

**PALM SPRINGS CEMETERY DISTRICT**

**AGENDA  
REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

**Thursday, November 13, 2025 at 2:00 P.M.**

31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**The Public May Also Observe the Meeting and Offer Public Comment Remotely**

**If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:**

**<https://us02web.zoom.us/j/2464673948>; or**

**CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by giving his or her name and city of residence for the record.

Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during the Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is open for public comments.**

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of October 23, 2025, Regular Meeting Minutes

12. FUTURE AGENDA ITEMS

5. **CONSENT CALENDAR – continued**

- b. Approval of October Expenditures
  - General Fund \$ 144,735.75
  - Oct Reimburse Voucher 1863 \$ 37,728.51
  - Oct Reimburse Voucher 1864 \$ 106,941.36
  - Accumulative Capital Outlay \$ 634.89
  - Oct Reimburse Voucher 1865 \$ 634.89
  - Pet Memorial Park Cemetery \$ .00
  - Total October 31, 2025 Expenditures Checks & Visa/Debit Card  
25507-25542 & Direct Deposits (Payroll) \$ 145,370.64
- c. Financial Reports as of October 31, 2025 (F-1 thru F-5A)

6. **ADMINISTRATIVE CALENDAR**

- a. Succession Planning October 31, 2025, Meeting Report – Trustees Radigan-Brophy and Smith
- b. Review for Discussion and Possible Approval to Place a Port-O-Potty at DMP
- c. Review for Discussion and Possible Approval PSCD Workplace Violence Prevention Plan
- d. Review for Discussion and Possible Approval –Trustee Annual Year-End Luncheon
- e. Sections B-39 through B-46 Burial Sites Expansion at DMP – Update
- f. Welwood Murray Cemetery Niche Project - Update
- g. Da Vall Drive & McCallum Way Exterior Wall Extension – Update

7. **LEGISLATIVE CALENDAR**

- a. Resolution 11-2025, Transfer Interment Rights & Costs from PN to ACO & GF

8. **TRUSTEE AND ATTORNEY SIGNATURES**

9. **BOARD DEVELOPMENT - None**

10. **PUBLIC HEARING CALENDAR - None**

11. **COMMITTEES**

12. **REPORTS**

- a. Trustees
- b. District Manager
  - 1. AMVETS Post 66 Veterans Day Ceremony at DMP – Report
  - 2. Wreaths Across America Ceremony, 12:00 P.M., Saturday, December 13, 2025, at DMP & WMC

**13. FUTURE AGENDA ITEMS**

- a. Discussion in 2026/2027 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing
- e. Trustee Meeting Attendance Compensation

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE - None**

**15. CLOSED SESSION ANNOUNCEMENT - None**

**16. ADJOURNMENT**

**17. NEXT REGULAR BOARD MEETING - 2:00 P.M., Thursday, December 11, 2025**

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, NOVEMBER 10, 2025**

**2. ROLL CALL**

Kathleen Jurasky, District Manager

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