

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: November 12, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** Brad Anderson stated he resides in Rancho Mirage, CA. He said the website looks good and is up to snuff and far as he is concerned. He said that the District Manager has been very gracious in sending him the agendas and links for the ZOOM meetings via email. Mr. Anderson stated that there are not instructions on how to access or attend the ZOOM board meeting on the website.

Mr. Anderson stated that he couldn't find anything on the website regarding the contract or bidding for the District's legal counsel. He said that he feels the District should go out to bid for another attorney to represent the District due to in his opinion "the poor performance of this firm with other Special Districts in the city of Rancho Mirage". He further stated that he felt litigation might be an issue in the future due to their poor performance. Chairperson Pye thanked his for

Trustee Pye requested that Wreaths Across America be added to agenda item 6c as an urgency item due to the fact that District staff will be involved and the next Board meeting is December 10, 2020, which is too close to the December 19, 2020 ceremony. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as amended. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Freet to approve the Agenda as amended. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR**

a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson presented the investment reports, and informed the Board the month of October was the worst month of 2020. He reported that on paper the accounts were down collectively \$27,921.00. He stated the reason for the down turn was the unexpected bump in interest rates. He said that although there was a down turn year to date the portfolios are still up \$232,120.00.

Mr. Wilson stated the 10 year is currently at .958 up from .70 a month ago with a 36% increase. He said if rates continue to inch up, we will be able to take advantage of this, and put cash to work at a higher rate. He stated the "unknown" could bring more volatility to all markets. Following a discussion, motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to receive and file investment report. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR - Continued

b. PSCD Master Plan Discussion – Desert Memorial Park No action taken

c. Historical Tours at Welwood Murray Cemetery and Wreaths Across America – Update Trustee Kleindienst
Trustee Kleindienst reported he has spoken to one of the Daughters of the American Revolution regarding his desire to have a ceremony for the 131 veterans at Welwood Murray Cemetery. He stated that he will secure funding or provide funds himself to have wreaths placed by volunteers he obtained for placement and clean up. Trustee Kleindienst said the ceremony will take place at the exact same time as the one being held at Desert Memorial Park.

Trustee Kleindienst stated that if there is a cost to the District using staff to place locations flags on the graves of the veterans, he will find sponsorship funds to cover the costs. District Manager Jurasky stated that there would be minimal staff time to place the flag, so no significant cost to perform that task.

Following further discussion Trustee Kleindienst said that he would contact Palm Springs Disposal Service to arrange for a dumpster for the disposal of the wreaths.

Trustee Mallotto asked about a liability waiver, and attorney Quintanilla stated the he would email one to District Manager Jurasky.

Historical Tours at Welwood Murray Cemetery – Trustee Kleindienst stated they are still in the investigation stages, and due to COVID-19 they probably won't start any tours until fall 2021.

d. East 40 Acres Lease Agreement - Update No action taken

e. Review for Discussion and Approval – Trustee Annual Year-End Meeting Luncheon District Manager Jurasky reported that Spencer's will reopen on December 1, 2020, and they start taking reservations on November 25, 2020. Following a discussion to Board agreed to continue with ZOOM meetings, and not have in person meeting.

7. LEGISLATIVE – None

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion. Attorney Steven Quintanilla reported that resolutions can be set-up for e-signatures.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS Trustee Pye requested that the sub-committee work with attorney Quintanilla to secure a location for District Manager Jurasky's evaluation be addressed at the December 10, 2020 Board meeting. When the committee has made a decision, they will advise District Manager Jurasky and she will schedule a meeting with the entire Board.

12. REPORTS a. Trustee Report – None

b. District Manager District Manager Jurasky reported that there has been a significant increase in site sales and interments. Sales in prior year 2019-2020 were 84, currently 126 and interments were 81, currently 120.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
- b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
- c. **Marketing/Advertising** No action taken
- d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
- e. **Lease Agreement Property Taxes January 2022** No action taken
14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None
15. **CLOSED SESSION ANNOUNCEMENT** – None
16. **OPEN SESSION** – None
17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:32 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, December 10, 2020.

DATE: _____

1/13/2021



Bary A. Freet, Secretary