

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE SPECIAL
BOARD OF TRUSTEE MEETING**

DATE: February 9, 2023

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Mallotto at 2:03 P.M.

2. **ROLL CALL**

Present: William G. Kleindienst, Vice Chairperson – Arrived at 2:05 P.M.
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: Jan M. Pye, Chairperson

District Manager Jurasky reported that Trustee Pye had contacted her to inform her she is unable to attend today's meeting due to a work commitment. Trustee Pye's absence was excused.

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Smith, seconded by Trustee Platter to approve the agenda as presented. Motion carried; roll call 3-0 Mallotto, Platter and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Smith, second by Trustee Platter approve the Consent Calendar as presented. Motion carried; roll call 3-0 Mallotto, Platter and Smith.

Trustee Kleindienst arrived.

6. **ADMINISTRATIVE CALENDAR** a. **Rob Dennis, RT Dennis Accountancy – Annual Audit Report** Mr. Dennis reviewed the independent audit report and stated he is pleased to report the District received a clean opinion. He stated the District has a great system set in place for the internal control, the staff is very helpful at supplying him with all information requested, they are very thorough and it is a pleasure working with them.

Mr. Dennis reported the General Fund had a positive increase of \$175,000.00. Following a review of the annual audit report by Rob Dennis, and discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to accept and file the annual audit report. Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Smith.

b. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson was present at the request of District Manager Jurasky to ask and or answer any questions following the audit. No action taken.

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6. ADMINISTRATIVE CALENDAR - continued

c. Review for Discussion and Possible Approval Cremation Niches – Welwood Murray Cemetery District Manager Jurasky gave an overview of the possible location of the niches, estimated expenses and revenue for this project. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Smith directing Trustee Kleindienst to investigate with the city of Palm Spring’s planning department, the Historical Site Preservation Society and any other entities to find out if there are any restrictions relating to this development. Also, to conduct a site visit of the potential location with District Manager Jurasky. Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Smith.

Trustee Platter left the meeting

d. Review for Discussion and Possible Approval Two-Year Extension Landscape Maintenance Contract – Nissho California District Manager Jurasky reported Nissho wanted to extend their contract, however they wanted to do so with a CPI increase of 8.6%. This would equate to an increase of \$25,490 annually.

District Manager Jurasky informed the Board she negotiated a 2-year extension at the current rates. This 2-year contract extension at the current rates will be a saving of \$50,980.00 for the District. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Smith to approve the 2-year contract extension at the current rates of \$296,400.00 annually, \$24,700.00 monthly, \$484.00 for Saturday interments and \$527.00 for Sunday interments. Motion carried, roll call 3-0, Kleindienst, Mallotto and Smith.

e. Post State of Emergency Brown Act Teleconferencing Rules – Oral Report by Legal Counsel Attorney Quintanilla reported Governor Newsom is planning on lifting the COVID-19 State of Emergency by February 28, 2023. He stated as of March 1, 2023 we revert back to the original teleconferencing rules as per the Brown Act. Attorney Quintanilla gave an overview of the rules, and explained how they will affect board meetings through January 1, 2024.

f. Website Update for ADA Compliance - Streamline District Manager Jurasky reported she is working with Streamline to get the District’s current website updated to be ADA compliant.

Trustee Platter returned to the meeting

g. California Association of Public Cemeteries (CAPC) Local Area Meeting, 10:00A.M., Thursday, April 27, 2023 at Palo Verde Cemetery District in Blythe, CA Following a discussion motion was made Trustee Kleindienst, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending the CAPC Local Area Meeting in Blythe, CA. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Kleindienst, Mallotto, Platter and Smith.

h. Review for Discussion and Possible Approval Sunnylands Visit & Tour: 12:00pm-2:00pm, Wednesday, February 22, 2023 or 12:00pm-2:00pm, Thursday, February 23, 2023 Following a discussion Trustees Kleindienst and Smith stated they would like to attend the tour on February 23, 2023 and bring a guest. District Manager Jurasky stated she contact Eric Ornelas, Communications Specialist at Sunnylands to arrange the visit.

i. East 40 Acres Lease Agreement – Update (Nothing to Report) No Action Taken

7. LEGISLATIVE – None

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completions.

9. **BOARD DEVELOPMENT - Responses to Tough Questions** No action taken
10. **PUBLIC HEARING CALENDAR** – None
11. **COMMITTEE REPORTS** – None
12. **REPORTS** a. **Trustee Report** – None
- b. **District Manager** District Manager Jurasky
 1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – Nothing to Report -No changes
13. **FUTURE AGENDA ITEMS** a. **Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
- b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
- c. **Marketing/Advertising** No action taken
- d. **Future Long-Range Planning – PSCD Staff** No action taken
14. **CLOSED SESSION - READING OF THE SAFE HARBOR** No Closed Session
- a. **Real Property Negotiations pursuant to Government Code Section 54956.8**
Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)
District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,
General Legal Counsel
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit
Development
Under Negotiation: Price and Terms of Payment
15. **CLOSED SESSION ANNOUNCEMENT**
16. **OPEN SESSION**
17. **ADJOURNMENT** Meeting was adjourned by motion made by Trustee Platter, seconded by Trustee Smith at 2:55 P.M. Motion carried, vote 4-0, Kleindienst, Mallotto, Platter and Smith. The next regular board meeting is scheduled for 2:00 P.M., Thursday, March 9, 2023.

DATE: 3-9-2023



LaFaye M. Platter, Secretary