

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
TELECONFERENCE
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, October 8, 2020 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

YOU MAY LISTEN TO THE MEETING AND COMMENT AT THE DISTRICT'S OFFICE AT 31-705 DA VALL DRIVE, CATHEDRAL CITY, CALIFORNIA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees only on the matter listed on this Emergency Meeting agenda. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes.

If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of September 10, 2020 Teleconference Regular Meeting Minutes

b. Approval of September Expenditures

General Fund		\$ 83,110.05
Sept Reimburse Voucher 1685	\$ 39,271.23	
Sept Reimburse Voucher 1686	\$ 43,263.82	
Accumulative Capital Outlay		\$.00
September Reimburse Voucher	\$.00	
Pet Memorial Park Cemetery		\$.00

Total September 30, 2020 & August 31, 2020 Expenditures Checks & Visa/Debit Card
23241-23277 Direct Deposits (Payroll) \$ 83,110.05

c. Financial Reports as of September 30, 2020 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Review for Discussion and Approval to Remove Automatic Gate Openers for Exiting After Closing Hours - DMP
- c. PSCD Schedule of Special Events – Cancel or Postpone
- d. PSCD Master Plan Discussion – Desert Memorial Park
- e. Historical Tours at Welwood Murray Cemetery – Update Trustee Kleindienst
- f. East 40 Acres Lease Agreement – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 11-2020, Employer's Monthly Contribution for Employees - PERS Health
- b. Resolution 12-2020, Employer's Monthly Contribution for Employees - Dental, Vision & Life

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager

13. FUTURE AGENDA ITEMS

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Review for Discussion and Possible Approval the Concept of Public Restrooms - Veterans Chapel
- e. Lease Agreement Property Taxes January 2022

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)
Title: District Manager
- b. Labor Negotiations – Unrepresented Employee (Pursuant to Government Code Section 54957.6(a))
Unrepresented Employee: Kathleen Jurasky, District Manager
District Representative: Steven B. Quintanilla, General Legal Counsel

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

- a. District Manager Employment Agreement, Salary, Compensation and other Terms

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, October 5, 2020**

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: September 10, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. CALL TO ORDER The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. ROLL CALL

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. PUBLIC COMMENTS Lisa Withnell addressed the Board regarding PSCD COVID-19 interment restrictions and regulations which were enforced by District Manager Jurasky during her grandfather's burial today. She felt the restrictions and regulations were extreme, callous and baseless in relationship to Riverside County COVID-19 restrictions and regulations. Trustee Pye, Board Chairperson thanked her for comments, and stated the Board will take them under consideration.

Brad Anderson stated he resides in Rancho Mirage, CA. He made comments regarding the timely posting of agendas on the website, and also suggested the Board consider going out the bid for new legal services.

4. CONFIRMATION OF AGENDA Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. CONSENT CALENDAR Trustee Pye stated that she has questions pertaining public comments and financials, and would like to approve the consent calendar after her questions are answered.

Agenda Minutes:

She asked District Manager Jurasky if the agenda postings are current on the website. District Manager Jurasky reported that the website is in the process of being upgraded and all are posted except September, and that the September and all agendas are always posted at the District office.

Trustee Pye asked District Manager Jurasky if Mr. Anderson was notified of the emergency meetings. She stated that this was during the beginning of the COVID-19 pandemic, and his not being notified was an oversight. Trustee Pye and District Manager apologized to Mr. Anderson for the oversight.

She also asked about burial postings, District Manager Jurasky stated that with COVID-19, the District IT person being out ill postings did get backlogged, however all burial postings are up to date.

Financials – Cash Disbursement Journal:

7/6/20 #23166 Ford Ranger repairs – Trustee Pye asked if a new vehicle is needed. District Manager Jurasky stated the mechanic reported the vehicle is currently in good working condition, and she is looking at possibly purchasing a new vehicle in a few years.

Trustee Pye asked what the 8/28/20 Debit in the amount \$1,200.81 was for, District Manager Jurasky stated that this is the Southern California Edison payment.

5. CONSENT CALENDAR - continued

Motion was made by Trustee Kleindienst, second by Trustee Radigan-Brophy to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR

a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group Neal Wilson presented the investment reports, and informed the Board that in the month of August the three accounts collectively earned \$3,979.00, and the increase was net of all expenses. Mr. Wilson stated the year-to-date accounts have gained \$259,692.00, which translates to a 3% total return. He further stated with the 10-year treasury bond only paying .68%, and the 30-year treasury paying 1.41% the biggest challenge is where to put the new dollars coming due. Following a discussion, the investment report was received and filed.

b. PSCD Master Plan – Desert Memorial Park Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to establish a sub-committee for master plan development and determining associated costs. The sub-committee is to formulate an agenda for Board review and discussion at a study session. The study session will be placed on a future agenda. Trustee Pye appointed Trustees Freet and Kleindienst, District Manager Jurasky and attorney Quintanilla to the sub-committee. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

c. Historical Tours at Welwood Murray Cemetery – Update Trustee Kleindienst Trustee Kleindienst presented the Board with a Welwood Murray Cemetery Tours proposal, and reviewed the outlined topics. Following a discussion Trustee Pye appointed Trustee Kleindienst, District Manager Jurasky and attorney Quintanilla to the sub-committee to work on the WMC tours. They are to bring this item back to the Board for review and final approval.

d. East 40 Acres Lease Agreement - Update No action taken

7. LEGISLATIVE CALENDAR a. Resolution 9-2020, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve Resolution 9-2020 transferring \$27,991.60 from PreNeed Fund, 51265 to the General Fund, 51270 and \$3,770.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. Resolution 10-2020, 2020-2021 Budget Adoption Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 10-2020, 2020-2021 Budget Adoption. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY All signatures were completed.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report – None

b. District Manager District Manager Jurasky reported that burials and site sells were up significantly over the same period last year.

13. FUTURE AGENDA ITEMS **a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel No action taken

e. Lease Agreement Property Taxes January 2022 No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:28 P.M.

a. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)
 Title: District Manager

b. Labor Negotiations – Unrepresented Employee (Pursuant to Government Code Section 54957.6(a))
 Unrepresented Employee: Kathleen Jurasky, District Manager
 District Representative: Steven B. Quintanilla, General Legal Counsel

Reconvened into Open Session at 3:38 P.M.

15. CLOSED SESSION ANNOUNCEMENT – No reportable action

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:28 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, October 8, 2020.

DATE: _____

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
9/1/20	23241	231661 - LANDSCAPE MAINTENANCE FOR AUGUST 2020 NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
9/1/20	23242	INV000000362139 - OFFICE WIFI FOR 09/01/20 - 09/30/20 ONE RING NETWORKS	200.00	200.00
9/1/20	23243	IT0000004163 - PS FINANCIALS FOR 07/01/20 TO 0731/20 IT0000004169 - DATA VPN RIVERSIDE COUNTY INFORMATION TECHNOLOGY	89.32 4.66	93.98
9/14/20	23244	MEMBERSHIP RENEWAL PALM SPRINGS CHAMBER OF COMMERCE	250.00	250.00
9/14/20	23245	INV# 78735 - CHANGE CODE ON DA VALL GATE PATTON ENTERPRISES, INC	65.00	65.00
9/14/20	23246	ACCOUNT 332245-850914 - WELL REPLENISHMENT COACHELLA VALLEY WATER DIST	3,163.60	3,163.60
9/14/20	23247	WMC USAGE FOR SEPT 2020 DESERT WATER AGENCY	874.64	874.64
9/14/20	23248	INV 61532 - (12) THRIFTY PLASTIC VASES ASCO PACIFIC, INC.	304.63	304.63
9/14/20	23249	INV 2009133 - SECURITY PATROL FOR SEPT 2020 MAXWELL SECURITY SERVICES, INC	725.00	725.00
9/14/20	23250	INV000000362139 - OFFICE WIFI FOR SEPT 2020 ONE RING NETWORKS	200.00	200.00
9/14/20	23251	INV 18349028 - KYOCERA COPIER CONTRACT PAYMENT MARLIN BUSINESS BANK	144.64	144.64
9/16/20	23252	INVOICE 58258 - TAMPER REPAIR JIMMY'S EQUIPMENT	227.71	227.71
9/16/20	23253	OFFICE PHONES FOR PERIOD ENDING 10/06/2020 FRONTIER COMMUNICATIONS	365.18	365.18
9/16/20	23254	FOR LEGAL SERVICES RENDERED JUNE 2020 QUINTANILLA & ASSOCIATES	658.00	658.00
9/16/20	23255	YELLOW PAGE ADVERTISING FOR JULY & AUG 2020 DEX YP	358.40	358.40
9/16/20	23256	PEST MGMT SERVICE FOR AUGUST 2020 WESTERN EXTERMINATOR	82.50	82.50
9/23/20	23257	YELLOW PAGE ADVERTISING FOR AUG 2020 DEX YP	181.67	181.67
9/23/20	23258	INVOICE 566 - 2020 AUDIT (80%) RT DENNIS ACCOUNTANCY	6,320.00	6,320.00
9/23/20	23259	MONTHLY SERVICE ON AMERICA PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
9/23/20	23260	IN666983 - WATER COOLER FOR 09/16/2020 TO 10/15/2020	32.63	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
		IN666982 - KYOCERA COPIER FOR 09/16/2020 TO 10/15/2020 AIS	39.15	71.78
9/23/20	23261	IN043793 - (2) #5 VAULTS, (10) #5 LINERS WHITED CEMETERY SERVICE	1,980.00	1,980.00
9/23/20	23262	INV 4283147 - COURIER SERVICE 09/03/2020 GLS US	16.63	16.63
9/23/20	23263	559833-884768 ADMIN BUILDING FOR PERIOD ENDING 09/ 559831-884770 FIRE PROTECTION FOR PERIOD ENDING 0 180819-512108 BUSINESS FOR PERIOD ENDING 09/09/20 COACHELLA VALLEY WATER DIST	24.20 86.99 17.68	128.87
9/29/20	23264	DISTRICT MANAGER CELL PHONE FOR PERIOD ENDING AT & T MOBILITY	149.79	149.79
9/29/20	23265	GROUND SUPERVISOR & OFFICE CELL PHONES SPRINT	131.22	131.22
9/29/20	23266	RE-PURCHASE SECTION C-27 #52 PAID ON CONTRACT C0 CONTRACT SERVICE FEE AND ENDOWMENT CARE ARE ROBBIE WILLIAMS	575.00	575.00
9/29/20	23267	IT0000004207 - PS FINANCIALS FOR AUG 2020 IT0000004213 - DATA VPN FOR AUG 2020 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	114.84 4.66	119.50
9/29/20	23268	TRASH SERVICE FOR OCT 2020 BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
9/29/20	23269	INV 0010032777377 - BOTTLE WATER AND OTHER SUPPLI READY REFRESH BY NESTLE	46.52	46.52
9/30/20	23270	VOID***VOID***VOID		
9/30/20	23271	OCT 2020 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
9/30/20	23272	OCT 2020 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	70.87	70.87
9/30/20	23273	EXTRA HEALTH INSURANCE FOR K JURASKY FOR PAY PERIODS 9/11/20 & 9/25/20 COLONIAL LIFE	203.78	203.78
9/30/20	23274	PSCD EMPLOYEE RETIREMENT EXPENSE FOR K JURAS EMPLOYEE 403B PAYABLE FOR K JURASKY INVESCO INVESTMENT SERVICES, INC	597.49 1,846.16	2,443.65
9/30/20	23275	SEP 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	207.20	207.20
9/30/20	23276	SEP 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	218.18	218.18
9/30/20	23277	SEP 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	226.24	226.24

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
9/9/20	DEBIT	SEP 2020 PSCD EMPLOYEE HEALTH INSURANCE EXPENS SEP 2020 PSCD RETIREE HEALTH INSURANCE EXPENSE SEP 2020 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	5,416.89 1,154.34 704.88	7,276.11
9/28/20	DEBIT	3-001-6901-55 WELL #2 FOR PERIOD 08/13/20 TO 09/14/20 3-003-6360-97 WMC FOR PERIOD 08/13/20 TO 09/14/20 3-011-5009-75 DAVALL GATE FOR PERIOD 08/13/20 TO 09/1 3-040-5197-97 ADMIN BUILDING FOR PERIOD 08/12/20 TO 0 3-016-9582-84 WELL #4 FOR PERIOD 06/10/20 TO 07/13/20 3-016-9582-84 WELL #4 FOR PERIOD 07/13/20 TO 08/11/20 3-052-1550-32 WMC DESERT COMMUNITY ENERGY FOR P SO CAL EDISON	161.21 12.67 23.13 1,312.18 4,892.09 4,317.90 0.36	10,719.54
9/7/20	DEBIT KJ	ICLOUD: 200GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
9/2/20	DEBIT KJ	USPS - CONFLICT OF INTEREST FILING POSTAGE COMPANY DEBIT CARD	1.80	1.80
9/1/20	DEBIT KJ	AMAZON - DISINFECTANT COMPANY DEBIT CARD	68.96	68.96
9/23/20	DEBIT KJ	STAPLES - OFFICE SUPPLIES COMPANY DEBIT CARD	81.73	81.73
9/24/20	DEBIT KJ	USPS - POSTAGE STAMPS & CERTIFIED MAIL COMPANY DEBIT CARD	116.95	116.95
9/23/20	DEBIT KJ	HOME DEPOT - GLUE, BATTERY, ELECTRICAL TAPE COMPANY DEBIT CARD	73.14	73.14
9/29/20	DEBIT KJ	AT-A-GLANCE WEEKLY APPOINTMENT BOOK COMPANY DEBIT CARD	28.02	28.02
9/11/20	EDD_TAX	SIT P/R 08/27/2020 TO 09/09/2020 PAID 09/11/2020 SDI P/R 08/27/2020 TO 09/09/2020 PAID 09/11/2020 EMPLOYMENT DEVELOPMENT DEPT	184.68 86.24	270.92
9/25/20	EDD_TAX	SIT P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 SDI P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 EMPLOYMENT DEVELOPMENT DEPT	184.68 99.58	284.26
9/25/20	EDD_TAXa	SUI P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 EMPLOYMENT DEVELOPMENT DEPT	55.67	55.67
9/11/20	EXPRESS_T	FIT P/R 08/27/2020 TO 09/09/2020 PAID 09/11/2020 SOCIAL SECURITY P/R 08/27/2020 TO 09/09/2020 PAID 09/1 MEDICARE P/R 08/27/2020 TO 09/09/2020 PAID 09/11/2020 BANK OF AMERICA	674.09 1,069.39 250.09	1,993.57
9/25/20	EXPRESS_T	FIT P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 SOCIAL SECURITY P/R 09/10/2020 TO 09/23/2020 PAID 9/25/ MEDICARE P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 BANK OF AMERICA	674.09 1,235.02 288.86	2,197.97
9/11/20	FEES	P/R 08/27/2020 TO 09/09/2020 PAID 09/11/2020 CBIZ PAYROLL	70.99	70.99

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Date	Check #	Line Description	Debit Amoun	Credit Amoun
9/25/20	FEES	P/R 09/10/2020 TO 09/23/2020 PAID 9/25/2020 CBIZ PAYROLL	91.65	91.65
	Total		<u>69,742.72</u>	<u>69,742.72</u>

**PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For September 2020**

Date	Reference	Employee	Amount
9/11/2020	5007	KATHLEEN JURASKY	2,319.02
9/11/2020	5008	STEPHANIE C. LOZANO	1,244.69
9/11/2020	5009	SCOTT W. VICKREY	1,286.59
9/11/2020	5010	EDGAR F. ARCHILA	1,223.23
9/25/2020	5016	KATHLEEN JURASKY	2,319.01
9/25/2020	5017	KATHLEEN JURASKY	400.00
9/25/2020	5018	STEPHANIE C. LOZANO	1,244.68
9/25/2020	5019	SCOTT W. VICKREY	1,286.59
9/25/2020	5020	EDGAR F. ARCHILA	1,223.23
9/25/2020	5021	BARY A. FREET	164.05
9/25/2020	5022	WILLIAM G. KLEINDIEN	164.05
9/25/2020	5023	LYNN T. MALLOTTO	164.07
9/25/2020	5024	JAN M. PYE	164.06
9/25/2020	5025	TIM RADIGAN-BROPHY	164.06
9/1/20 thru 9/30/20			13,367.33

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
September 2020**

September Cash Disbursement Journal	69,742.72
September Payroll Disbursement Journal	13,367.33
TOTAL PSCD DISBURSEMENTS	<u>83,110.05</u>
TOTAL GENERAL FUND EXPENDITURES	<u>83,110.05</u>
September Payment Voucher # 1685	39,271.23
September Payment Voucher # 1686	43,263.82
Total Payment Vouchers	<u>82,535.05</u>
LOT Repurchases:	
Williams - Section C-27 #52 Contract C003268	575.00
TOTAL ACO EXPENDITURES	<u>0.00</u>
PET CEMETERY DRAWDOWNS	<u>0.00</u>
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
TOTAL SEPTEMBER DISBURSEMENTS	<u>83,110.05</u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
September 2020**

SALES

	Prior Months		September		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	42	0	28	0	70	0	23	0
Adult, A&B	3	0	1	0	4	0	4	0
Premium	11	0	1	0	12	0	21	0
Child	1	0	0	0	1	0	1	0
Cremation	9	0	0	0	9	0	5	0
Niche	8	0	2	0	10	0	0	0
TOTALS	74	0	32	0	106	0	54	0

LOT REPURCHASES

	Prior Months		September		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	0	0	0	1	0	3	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	2	0
TOTALS	1	0	0	0	1	0	5	0

TOTAL INTERMENTS

	Prior Months		September		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	56	0	23	0	79	0	44	0
Child	1	0	0	0	1	0	2	0
Cremation	5	0	3	0	8	0	9	1
Niche	4	0	2	0	6	0	2	0
TOTALS	66	0	28	0	94	0	57	1

SATURDAY INTERMENTS

	Prior Months		September		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	5	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	2	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	7	0

SUNDAY INTERMENTS

	Prior Months		September		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	1	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	1	0

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	26,165.00	22,275.00	3,890.00	94,065.00	57,510.00	36,555.00
MISC SPECIAL SET-UP	0.00	225.00	(225.00)	0.00	1,000.00	(1,000.00)
RETURNED CHECK BANK CHARGE	60.00	0.00	60.00	90.00	0.00	90.00
INTEREST RECEIVED	6.73	1.59	5.14	11.52	6.80	4.72
LAND LEASE	5,730.53	5,656.99	73.54	17,191.59	16,970.97	220.62
MISC INCOME	224.00	0.00	224.00	224.00	0.00	224.00
CREDIT CARD CONVEN FEE	445.97	697.67	(251.70)	1,992.38	1,323.12	669.46
SAT INTERMENT SURCHARGE	0.00	2,700.00	(2,700.00)	0.00	6,600.00	(6,600.00)
SUN INTERMENT SURCHARGE	0.00	0.00	0.00	0.00	1,100.00	(1,100.00)
WITNESS GRAVE CLOSING	0.00	0.00	0.00	0.00	2,700.00	(2,700.00)
VAULTS	1,025.00	615.00	410.00	3,895.00	3,165.00	730.00
CREMATION VAULTS	110.00	270.00	(160.00)	920.00	900.00	20.00
LINERS	2,400.00	2,080.00	320.00	7,970.00	4,130.00	3,840.00
GRAVE VASES	646.50	1,031.75	(385.25)	3,073.25	2,018.50	1,054.75
MEMORIAL WALL INCOME	0.00	0.00	0.00	0.00	300.00	(300.00)
ENR SURCHARGE	6,710.00	2,470.00	4,240.00	16,300.00	7,980.00	8,320.00
LOT TRANSFERS	100.00	0.00	100.00	500.00	400.00	100.00
COUNTY INTEREST INCOME	311.29	(0.16)	311.45	311.29	(0.16)	311.45
HANDLING FEE	8,815.00	7,265.00	1,550.00	31,365.00	19,155.00	12,210.00
PRENEED CONTRACT SERVICE CHG	900.00	800.00	100.00	2,300.00	1,700.00	600.00
VASE/HDSTN SET & CLEAN	3,910.00	3,425.00	485.00	15,055.00	11,915.00	3,140.00
TOTAL REVENUE	57,560.02	50,262.84	7,297.18	195,264.23	138,874.23	56,390.00
EXPENSES						
REGULAR SALARIES	17,844.35	21,971.44	(4,127.09)	61,375.71	77,084.42	(15,708.71)
BOT MEETING COMPENSATION	897.95	897.95	0.00	1,795.90	1,795.90	0.00
BOT CONFERENCES	0.00	0.00	0.00	0.00	2,061.00	(2,061.00)
BOT TRAVEL & EXPENSES	0.00	1,373.15	(1,373.15)	0.00	1,584.83	(1,584.83)
COVID-19 PAYROLL	0.00	0.00	0.00	4,921.29	0.00	4,921.29
RETIREMENT/PENSION	1,249.11	1,538.01	(288.90)	4,640.80	5,395.92	(755.12)
FICA	1,152.22	1,408.10	(255.88)	4,187.43	4,856.27	(668.84)
MEDICARE	269.47	329.31	(59.84)	979.32	1,135.73	(156.41)
EMPLOYEE GROUP INSURANCE	5,951.56	5,913.61	37.95	18,589.04	17,611.19	977.85
RETIREE GROUP INSURANCE	1,154.34	1,184.49	(30.15)	3,463.02	3,553.47	(90.45)
UNEMPLOYMENT INSURANCE	55.67	55.67	0.00	111.34	111.34	0.00
WORKERS COMP INSURANCE	562.36	583.61	(21.25)	1,671.18	1,650.99	20.19
ELECTRICITY	10,719.54	8,673.57	2,045.97	13,800.68	14,978.15	(1,177.47)
TELEPHONE	646.19	618.44	27.75	1,954.40	2,064.59	(110.19)
WATER	4,167.11	4,327.73	(160.62)	11,999.98	11,042.27	957.71
COMMUNITY OUTREACH	0.00	109.36	(109.36)	0.00	159.36	(159.36)
VISA-MASTER CHG FEES	699.48	1,068.97	(369.49)	3,007.89	2,403.42	604.47
COUNTY SERVICE CHARGE	347.68	104.07	243.61	489.07	305.99	183.08
GENERAL INSURANCE	2,190.03	1,632.63	557.40	6,570.09	4,897.89	1,672.20
LEGAL	658.00	0.00	658.00	658.00	0.00	658.00
LOT REPURCHASE	575.00	0.00	575.00	1,135.00	2,490.00	(1,355.00)
OFFICE EXPENSE	1,073.70	890.08	183.62	5,785.83	3,826.57	1,959.26
TRAVEL & CONVENTION	0.00	998.17	(998.17)	0.00	2,127.85	(2,127.85)
MTG EXP & SUPPLIES	0.00	28.98	(28.98)	0.00	28.98	(28.98)
AUDIT	6,320.00	6,750.00	(430.00)	6,320.00	6,750.00	(430.00)
ADVERTISING/PUBLICITY	540.07	182.30	357.77	610.07	546.90	63.17
MEMBERSHIP & DUES	250.00	0.00	250.00	881.87	679.38	202.49
LARGE EQUIPMENT REPAIRS	227.71	502.59	(274.88)	227.71	853.61	(625.90)
IRRIGATION SYSTEM REPAIRS	0.00	407.95	(407.95)	1,936.59	1,136.76	799.83
FERTILIZER AND SEED	0.00	7,492.88	(7,492.88)	0.00	7,492.88	(7,492.88)
GASOLINE, OIL, TIRES	0.00	802.18	(802.18)	411.75	915.55	(503.80)
PLANT & BUILDING	587.97	1,327.97	(740.00)	2,927.44	4,511.79	(1,584.35)
TOOLS & SUPPLIES	73.14	41.26	31.88	73.14	41.26	31.88
GRAVE LINERS & VAULTS	1,980.00	3,242.00	(1,262.00)	12,942.00	7,511.00	5,431.00
GRAVE VASES	304.63	410.20	(105.57)	1,164.01	1,517.78	(353.77)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	19,642.31	5,057.69	49,177.74	27,810.31	21,367.43
CONTRACT BURIALS	0.00	0.00	0.00	0.00	1,218.00	(1,218.00)
SECURITY CAMERA EXPENSE	0.00	138.00	(138.00)	0.00	414.00	(414.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	2,175.00	2,175.00	0.00
COVID-19 EXPENSES	(314.80)	0.00	(314.80)	1,056.75	0.00	1,056.75
TOTAL EXPENSES	(85,607.48)	(95,371.98)	9,764.50	(227,040.04)	(224,740.35)	(2,299.69)
NET CHANGE FROM OPERATIONS	(28,047.46)	(45,109.14)	17,061.68	(31,775.81)	(85,866.12)	54,090.31
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	(28,047.46)	(45,109.14)	17,061.68	(31,775.81)	(85,866.12)	54,090.31

**PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2020**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE:	26,165.00	24,754.00	1,411.00	94,065.00	297,050.00	(202,985.00)
MISC SPECIAL SET-UP	0.00	242.00	(242.00)	0.00	2,900.00	(2,900.00)
RETURNED CHECK BANK CHARGE	60.00	4.00	56.00	90.00	50.00	40.00
INTEREST RECEIVED	6.73	3.00	3.73	11.52	35.00	(23.48)
LAND LEASE	5,730.53	5,793.00	(62.47)	17,191.59	69,513.00	(52,321.41)
MISC INCOME	224.00	0.00	224.00	224.00	0.00	224.00
CREDIT CARD CONVEN FEE	445.97	713.00	(267.03)	1,992.58	8,550.00	(6,557.42)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	0.00	28,297.00	(28,297.00)	0.00	339,569.00	(339,569.00)
VAULTS	1,025.00	1,421.00	(396.00)	3,895.00	17,050.00	(13,155.00)
CREMATION VAULTS	110.00	0.00	110.00	920.00	0.00	920.00
LINERS	2,400.00	1,988.00	412.00	7,970.00	23,850.00	(15,880.00)
GRAVE VASES	646.50	731.00	(84.50)	3,073.25	8,775.00	(5,701.75)
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	6,710.00	3,561.00	3,149.00	16,300.00	42,730.00	(26,430.00)
LOT TRANSFERS	100.00	133.00	(33.00)	500.00	1,600.00	(1,100.00)
COUNTY INTEREST INCOME	311.29	41.00	270.29	311.29	491.00	(179.71)
HANDLING FEE	8,815.00	7,848.00	967.00	31,365.00	94,175.00	(62,810.00)
PREPARED CONTRACT SERVICE CHG	900.00	667.00	233.00	2,300.00	8,000.00	(5,700.00)
VASE/HDSN SET & CLEAN	3,910.00	3,824.00	86.00	15,055.00	45,890.00	(30,835.00)
TOTAL REVENUE	57,560.02	83,486.00	(25,925.98)	195,264.23	1,001,828.00	(806,563.77)
EXPENSES						
REGULAR SALARIES	17,844.35	23,678.00	(5,833.65)	61,375.71	284,141.00	(222,765.29)
BOT MEETING COMPENSATION	897.95	1,122.00	(224.05)	1,795.90	13,469.00	(11,673.10)
BOT CONFERENCES	0.00	208.00	(208.00)	0.00	2,500.00	(2,500.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
COVID-19 PAYROLL	0.00	2,083.00	(2,083.00)	4,921.29	25,000.00	(20,078.71)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,249.11	1,723.00	(473.89)	4,640.80	20,675.00	(16,034.20)
FICA	1,152.22	1,595.00	(442.78)	4,187.43	19,140.00	(14,952.57)
MEDICARE	269.47	399.00	(129.53)	979.32	4,788.00	(3,808.68)
EMPLOYEE GROUP INSURANCE	5,951.56	5,711.00	240.56	18,589.04	68,536.00	(49,946.96)
RETIREE GROUP INSURANCE	1,154.34	1,088.00	66.34	3,463.02	13,056.00	(9,592.98)
UNEMPLOYMENT INSURANCE	55.67	283.00	(227.33)	111.34	3,395.00	(3,283.66)
WORKERS COMP INSURANCE	562.36	626.00	(63.64)	1,671.18	7,507.00	(5,835.82)
ELECTRICITY	10,719.54	3,917.00	6,802.54	13,800.68	47,000.00	(33,199.32)
TELEPHONE	646.19	667.00	(20.81)	1,954.40	8,000.00	(6,045.60)
WATER	4,167.11	2,917.00	1,250.11	11,999.98	35,000.00	(23,000.02)
COMMUNITY OUTREACH	0.00	125.00	(125.00)	0.00	1,500.00	(1,500.00)
VISA-MASTER CHG FEES	699.48	917.00	(217.52)	3,007.89	11,000.00	(7,992.11)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	347.68	100.00	247.68	489.07	1,200.00	(710.93)
EDUCATION	0.00	33.00	(33.00)	0.00	400.00	(400.00)
GENERAL INSURANCE	2,190.03	2,190.00	0.03	6,570.09	26,280.00	(19,709.91)
LEGAL	658.00	833.00	(175.00)	658.00	10,000.00	(9,342.00)
LOT REPURCHASE	575.00	542.00	33.00	1,135.00	6,500.00	(5,365.00)
OFFICE EXPENSE	1,073.70	1,333.00	(259.30)	5,785.83	16,000.00	(10,214.17)
TRAVEL & CONVENTION	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
MTG EXP & SUPPLIES	0.00	50.00	(50.00)	0.00	600.00	(600.00)
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	6,320.00	683.00	5,637.00	6,320.00	8,200.00	(1,880.00)
ADVERTISING/PUBLICITY	540.07	417.00	123.07	610.07	5,000.00	(4,389.93)
MEMBERSHIP & DUES	250.00	471.00	(221.00)	881.87	5,650.00	(4,768.13)
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	0.00	1,200.00	(1,200.00)
LARGE EQUIPMENT REPAIRS	227.71	333.00	(105.29)	227.71	4,000.00	(3,772.29)
EQUIPMENT REPAIRS	0.00	54.00	(54.00)	0.00	650.00	(650.00)
IRRIGATION SYSTEM REPAIRS	0.00	583.00	(583.00)	1,936.59	7,000.00	(5,063.41)
FERTILIZER AND SEED	0.00	917.00	(917.00)	0.00	11,000.00	(11,000.00)
GASOLINE, OIL, TIRES	0.00	417.00	(417.00)	411.75	5,000.00	(4,588.25)
PLANT & BUILDING	587.97	1,833.00	(1,245.03)	2,927.44	22,000.00	(19,072.56)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	73.14	125.00	(51.86)	73.14	1,500.00	(1,426.86)
GRAVE LINERS & VAULTS	1,980.00	3,208.00	(1,228.00)	12,942.00	38,500.00	(25,558.00)
GRAVE VASES	304.63	375.00	(70.37)	1,164.01	4,500.00	(3,335.99)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	49,177.74	296,400.00	(247,222.26)
CONTRACT BURIALS	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	2,175.00	8,700.00	(6,525.00)
COVID-19 EXPENSES	(314.80)	167.00	(481.80)	1,056.75	2,000.00	(943.25)
TOTAL EXPENSES	85,607.48	89,935.00	(4,327.52)	227,040.04	1,079,237.00	(852,196.96)
NET CHANGE FROM OPERATIONS	(28,047.46)	(6,449.00)	(21,598.46)	(31,775.81)	(77,409.00)	45,633.19
OTHER REVENUE & EXPENSE	0.00	8,116.00	(8,116.00)	0.00	97,409.00	(97,409.00)
RESERVES TRANSFERRED IN	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
OTHER EXPENSE APPROP CONTING						
NET CHANGE	(28,047.46)	0.00	(28,047.46)	(31,775.81)	0.00	(31,775.81)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	29,500.00	29,555.00	(55.00)	101,725.00	55,990.00	45,735.00
CURRENT INTEREST & DIVIDENDS	577.23	1,025.56	(448.33)	2,420.54	3,517.86	(1,097.32)
COUNTY INTEREST INCOME	1,045.16	(0.09)	1,045.25	1,045.16	(0.09)	1,045.25
GAIN/INVEST FAIR VALUE INCREAS	(136.67)	12,500.45	(12,637.12)	5,826.35	13,497.70	(7,671.35)
TOTAL REVENUE	30,985.72	43,080.92	(12,095.20)	111,017.05	73,005.47	38,011.58
	<u>30,985.72</u>	<u>43,080.92</u>	<u>(12,095.20)</u>	<u>111,017.05</u>	<u>73,005.47</u>	<u>38,011.58</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	1,317.06	1,209.65	107.41
COUNTY SERVICE CHARGE	1.87	0.00	1.87	5.27	0.00	5.27
TOTAL EXPENSES	(1.87)	0.00	(1.87)	(1,322.33)	(1,209.65)	(112.68)
	<u>(1.87)</u>	<u>0.00</u>	<u>(1.87)</u>	<u>(1,322.33)</u>	<u>(1,209.65)</u>	<u>(112.68)</u>
NET CHANGE FROM OPERATIONS	30,983.85	43,080.92	(12,097.07)	109,694.72	71,795.82	37,898.90
	<u>30,983.85</u>	<u>43,080.92</u>	<u>(12,097.07)</u>	<u>109,694.72</u>	<u>71,795.82</u>	<u>37,898.90</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0.00	0.00	(1,175.00)	1,175.00
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	(1,175.00)	1,175.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,175.00)</u>	<u>1,175.00</u>
NET CHANGE	30,983.85	43,080.92	(12,097.07)	109,694.72	72,970.82	36,723.90
	<u>30,983.85</u>	<u>43,080.92</u>	<u>(12,097.07)</u>	<u>109,694.72</u>	<u>72,970.82</u>	<u>36,723.90</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	0.00	70.00	(70.00)
ENDOWMENT CARE DEPOSITS	19,481.06	14,355.22	5,125.84	66,025.50	44,475.22	21,550.28
CURRENT INTEREST & DIVIDENDS	5,264.78	5,038.91	225.87	13,947.73	17,278.24	(3,330.51)
COUNTY INTEREST INCOME	946.84	0.02	946.82	946.84	0.02	946.82
GAIN/INVEST FAIR VALUE INCREAS	(2,966.33)	11,759.46	(14,725.79)	(6,033.27)	7,840.62	(13,873.89)
TOTAL REVENUE	22,726.35	31,153.61	(8,427.26)	74,886.80	69,664.10	5,222.70
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	7,344.34	14,254.24	(6,909.90)
TOTAL EXPENSES	0.00	0.00	0.00	7,344.34	14,254.24	(6,909.90)
NET CHANGE	22,726.35	31,153.61	(8,427.26)	67,542.46	55,409.86	12,132.60

**PRENEED FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	21,700.69	13,296.66	8,404.03	43,352.66	43,660.88	(308.22)
CURRENT DEFERRED REVENUE	12,899.69	14,455.13	(1,555.44)	24,977.12	26,777.77	(1,800.65)
CURRENT INTEREST & DIVIDENDS	1,766.27	2,562.13	(795.86)	4,398.79	7,446.75	(3,047.96)
COUNTY INTEREST INCOME	763.99	0.33	763.66	763.99	307.56	456.43
GAIN/INVEST FAIR VALUE INCREAS	(526.73)	18,408.16	(18,934.89)	7,271.24	20,376.32	(13,105.08)
TOTAL REVENUE	36,603.91	48,722.41	(12,118.50)	80,763.80	98,569.28	(17,805.48)
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	2,558.59	2,396.05	162.54
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0.00	0.00	3,249.87	(3,249.87)
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0.00	0.00	3,825.00	(3,825.00)
TOTAL EXPENSES	0.00	0.00	0.00	2,558.59	9,470.92	(6,912.33)
NET CHANGE	36,603.91	48,722.41	(12,118.50)	78,205.21	89,098.36	(10,893.15)



PALM SPRINGS CEMETERY
DISTRICT

STAFF REPORT

TO: Board of Trustees
FROM: Kathleen Jurasky, District Manager
DATE: October 8, 2020
RE: Increases in Premiums PERS Health, Vision, Dental and Life

EXPLANATION OF INCREASES:

Current monthly PSCD premium contribution allowance per employee is \$1,071.24 to cover health, vision, dental and life for 2020 (January – December).

There was an overall increase of \$55.99 for 2021, which increases the monthly PSCD premium contribution allowance per employee to \$1127.23 for 2021 (January – December).

Agenda Item 7a and 7b Staff Report

PSCD Contribution Employee Allowance Increase

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION 11-2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT MODIFYING THE EMPLOYER'S MONTHLY CONTRIBUTION FOR EMPLOYEES UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

WHEREAS, the Palm Springs Cemetery District (the "District") qualifies as a "contracting agency" under California Government Code (the "Govt Code") Section 22754(g) of the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS, Govt Code Section 22850.3 provides that a contracting agency shall become subject to the Act with respect to a recognized employee organization upon the filing with the Board of Administration of the Public Employees' Retirement System a resolution approved by a majority vote of the governing body electing to be subject to the Act; and

WHEREAS, on April 11, 1989, the Board of Trustees (the "Board") of the District approved Resolution 3-89 which sets forth the District's election to participate in the medical health benefits plan offered under the Act for the District's employees and annuitants; and

WHEREAS, pursuant to Govt Code Section 22825(a), the employer and each employee or annuitant shall contribute a portion of the cost of providing for each employee and annuitant the benefit coverage afforded under any health benefit plan which the Board of Administration has approved or for which it has executed a contract and in which the employee or annuitant may be enrolled; and

WHEREAS, Govt Code Section 22825(a) further provides that the employer's contribution for each employee or annuitant shall be the amount necessary to pay the cost of his or her enrollment, including the enrollment of his or her family members, in a health benefits plan or plans, or, if less, sixteen dollars (\$16) per month; and

WHEREAS, pursuant to Govt Code Section 22857, a contracting agency that has elected to be subject to the Act: (1) shall by resolution establish the employer contribution for employees and the employer contribution for annuitants; and (2) may, notwithstanding Govt Code Section 22825, establish a lesser monthly employer contribution for annuitants than for employees, provided that the monthly contribution for annuitants shall be annually increased by an amount not less than five percent (5%) of the monthly employer contribution for employees, until the time that the employer contribution for annuitants equals the employer contribution paid for employees; and

WHEREAS, with the approval of Resolution 3-89, the Board established that the employer's contribution for each employee shall be the amount necessary to pay the full cost of his or her enrollment, including the enrollment of his or her family members, in a health benefits plan up to a maximum of 100% per month; and

WHEREAS, with the approval of Resolution 3-89, the Board further established that the contributions for employees and annuitants shall be in addition to those amounts contributed by the District for administrative fees and to the Contingency Reserve Fund; and

WHEREAS, on December 14, 1993, the Board approved Resolution 16-93 which provided that the District's contribution for each employee shall be the amount necessary to pay the full cost of his or her enrollment, including the enrollment of his or her family members in a health benefits plan up to a maximum of \$312.75 per month for the year July 1, 1993 through June 30, 1994, plus administrative fees and Contingency Reserve Fund assessments; and

WHEREAS, on August 8, 1995, the Board approved Resolution 08-95 which provided that the District's contribution for each employee shall be the amount necessary to pay the full cost of his or her enrollment, further that the employee may enroll his or her dependents in accordance with the plan's conditions and terms, and further that the District shall pay each employee and their dependent's insurance premium costs in an amount not to exceed the established monthly allowance; and

WHEREAS, the Board desires to establish new monthly contributions for the District's employees and annuitants due to an increase in the premiums for the health benefits plan, in accordance with the provisions of the Act and by separate resolutions; and

WHEREAS, by and through this Resolution, the Board desires to establish the District's new monthly contribution for employees toward a medical health benefits plan offered under the Act to be effective January 1, 2021.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. DISTRICT'S MONTHLY CONTRIBUTION FOR EMPLOYEES

That the District's monthly contribution for each employee toward a medical health benefits plan offered under the Act shall be a total amount of One Thousand Forty-Five Dollars and Eighty-Three Cents (\$1,045.83).

Section 2. EFFECTIVE DATE OF THE DISTRICT'S NEW MONTHLY CONTRIBUTION FOR EMPLOYEES

That the effective date of the District's new monthly contribution for employees shall be January 1, 2021.

Section 3. ADDITIONAL COSTS AND FEES

That the District's monthly contribution for employees shall be in addition to those amounts contributed by the District for administrative fees and to the Contingency Reserve Fund under the Act.

Section 4. FILING THIS RESOLUTION WITH THE BOARD OF ADMINISTRATION OF THE ACT

That the Board appoints and directs, and does hereby appoints and directs, the Manager of the District to file with the Board of Administration of the Act a verified copy of this Resolution.

Section 5. COMPLIANCE

That the District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

Section 6. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 8th day of October, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary

REVIEWED:

Kathleen Jurasky, District Manager

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION 12-2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT MODIFYING THE DISTRICT'S MONTHLY CONTRIBUTIONS TOWARD THE MONTHLY PREMIUMS FOR DENTAL, VISION AND LIFE INSURANCE BENEFITS FOR DISTRICT EMPLOYEES

WHEREAS, the Board of Trustees (the "Board") of the Palm Springs Cemetery District (the "District") has the discretion to make financial contributions using the general fund provided the expenditures serve a public purpose; and

WHEREAS, the Board desires to continue contributing monthly toward the monthly premiums for dental, vision and life insurance benefits for District employees; and

WHEREAS, the Board determined previously and continues to find that providing financial contributions for the employees of the District toward dental, vision and life insurance benefits serves a public purpose in that said contributions enable the District to attract and retain qualified employees by providing such benefits and recognize and protect the District's investment in each employee by promoting and preserving good health among the employees; and

WHEREAS, the Board desires to establish new monthly contributions toward the monthly premiums for dental, vision and life insurance benefits for District employees to be effective January 1, 2021 due to the increase in said premiums.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. DISTRICT'S MONTHLY CONTRIBUTION FOR EMPLOYEES

That the District's monthly contribution for each employee toward the monthly premiums for dental, vision and life insurance benefits shall be a total amount of Ninety-Eight Dollars and Sixty-Five Cents (\$98.65).

Section 2. EFFECTIVE DATE OF THE DISTRICT'S NEW MONTHLY CONTRIBUTION FOR EMPLOYEES

That the effective date of the District's new monthly contribution for employees shall be January 1, 2021.

Section 3. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 8th day of October, 2020, by the following roll call

vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary

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