

PALM SPRINGS CEMETERY DISTRICT
MINUTES

REGULAR BOARD OF TRUSTEE MEETING

DATE: November 13, 2025

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Smith at 2:00 P.M.

2. **ROLL CALL** Present: Jan M. Pye, Chairperson
Michael V. Smith, Vice Chairperson
LaFaye M. Platter, Secretary
Lynn T. Mallotto, Treasurer
Tim Radigan-Brophy, Member

Also Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to approve the agenda as presented. Motion carried, roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Platter to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Succession Planning October 31, 2025, Meeting Report – Trustees Radigan-Brophy and Smith** Trustee Smith stated that he and Trustee Radigan Brophy met with District Manager Jurasky and they discussed planning for the future, which included her retirement. Following a discussion District Manager Jurasky was directed to work with the board in the development a succession planning policy.

b. **Review for Discussion and Possible Approval to Place a Port-O-Potty at DMP** Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to approve placing a permanent portable standard rental unit from Burrtec Waste Management at Desert Memorial Park for the fee of \$88.07 monthly and \$1,056.84 annually. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

c. **Review for Discussion and Possible Approval PSCD Workplace Violence Prevention Plan** Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Platter to approve the PSCD Workplace Violence Prevention Plan. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

d. **Review for Discussion and Possible Approval –Trustee Annual Year-End Luncheon** Following a discussion motion was made by Trustee Platter, seconded by Trustee Mallotto approve scheduling the Trustee Annual Year-End Luncheon for 12:00 P.M, Friday, December 5, 2025, at Spencer’s Restaurant. District Manager Jurasky was directed to handle the scheduling with the restaurant and to send invitations. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. ADMINISTRATIVE CALENDAR – continued

e. Sections B-39 through B-46 Burial Sites Expansion at DMP – Update District Manager Jurasky reported the aluminum grave markers have been shipped, and the sections will be opened for sell when received and installed.

f. Welwood Murray Cemetery Niche Project – Update District Manager Jurasky reported that the contractor will be pouring concrete for the bases of the cremation niches later next week.

g. Da Vall Drive & McCallum Way Exterior Wall Extension – Update District Manager Jurasky stated that the plans are still in the Cathedral City planning department for review.

7. LEGISLATIVE CALENDAR a. Resolution 11-2025, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Radigan-Brophy, seconded by Trustee Pye to approve Resolution 11-2025 transferring \$10,849.39 from PreNeed Fund, 51265 to the General Fund, 51270 and \$7,275.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275.00 from PreNeed Fund, 51275. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

b. Resolution 10-2025, 2025-2026 Revised Budget Adoption Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Smith to approve Resolution 10-2025 increasing the legal expenditure from \$15,000.00 to \$115,000.00 due to current dump site litigation. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

c. Staff Report and Ordinance 01-2025, PSCD Increasing the Trustees' Compensation for Attending Board Meetings from \$265.34 to \$278.61 Following a discussion motion was made by Trustee Smith, seconded by Trustee Radigan-Brophy to approve Ordinance 01-2025 increasing the Trustees' compensation for attending board meetings from \$265.34 to \$278.61 effective November 1, 2025. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

8. TRUSTEE AND ATTORNEY SIGNATURES All documents and checks were signed as needed by the Trustees.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report – None

b. District Manager

1. AMVETS Post 66 Veterans Day Ceremony at DMP – Report District Manager Jurasky stated that is was a nice ceremony, however the attendance was low.

2. Wreaths Across America Ceremony, 12:00 pm, Saturday, December 13, 2025, at DMP & WMC

REGULAR BOARD OF TRUSTEE MEETING

13. **FUTURE AGENDA ITEMS**
- a. **Discussion in 2026/2027 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. **Marketing/Advertising** No action taken
 - d. **Future Long-Range Planning – PSCD Staff** No action taken
 - e. **Trustee Meeting Attendance Compensation** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None


15. **CLOSED SESSION ANNOUNCEMENT** – None

Agenda item 17 was addressed before adjournment.

17. **NEXT REGULAR BOARD MEETING IS SCHEDULED FOR 2:00 P.M., Thursday, December 11, 2025**

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Smith to cancel the December 11, 2025, board meeting. The next regular board meeting will be scheduled for 2:00 P.M., Thursday, January 8, 2026, in the District office conference room. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

16. **ADJOURNMENT** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Platter to adjourn the meeting. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith. The meeting was adjourned at 2:46 P.M.

DATE: 1-8-2026 
LaFaye M. Platter, Secretary

b. **Review for Discussion and Possible Approval to Place a Port-O-Potty at DMP** Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to approve placing a permanent portable standard rental unit from Burttec Waste Management at Desert Memorial Park for the fee of \$38.07 monthly and \$1,056.84 annually. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

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