

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: April 11, 2024
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.

2. **ROLL CALL** Present: Jan M. Pye, Chairperson
Michael V. Smith, Vice Chairperson
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Tim Radigan-Brophy

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – Brad Anderson, Ranch Mirage stated he would like to record the meeting and stated he will write for submission a detailed letter for the records later.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Smith to approve the agenda as presented. Motion carried; vote 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the combined investment accounts as of March 31, 2024, was \$11,206,293.00. He stated approximately \$6.3 million of investments are maturing in 2024, and in February he met with Trustees Mallotto and Smith, the District’s investment sub-committee and they discussed reinvesting these funds.

Mr. Wilson said the goal is to get the best available rates for a timeframe not to exceed 5 years. He stated, to date all funds that have matured were able to be reinvested between 4-5%.

Following a discussion the report from Mr. Wilson was received and filed.

b. **Review for Discussion and Possible Approval New Cremation Niches with an Ossuary - KMI Columbaria** District Manager Jurasky presented and reviewed the design of the niche unit with an ossuary for \$48,000.00. She also presented a spreadsheet with the number of niches and the ossuary capacity for cremated remains and the selling price for ossuary and cremation niche per interment.

There will be a total of 95 cremation niches ranging in prices from \$2,000.00 to \$2,200.00 per niche and the ossuary with a capacity to hold 700 cremated remains at \$800.00 per interment.

Following a discussion motion was made by Trustee Radigan-Brophy, second by Trustee Mallotto to approve the quote from KMI Columbaria in the amount of \$48,000.00 plus sales tax. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. ADMINISTRATIVE CALENDAR - continued

c. Discussion for Approval to Invite the Local Legislators to the District for a Reception and Tour of the Cemetery
Following a discussion this item was tabled until after the election results in November 2024.

d. Discussion for Approval to Cancel PreNeed Contract in Default – C. Barcenas, Contract #C003700 District Manager Jurasky reported several attempts have been made by phone, mail and including a certified letter to contact the customer. She stated there is a balance of \$3,426.00 owed and the last payment was received on October 23, 2023, for the May and June 2023 payments.

Following a discussion motion was made by Trustee Platter, second by Trustee Mallotto to approve cancelling the C. Barcenas Contract #C003700 in default. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

7. LEGISLATIVE a. Resolution 2-2024, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Smith, seconded by Trustee Platter to approve Resolution 2-2024 transferring \$13,788.58 from PreNeed Fund, 51265 to the General Fund, 51270 and \$9,225.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

8. TRUSTEE AND ATTORNEY SIGNATURES All documents were signed as needed by the Trustees; no attorney signature needed.

9. BOARD DEVELOPMENT

a. About Special Districts No action taken.

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report – None

b. District Manager District Manager Jurasky reported ethic training for Trustee and District Manager will be conducted by attorney Steve Quintanilla will be held in the District conference room at 12:00pm, Monday, April 15, 2024.

13. FUTURE AGENDA ITEMS a. Discussion in 2024/2025 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:26 P.M.

a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)

b. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update

c. East 40 Acres Lease Agreement – Update Nothing to report.

Returned to Open Session at 2:55 P.M.

15. CLOSED SESSION ANNOUNCEMENT – Attorney Steve Quintanilla announced no reportable action.

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 2:56 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, May 9, 2024.

DATE: _____

LaFaye M. Platter, Secretary