

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE SPECIAL
BOARD OF TRUSTEE MEETING**

DATE: June 10, 2022

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: LaFaye M. Platter, Secretary
Michael V. Smith

District Manager Jurasky reported that Trustees Platter and Smith had contacted her and advised her due to prior commitments they are unable to attend today's meeting.

Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to excuse Trustees Platter and Smith being absent. Motion carried; vote 3-0 Kleindienst, Mallotto and Pye.

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Mallotto, second by Trustee Kleindienst approve the Consent Calendar as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson gave a review of the portfolios, and stated they showed a combined gain of \$35,000.00 for the month of May.

He reported there is \$600,000.00 plus coming due in June, and said he will be meeting with the finance committee Trustees Kleindienst and Mallotto to discuss reinvestment of the available funds. He stated the goal will be to maximize returns while maintaining compliance with the investment policy.

Mr. Wilson gave an overview of the markets, and said the Federal Reserve is scheduled to raise interest rates .50%-.75% at their June 15, 2022 meeting. He stated they meet again in July and September where they are also expected to increase rates significantly. Following a discussion, the investment report was received and filed.

6. ADMINISTRATIVE CALENDAR – continued

b. Authorized Signature List for Riverside County District Manager Jurasky explained the purpose of the Authorized Signature List, and stated she would contact the Trustees to make arrangements for them to sign.

Trustee Pye requested that items 6c-6f be reviewed, discussed and approved with on motion.

c. Review for Discussion and Approval – Allocation of Funds for 2022-2023 Development Projects District Manager Jurasky reviewed the development projects and costs, and a discussion followed.

d. Review for Discussion and Approval –2022-2025 Future Development Projects District Manager Jurasky reviewed the future development projects, and a discussion followed.

e. Review for Discussion and Approval – 2022-2023 Schedules of Charges District Manager Jurasky reviewed the schedule of charges, explained which charges were increasing and why, and a discussion followed.

f. Review for Discussion and Approval – 2022-2023 Proposed Budget District Manager Jurasky reviewed the 2022-2023 proposed budget, and explained the significant 2021-2022 increases to income and expenses was due to continued COVID-19 interments. She stated the 2022-2023 budget is reflective of 4%-10% increases due to increases from vendors, and a discussion followed.

Following the discussions for items 6c-6f motion was made by Trustee Pye, seconded to approve to Kleindienst agenda items 6c-6f. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

g. CSDA Annual Conference & Exhibitor Showcase – August 22-25, 2022 in Palm Desert, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending the CSDA Annual Conference& Exhibitor Showcase. This approval is to include all necessary expenses. Motion carried, roll call 3-0, Kleindienst, Mallotto and Pye.

h. Discussion for Approval to Cancel PreNeed Contract in Default – J. Ibarra, Contract #C003481 District Manager Jurasky reported the J. Ibarra contract was seven months past due, and according the contract agreement “Contracts in default for more than six (6) months will be cancelled and all payments shall be forfeited upon action by District Board of Trustees”. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Kleindienst to cancel J. Ibarra, Contract #C003481. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

i. Discussion for Possible RFP Cell Tower Location at Desert Memorial Park No action taken

j. East 40 Acres Lease Agreement – Update District Manager Jurasky stated there was nothing to report.

7. LEGISLATIVE **a. Resolution 4-2022, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 4-2022 transferring \$16,965.54 from PreNeed Fund, 51265 to the General Fund, 51270 and \$8,810.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

b. Resolution 5-2022, 2022-2023 Budget Adoption Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 5-2022, 2022-2023 Budget Adoption. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completions.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager**

1. **Strategic Barometer** a. **Service Provider Agreements** District Manager reported there have been no changes since the April update.

2. **Memorial Day Posting of Veteran Flags by Scouts BSA Troop 262 at Desert Memoria Park - Update** District Manager Jurasky reported there was not be a Memorial Day event, however Scouts BSA Troop 262 posted Veteran flags through-out Desert Memorial Park and removed later the same day.

She also reported as a thank you, in addition to cookie and drinks she purchased a \$25.00 Applebee's gift card which was awarded to a scout by random drawing.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Lease Agreement Property Taxes January 2022** No action taken

e. **Discussion for Possible Cell Tower Location at Desert Memorial Park**

Trustee Pye requested Closed Session deferred to the July 14, 2022 board meeting when there will be a full board.

14. **CLOSED SESSION - READING OF THE SAFE HARBOR** No action taken

a. **Real Property Negotiations pursuant to Government Code Section 54956.8**

Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)

District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,
General Legal Counsel

Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit
Development

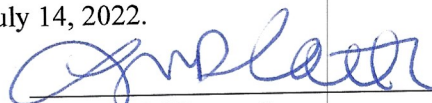
Under Negotiation: Price and Terms of Payment

15. **CLOSED SESSION ANNOUNCEMENT**

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:49 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, July 14, 2022.

DATE: 7-14-2022



LaFaye M. Platter, Secretary