea wife of former Trustee John Lea had called her and invited the Board and Staff to this event.

She also reported the Tamarisk trees removal job walk took place this morning and four companies attended.

13. **FUTURE AGENDA ITEMS** a. Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing No action taken

d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel
No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** –

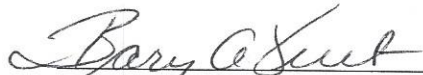
15. **CLOSED SESSION ANNOUNCEMENT**–

16. **OPEN SESSION** – None

17. **ADJOURNMENT** Meeting was adjourned by Trustee Kleindienst at 2:37 P.M. The next regular board meeting is adjourned to 2:00 P.M., Thursday, November 14, 2019.

DATE: _____

11/14/19



Bary A. Freet, Secretary