

PALM SPRINGS CEMETERY DISTRICT
AGENDA
VIDEO CONFERENCE
REGULAR MEETING
OF THE
BOARD OF TRUSTEES
Thursday, July 14, 2022 at 2:00 P.M.
31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

IMPORTANT NOTICE

NEW LAW

Pursuant to Assembly Bill No. 361
Effective September 16, 2021

The Public May Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this teleconferenced Board Meeting, please follow these instructions:
YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT: <https://us02web.zoom.us/j/2464673948>; or
CALL IN: 669-900-6833 MEETING ID: 246 467 3948

1. CALL TO ORDER

1a. WELCOME NEW BOARD MEMBER, INTRODUCTIONS AND OATH OF OFFICE

Michael Victor Smith

2. ROLL CALL

3. PUBLIC COMMENTS

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of June 10, 2022 Special Meeting Minutes**

5. CONSENT CALENDAR - continued

- b. Approval of June Expenditures
 - General Fund \$ 84,384.73
 - June Reimburse Voucher 1740 \$ 29,787.72
 - June Reimburse Voucher 1741 \$ 54,567.08

 - Accumulative Capital Outlay \$ 3,830.95
 - June Reimburse Voucher 1742 \$ 3,830.95

 - Pet Memorial Park Cemetery \$.00
 - Total June 30, 2022 Expenditures Checks & Visa/Debit Card
24102-24131 & Direct Deposits (Payroll) \$ 88,215.68
- c. Financial Reports as of June 30, 2022 (F-1 thru F-5A)
- d. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, WCG Wealth Advisors, LLC
- b. Board of Trustees General Provisions and Government & Trustee Duties and Responsibilities
- c. Discussion and Approval to Cancel August 2022 Board Meeting
- d. Special Districts Association of Riverside County (SDARC) Luncheon July 29, 2022 in Perris, CA
- e. California Association of Public Cemeteries (CAPC) Local Area Meeting September 21, 2022 Elsinore Valley Cemetery District in Elsinore, CA
- f. California Association of Public Cemeteries (CAPC) Education Seminar and Area Meeting October 7-8, 2022 in South Lake Tahoe, CA
- g. Discussion and Possible Approval of RFP for Cell Tower Location at Desert Memorial Park
- h. East 40 Acres Lease Agreement – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 6-2022, Transfer Interment Rights & Costs from PN to ACO & GF

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. Strategic Barometer
 - 2. California Special Districts Association (CSDA) Annual Conference August 22-25, 2022 in Palm Desert

13. FUTURE AGENDA ITEMS

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Real Property Negotiations pursuant to Government Code Section 54956.8
Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)
District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development
Under Negotiation: Price and Terms of Payment

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, July 11, 2022

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE SPECIAL
BOARD OF TRUSTEE MEETING**

DATE: June 10, 2022

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: LaFaye M. Platter, Secretary
Michael V. Smith

District Manager Jurasky reported that Trustees Platter and Smith had contacted her and advised her due to prior commitments they are unable to attend today's meeting.

Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to excuse Trustees Platter and Smith being absent. Motion carried; vote 3-0 Kleindienst, Mallotto and Pye.

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Mallotto, second by Trustee Kleindienst approve the Consent Calendar as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson gave a review of the portfolios, and stated they showed a combined gain of \$35,000.00 for the month of May.

He reported there is \$600,000.00 plus coming due in June, and said he will be meeting with the finance committee Trustees Kleindienst and Mallotto to discuss reinvestment of the available funds. He stated the goal will be to maximize returns while maintaining compliance with the investment policy.

Mr. Wilson gave an overview of the markets, and said the Federal Reserve is scheduled to raise interest rates .50%-.75% at their June 15, 2022 meeting. He stated they meet again in July and September where they are also expected to increase rates significantly. Following a discussion, the investment report was received and filed.

6. ADMINISTRATIVE CALENDAR – continued

b. Authorized Signature List for Riverside County District Manager Jurasky explained the purpose of the Authorized Signature List, and stated she would contact the Trustees to make arrangements for them to sign.

Trustee Pye requested that items 6c-6f be reviewed, discussed and approved with on motion.

c. Review for Discussion and Approval – Allocation of Funds for 2022-2023 Development Projects District Manager Jurasky reviewed the development projects and costs, and a discussion followed.

d. Review for Discussion and Approval – 2022-2025 Future Development Projects District Manager Jurasky reviewed the future development projects, and a discussion followed.

e. Review for Discussion and Approval – 2022-2023 Schedules of Charges District Manager Jurasky reviewed the schedule of charges, explained which charges were increasing and why, and a discussion followed.

f. Review for Discussion and Approval – 2022-2023 Proposed Budget District Manager Jurasky reviewed the 2022-2023 proposed budget, and explained the significant 2021-2022 increases to income and expenses was due to continued COVID-19 interments. She stated the 2022-2023 budget is reflective of 4%-10% increases due to increases from vendors, and a discussion followed.

Following the discussions for items 6c-6f motion was made by Trustee Pye, seconded to approve to Kleindienst agenda items 6c-6f. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

g. CSDA Annual Conference & Exhibitor Showcase – August 22-25, 2022 in Palm Desert, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending the CSDA Annual Conference & Exhibitor Showcase. This approval is to include all necessary expenses. Motion carried, roll call 3-0, Kleindienst, Mallotto and Pye.

h. Discussion for Approval to Cancel PreNeed Contract in Default – J. Ibarra, Contract #C003481 District Manager Jurasky reported the J. Ibarra contract was seven months past due, and according the contract agreement “Contracts in default for more than six (6) months will be cancelled and all payments shall be forfeited upon action by District Board of Trustees”. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Kleindienst to cancel J. Ibarra, Contract #C003481. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

i. Discussion for Possible RFP Cell Tower Location at Desert Memorial Park No action taken

j. East 40 Acres Lease Agreement – Update District Manager Jurasky stated there was nothing to report.

7. LEGISLATIVE **a. Resolution 4-2022, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 4-2022 transferring \$16,965.54 from PreNeed Fund, 51265 to the General Fund, 51270 and \$8,810.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

b. Resolution 5-2022, 2022-2023 Budget Adoption Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 5-2022, 2022-2023 Budget Adoption. Motion carried, roll call 3-0. Kleindienst, Mallotto and Pye.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completions.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager**

1. **Strategic Barometer** a. **Service Provider Agreements** District Manager reported there have been no changes since the April update.

2. **Memorial Day Posting of Veteran Flags by Scouts BSA Troop 262 at Desert Memoria Park - Update** District Manager Jurasky reported there was not be a Memorial Day event, however Scouts BSA Troop 262 posted Veteran flags through-out Desert Memorial Park and removed later the same day.

She also reported as a thank you, in addition to cookie and drinks she purchased a \$25.00 Applebee's gift card which was awarded to a scout by random drawing.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Lease Agreement Property Taxes January 2022** No action taken

e. **Discussion for Possible Cell Tower Location at Desert Memorial Park**

Trustee Pye requested Closed Session deferred to the July 14, 2022 board meeting when there will be a full board.

14. **CLOSED SESSION - READING OF THE SAFE HARBOR** No action taken

a. **Real Property Negotiations pursuant to Government Code Section 54956.8**

Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)

District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,
General Legal Counsel

Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit
Development

Under Negotiation: Price and Terms of Payment

15. **CLOSED SESSION ANNOUNCEMENT**

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:49 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, July 14, 2022.

DATE: _____

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2022 to Jun 29, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
6/1/22	24102	INV 242494 - LANDSCAPE MAINTENANCE FOR MAY 2022 LESS \$253.39 FOR VASES DAMAGED BY MOWERS (2) RAISED VASES & (1) GRAY VASE NISSHO OF CALIFORNIA, INC	24,446.61	24,446.61
6/1/22	24103	TRASH SERVICE FOR JUN 2022 BURRTEC WASTE & RECYCLING SVCS	425.82	425.82
6/3/22	24104	MEALS & TRANSPORATION COSTS - CSDA LEGISLATIVE SACRAMENTO MAY 2022 KATHLEEN JURASKY	48.83	48.83
6/3/22	24105	PEST CONTROL MAINTENANCE MAY 2022 - INV 23201758 WESTERN EXTERMINATOR	97.15	97.15
6/3/22	24106	SECURITY PATROL FOR JUN 2022 - INV 2206133 MAXWELL SECURITY SERVICES, INC	825.00	825.00
6/3/22	24107	OFFICE WI FI FOR JUN 2022 - INV000000467988 ONE RING NETWORKS	200.00	200.00
6/6/22	24108	YELLOW PAGE ADVERTISING - MAY 2022 THRYV	181.10	181.10
6/8/22	24109	VOID***VOID***VOID		
6/8/22	24110	332245-850914 WELL REPLENISHMENT FOR MAY 2022 COACHELLA VALLEY WATER DIST	2,268.87	2,268.87
6/8/22	24111	INV 4708453 - COURIER SERVICE ON 5/24/2022 GLS US	23.58	23.58
6/10/22	24112	WMC USAGE - JUN 2022 DESERT WATER AGENCY	799.51	799.51
6/10/22	24113	INV 3018-153148 - UTILITY VEHICLE STARTER O'REILLY AUTOMOTIVE, INC	326.25	326.25
6/15/22	24114	INV 67353 - (20) PLASTIC FOLDING CHAIRS ASCO PACIFIC, INC.	590.51	590.51
6/15/22	24115	INV-22-3337732 PERMIT # 17-144144 EXPIRES 7/20/2023 CATHEDRAL CITY POLICE DEPARTMENT	30.00	30.00
6/15/22	24116	IN050781 - (6) #5 VAULTS WHITED CEMETERY SERVICE	1,627.00	1,627.00
6/15/22	24117	OFFICE PHONES FOR PERIOD ENDING 07/06/22 FRONTIER COMMUNICATIONS	400.15	400.15
6/16/22	24118	559833-884768 ADMIN BUILDING FOR JUN 2022 180819-512108 BUSINESS FOR JUN 2022 559831-884770 FIRE PROTECTION FOR JUN 2022 COACHELLA VALLEY WATER DIST	28.42 24.71 86.99	140.12
6/16/22	24119	SECTION B-39 - 44 CONSTRUCTION DOCUMENT REVISIO MEETINGS, COORDINATION & PROCESSING FOR REVISI MSA CONSULTING, INC	3,000.00 637.50	3,637.50

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2022 to Jun 29, 2022

Date	Check #	Line Description	Debit Amount	Credit Amount
6/17/22	24120	JUL 2022 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	49.90	49.90
6/27/22	24121	IT0000005306 - PS FINANCIALS FOR MAY 2022 DATA VPN RIVERSIDE COUNTY INFORMATION TECHNOLOGY	102.08 4.66	106.74
6/27/22	24122	IN050862 - (9) #5 LINERS WHITED CEMETERY SERVICE	1,810.00	1,810.00
6/27/22	24123	INV 1098 LEGAL SERVICES RENDERED IN APRIL 2022 INV 1099 LEGAL SERVICES FOR LEASE RENDERED IN AP QUINTANILLA & ASSOCIATES	2,260.50 747.38	3,007.88
6/27/22	24124	INV 67467 - (12) GRAY VASES ASCO PACIFIC, INC.	455.83	455.83
6/27/22	24125	INV 4722189 - COURIER SERVICE ON 6/10/22 GLS US	23.58	23.58
6/27/22	24126	GROUND SUPERVISOR & OFFICE CELL PHONES T-MOBILE	116.25	116.25
6/27/22	24127	REFUND OVERPAYMENT OF MARTINEZ CONTRACT C00 MEMORIAL DAY CLEANING OF FLAG POLE HOLES PETTY CASH	5.00 100.00	105.00
6/27/22	24128	JUN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - K J JUN 2022 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 2,219.78	2,844.66
6/27/22	24129	JUN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	290.50	290.50
6/27/22	24130	JUN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	235.20	235.20
6/27/22	24131	JUN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S VI FRANKLIN - TEMPLETON	246.40	246.40
6/8/22	CALPER	JUN 2022 PSCD EMPLOYEE HEALTH INSURANCE EXPENS JUN 2022 PSCD RETIREE HEALTH INSURANCE EXPENSE JUN 2022 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	4,358.62 382.89 173.78	4,915.29
6/20/22	DEBIT E	HOME DEPOT - PLYWOOD FOR GRAVE SIDE COMPANY DEBIT CARD	199.89	199.89
6/24/22	DEBIT E	LOWES COMPANY DEBIT CARD	45.86	45.86
6/10/22	DEBIT K	ZOOM MEETINGS - ANNUAL SUBSCRIPTION EXP 6/10/23 COMPANY DEBIT CARD	154.40	154.40
6/3/22	DEBIT K	SWISS DONUTS - FOR STAFF COMPANY DEBIT CARD	19.50	19.50
6/8/22	DEBIT K	ICLOUD+ WITH 200 GB OF STORAGE	2.99	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2022 to Jun 29, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		COMPANY DEBIT CARD		2.99
6/15/22	DEBIT K	STATER BROS - STAFF BIRTHDAY CAKE COMPANY DEBIT CARD	20.98	20.98
6/15/22	DEBIT K	AMAZON - KN95 FACE MASKS COMPANY DEBIT CARD	60.84	60.84
6/16/22	DEBIT K	USPS - (4) ROLLS OF POSTAGE STAMPS COMPANY DEBIT CARD	232.00	232.00
6/16/22	DEBIT K	AMAZON - BLUE FACE MASKS COMPANY DEBIT CARD	21.72	21.72
6/16/22	DEBIT K	STAPLES - OFFICE SUPPLIES COMPANY DEBIT CARD	41.85	41.85
6/20/22	DEBIT K	STAPLES - PAPER TOWELS STAPLES - LYSON DISINFECTANT SPRAY COMPANY DEBIT CARD	7.92 17.49	25.41
6/27/22	DEBIT K	AMAZON - DICTIONARY FOR GROUND SUPERVISOR COMPANY DEBIT CARD	6.47	6.47
6/29/22	DEBIT K	STAPLES - ALCOHOL WIPES COMPANY DEBIT CARD	10.97	10.97
6/23/22	DEBIT K	STAPLES - OFFICE SUPPLIES COMPANY DEBIT CARD	7.28	7.28
6/27/22	DEBIT K	FBPAY "JULIE PORADA " - DISPUTED TRANSACTION COMPANY DEBIT CARD	171.00	171.00
6/3/22	DEBIT K	KOOL AIR TOPS (MODULAR 1 GOLF) - SECTION MARKE COMPANY DEBIT CARD	193.45	193.45
6/3/22	EDD_TA	SIT P/R 05/19/2022 TO 06/01/2022 PAID 06/03/2022 SDI P/R 05/19/2022 TO 06/01/2022 PAID 06/03/2022 EMPLOYMENT DEVELOPMENT DEPT	222.67 109.72	332.39
6/17/22	EDD_TA	SIT P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022 SDI P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022 EMPLOYMENT DEVELOPMENT DEPT	216.07 118.81	334.88
6/29/22	EDD_TA	SIT P/R 06/16/2022 TO 06/29/2022 PAID 07/01/2022 SDI P/R 06/16/2022 TO 06/29/2022 PAID 07/01/2022 EMPLOYMENT DEVELOPMENT DEPT	218.07 108.54	326.61
6/17/22	EDD_TA	SUI P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022 CA EDU & TRAINING P/R 06/02/2022 TO 06/15/2022 PAID 06 EMPLOYMENT DEVELOPMENT DEPT	29.09 0.54	29.63
6/29/22	EDISON	8001545238 DAVALL GATE FOR PERIOD 03/15/22 TO 04/12/ 8001545238 DAVALL GATE FOR PERIOD 04/13/22 TO 05/12/ 8002601833 WELL #4 FOR PERIOD 05/11/22 TO 06/09/22 8000493032 ADMIN BLDG FOR PERIOD 05/12/22 TO 06/12/22 8001545238 DAVALL GATE FOR PERIOD 05/13/22 TO 06/13/ 8003526191 WELL #2 FOR PERIOD 05/13/22 TO 06/13/22 8004476833 WMC FOR PERIOD 05/13/22 TO 06/13/22	28.90 5,406.68 1,147.63 30.15 403.86 20.39	29.93

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2022 to Jun 29, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		SO CAL EDISON		7,007.68
6/3/22	EXPRESS	FIT P/R 05/19/2022 TO 06/01/2022 PAID 06/03/2022	796.61	
		SOCIAL SECURITY P/R 05/19/2022 TO 06/01/2022 PAID 06/0	1,236.82	
		MEDICARE P/R 05/19/2022 TO 06/01/2022 PAID 06/03/2022	289.26	
		BANK OF AMERICA		2,322.69
6/17/22	EXPRESS	FIT P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022	778.61	
		SOCIAL SECURITY P/R 06/02/2022 TO 06/15/2022 PAID 06/1	1,339.38	
		MEDICARE P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022	313.24	
		BANK OF AMERICA		2,431.23
6/29/22	EXPRESS	FIT P/R 06/16/2022 TO 06/29/2022 PAID 07/01/2022	783.74	
		SOCIAL SECURITY P/R 06/16/2022 TO 06/29/2022 PAID 07/0	1,223.52	
		MEDICARE P/R 06/16/2022 TO 06/29/2022 PAID 07/01/2022	286.15	
		BANK OF AMERICA		2,293.41
6/3/22	FEES	P/R 05/19/2022 TO 06/01/2022 PAID 06/03/2022	75.12	
		CBIZ PAYROLL		75.12
6/17/22	FEES	P/R 06/02/2022 TO 06/15/2022 PAID 06/17/2022	89.61	
		CBIZ PAYROLL		89.61
6/29/22	FEES	P/R 06/16/2022 TO 06/29/2022 PAID 07/01/2022	78.62	
		CBIZ PAYROLL		78.62
	Total		<u>66,841.64</u>	<u>66,841.64</u>

**PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For June 2022**

Date	Reference	Employee	Amount
6/3/2022	5552	KATHLEEN JURASKY	2,476.64
6/3/2022	5553	STEPHANIE C. LOZANO	1,338.18
6/3/2022	5554	SCOTT W. VICKREY	1,396.29
6/3/2022	5555	EDGAR F. ARCHILA	1,738.51
6/17/2022	5561	KATHLEEN JURASKY	2,476.64
6/17/2022	5562	KATHLEEN JURASKY	400.00
6/17/2022	5563	STEPHANIE C. LOZANO	1,338.18
6/17/2022	5564	SCOTT W. VICKREY	1,222.51
6/17/2022	5565	EDGAR F. ARCHILA	1,626.24
6/17/2022	5566	WILLIAM G. KLEINDIENST	163.87
6/17/2022	5567	LYNN T. MALLOTTO	163.88
6/17/2022	5568	JAN M. PYE	163.88
6/30/2022	5574	KATHLEEN JURASKY	2,476.64
6/30/2022	5575	STEPHANIE C. LOZANO	1,341.98
6/30/2022	5576	SCOTT W. VICKREY	1,396.29
6/30/2022	5577	EDGAR F. ARCHILA	1,654.31
6/1/22 thru 6/30/22			21,374.04

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
June 2022**

June Cash Disbursement Journal		66,841.64
June Payroll Disbursement Journal		21,374.04
TOTAL PSCD DISBURSEMENTS		88,215.68
TOTAL GENERAL FUND EXPENDITURES		84,384.73
June Payment Voucher # 1740	29,787.72	
June Payment Voucher # 1741	54,567.08	
Total Payment Vouchers		84,354.80
Refund - SO CAL EDISON		29.93
TOTAL ACO EXPENDITURES		3,830.95
June ACO Payment Voucher # 1742		
Modular 1 Golf Systems, Inc	193.45	
Section Markers for C-30, C-31 & C-32		
MSA Consulting, Inc	3,637.50	
Section B-39 - B-44 Construction Documents		
PET CEMETERY DRAWDOWNS		0.00
Loan Amount:	25,000.00	
Current Balance Remaining:	15,000.00	
TOTAL JUNE 2022 DISBURSEMENTS		88,215.68

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
JUNE 2022**

SALES

	Prior Months		June		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	306	0	43	0	349	0	315	0
Adult, A&B	9	0	0	0	9	0	15	0
Premium	13	0	0	0	13	0	42	0
Child	7	0	0	0	7	0	5	0
Cremation	37	0	6	0	43	0	36	0
Niche	30	0	2	0	32	0	48	0
TOTALS	402	0	51	0	453	0	461	0

LOT REPURCHASES

	Prior Months		June		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	17	0	0	0	17	0	10	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	17	0	0	0	17	0	10	0

TOTAL INTERMENTS

	Prior Months		June		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	220	1	22	0	242	1	288	0
Child	7	0	0	0	7	0	5	0
Cremation	74	6	4	0	78	6	56	2
Niche	22	0	1	0	23	0	35	0
TOTALS	323	7	27	0	350	7	384	2

SATURDAY INTERMENTS

	Prior Months		June		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

SUNDAY INTERMENTS

	Prior Months		June		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 29, 2022

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	38,420.00	40,835.00	(2,415.00)	388,575.00	428,450.00	(39,875.00)
MISC SPECIAL SET-UP	0.00	0.00	0.00	225.00	225.00	0.00
RETURNED CHECK BANK CHARGE	30.00	0.00	30.00	270.00	90.00	180.00
INTEREST RECEIVED	0.46	1.75	(1.29)	11.26	25.63	(14.37)
LAND LEASE	6,103.06	5,730.53	372.53	73,236.17	68,766.36	4,469.81
MISC INCOME	0.00	0.00	0.00	239.06	535.00	(295.94)
CREDIT CARD CONVEN FEE	607.94	924.51	(316.57)	8,165.38	8,849.05	(683.67)
TAX COLLECTIONS	1,453.86	112,493.88	(111,040.02)	424,232.85	398,804.20	25,428.65
VAULTS	1,610.00	1,115.00	495.00	14,670.00	28,620.00	(13,950.00)
CREMATION VAULTS	540.00	270.00	270.00	7,630.00	5,530.00	2,100.00
LINERS	3,230.00	3,490.00	(260.00)	30,994.00	28,175.00	2,819.00
GRAVE VASES	1,730.00	1,800.00	(70.00)	15,832.05	14,156.35	1,675.70
ENR SURCHARGE	10,290.00	8,480.00	1,810.00	61,810.00	70,210.00	(8,400.00)
LOT TRANSFERS	500.00	100.00	400.00	1,200.00	1,700.00	(500.00)
COUNTY INTEREST INCOME	294.57	125.07	169.50	827.85	666.85	161.00
DONATIONS & GRANTS	0.00	0.00	0.00	4,147.82	106.00	4,041.82
HANDLING FEE	12,440.00	11,860.00	580.00	117,605.00	139,680.00	(22,075.00)
PRENEED CONTRACT SERVICE CHG	1,200.00	700.00	500.00	15,500.00	13,000.00	2,500.00
VASE/HDSTN SET & CLEAN	5,410.00	6,980.00	(1,570.00)	70,010.00	64,815.00	5,195.00
TOTAL REVENUE	83,859.89	194,905.74	(111,045.85)	1,235,181.44	1,272,404.44	(37,223.00)
EXPENSES						
REGULAR SALARIES	30,341.42	19,507.78	10,833.64	277,305.51	260,548.92	16,756.59
BOT MEETING COMPENSATION	538.77	718.36	(179.59)	8,799.91	10,775.40	(1,975.49)
BOT CONFERENCES	0.00	0.00	0.00	1,150.00	0.00	1,150.00
BOT TRAVEL & EXPENSES	0.00	0.00	0.00	192.97	0.00	192.97
COVID-19 PAYROLL	0.00	0.00	0.00	1,936.00	4,921.29	(2,985.29)
RETIREMENT/PENSION	1,396.98	1,334.83	62.15	18,265.08	18,398.64	(133.56)
FICA	1,899.85	1,244.22	655.63	17,726.18	16,999.75	726.43
MEDICARE	444.33	290.99	153.34	4,145.64	3,975.76	169.88
EMPLOYEE GROUP INSURANCE	4,408.52	5,481.31	(1,072.79)	69,231.52	74,923.06	(5,691.54)
RETIREE GROUP INSURANCE	382.89	1,146.49	(763.60)	5,737.06	13,794.02	(8,056.96)
UNEMPLOYMENT INSURANCE	29.09	63.07	(33.98)	2,208.61	2,404.08	(195.47)
WORKERS COMP INSURANCE	49.79	562.27	(512.48)	851.85	6,732.33	(5,880.48)
ELECTRICITY	7,007.68	6,119.74	887.94	71,063.83	54,036.61	17,027.22
TELEPHONE	516.40	1,009.72	(493.32)	8,225.65	8,289.99	(64.34)
WATER	3,208.50	2,618.14	590.36	32,622.80	33,469.26	(846.46)
COMMUNITY OUTREACH	0.00	70.00	(70.00)	190.95	170.00	20.95
VISA-MASTER CHG FEES	614.08	839.14	(225.06)	8,734.26	9,221.06	(486.80)
RETURNED CHECK	0.00	0.00	0.00	66.00	0.00	66.00
COUNTY SERVICE CHARGE	106.74	207.10	(100.36)	1,030.55	1,366.79	(336.24)
EDUCATION	0.00	0.00	0.00	196.02	0.00	196.02
GENERAL INSURANCE	2,117.82	2,189.99	(72.17)	25,413.95	26,280.32	(866.37)
LEGAL	3,007.88	1,920.00	1,087.88	19,663.38	16,444.00	3,219.38
LOT REPURCHASE	0.00	2,140.00	(2,140.00)	7,435.00	8,325.00	(890.00)
OFFICE EXPENSE	1,005.50	1,784.49	(778.99)	20,533.68	23,625.32	(3,091.64)
TRAVEL & CONVENTION	48.83	0.00	48.83	1,200.63	0.00	1,200.63
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	1,018.37	92.43	925.94
MTG EXP & SUPPLIES	0.00	0.00	0.00	795.61	103.31	692.30
AUDIT	0.00	1,580.00	(1,580.00)	8,100.00	7,900.00	200.00
ADVERTISING/PUBLICITY	181.10	181.10	0.00	2,611.50	2,512.01	99.49
MEMBERSHIP & DUES	0.00	0.00	0.00	5,579.00	6,285.00	(706.00)
CA EDUCATION & TRAINING (EDD)	0.54	0.00	0.54	33.21	0.00	33.21
AUTO TRUCK EXPENSE	326.25	0.00	326.25	3,757.79	9,262.28	(5,504.49)
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	2,994.67	(2,994.67)
EQUIPMENT REPAIRS	0.00	0.00	0.00	640.00	112.18	527.82
IRRIGATION SYSTEM REPAIRS	0.00	196.26	(196.26)	7,037.76	8,337.05	(1,299.29)
FERTILIZER AND SEED	0.00	661.58	(661.58)	19,053.20	11,440.88	7,612.32
GASOLINE, OIL, TIRES	0.00	309.06	(309.06)	9,681.35	3,464.82	6,216.53
PLANT & BUILDING	1,143.48	3,095.35	(1,951.87)	17,148.66	14,350.21	2,798.45
ROAD MAINTENANCE	100.00	0.00	100.00	100.00	0.00	100.00
TOOLS & SUPPLIES	245.75	41.59	204.16	3,255.63	1,082.61	2,173.02
GRAVE LINERS & VAULTS	3,437.00	6,100.74	(2,663.74)	55,738.84	61,081.78	(5,342.94)
GRAVE VASES	455.83	434.84	20.99	9,576.54	7,292.82	2,283.72
CONTRACT TREE/GARDEN MAINTNCE	24,446.61	24,594.31	(147.70)	271,044.10	270,793.52	250.58
SECURITY CAMERA EXPENSE	0.00	179.70	(179.70)	718.80	718.80	0.00
DMP GROUNDS SECURITY	825.00	725.00	100.00	9,300.00	8,700.00	600.00
COVID-19 EXPENSES	265.42	0.00	265.42	872.48	2,238.28	(1,365.80)
TOTAL EXPENSES	(88,552.05)	(87,347.17)	(1,204.88)	(1,029,989.87)	(1,013,464.25)	(16,525.62)
NET CHANGE FROM OPERATIONS	(4,692.16)	107,558.57	(112,250.73)	205,191.57	258,940.19	(53,748.62)
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	(4,692.16)	107,558.57	(112,250.73)	205,191.57	258,940.19	(53,748.62)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 29, 2022

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	38,420.00	24,756.00	13,664.00	388,575.00	297,050.00	91,525.00
MISC SPECIAL SET-UP	0.00	75.00	(75.00)	225.00	900.00	(675.00)
RETURNED CHECK BANK CHARGE	30.00	4.00	26.00	270.00	70.00	200.00
INTEREST RECEIVED	0.46	2.00	(1.54)	11.26	35.00	(23.74)
LAND LEASE	6,103.06	5,811.00	292.06	73,236.17	69,798.00	3,438.17
MISC INCOME	0.00	0.00	0.00	239.06	0.00	239.06
CREDIT CARD CONVEN FEE	607.94	712.00	(104.06)	8,165.38	8,550.00	(384.62)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,637.00	(1,637.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	737.00	(737.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	1,453.86	29,882.00	(28,428.14)	424,232.85	358,562.00	65,670.85
VAULTS	1,610.00	1,419.00	191.00	14,670.00	17,050.00	(2,380.00)
CREMATION VAULTS	540.00	0.00	540.00	7,630.00	0.00	7,630.00
LINERS	3,230.00	1,987.00	1,243.00	30,994.00	23,850.00	7,144.00
GRAVE VASES	1,730.00	734.00	996.00	15,832.05	8,775.00	7,057.05
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	10,290.00	3,559.00	6,731.00	61,810.00	42,730.00	19,080.00
LOT TRANSFERS	500.00	137.00	363.00	1,200.00	1,600.00	(400.00)
COUNTY INTEREST INCOME	294.57	44.00	250.57	827.85	550.00	277.85
DONATIONS & GRANTS	0.00	0.00	0.00	4,147.82	0.00	4,147.82
HANDLING FEE	12,440.00	7,847.00	4,593.00	117,605.00	94,175.00	23,430.00
PRENEED CONTRACT SERVICE CHG	1,200.00	663.00	537.00	15,500.00	8,000.00	7,500.00
VASE/HDSTN SET & CLEAN	5,410.00	3,826.00	1,584.00	70,010.00	45,890.00	24,120.00
TOTAL REVENUE	83,859.89	84,932.00	(1,072.11)	1,235,181.44	1,019,185.00	215,996.44
EXPENSES						
REGULAR SALARIES	30,341.42	25,759.00	4,582.42	277,305.51	309,141.00	(31,835.49)
BOT MEETING COMPENSATION	538.77	1,127.00	(588.23)	8,799.91	13,469.00	(4,669.09)
BOT CONFERENCES	0.00	212.00	(212.00)	1,150.00	2,500.00	(1,350.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	192.97	3,000.00	(2,807.03)
COVID-19 PAYROLL	0.00	0.00	0.00	1,936.00	0.00	1,936.00
TEMPORARY HELP	0.00	837.00	(837.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,396.98	1,722.00	(325.02)	18,265.08	20,697.00	(2,431.92)
FICA	1,899.85	1,572.00	327.85	17,726.18	18,919.00	(1,192.82)
MEDICARE	444.33	396.00	48.33	4,145.64	4,730.00	(584.36)
EMPLOYEE GROUP INSURANCE	4,408.52	5,844.00	(1,435.48)	69,231.52	70,106.00	(874.48)
RETIREE GROUP INSURANCE	382.89	1,110.00	(727.11)	5,737.06	13,353.00	(7,615.94)
UNEMPLOYMENT INSURANCE	29.09	282.00	(252.91)	2,208.61	3,395.00	(1,186.39)
WORKERS COMP INSURANCE	49.79	633.00	(583.21)	851.85	7,585.00	(6,733.15)
ELECTRICITY	7,007.68	4,029.00	2,978.68	71,063.83	48,250.00	22,813.83
TELEPHONE	516.40	663.00	(146.60)	8,225.65	8,000.00	225.65
WATER	3,208.50	3,356.00	(147.50)	32,622.80	40,250.00	(7,627.20)
COMMUNITY OUTREACH	0.00	87.00	(87.00)	190.95	1,000.00	(809.05)
VISA-MASTER CHG FEES	614.08	750.00	(135.92)	8,734.26	9,000.00	(265.74)
RETURNED CHECK	0.00	6.00	(6.00)	66.00	50.00	16.00
COUNTY SERVICE CHARGE	106.74	100.00	6.74	1,030.55	1,200.00	(169.45)
EDUCATION	0.00	37.00	(37.00)	196.02	400.00	(203.98)
GENERAL INSURANCE	2,117.82	2,233.00	(115.18)	25,413.95	26,752.00	(1,338.05)
LEGAL	3,007.88	1,462.00	1,545.88	19,663.38	17,500.00	2,163.38
LOT REPURCHASE	0.00	538.00	(538.00)	7,435.00	6,500.00	935.00
OFFICE EXPENSE	1,005.50	1,500.00	(494.50)	20,533.68	18,000.00	2,533.68
TRAVEL & CONVENTION	48.83	587.00	(538.17)	1,200.63	7,000.00	(5,799.37)
UNIFORMS & SAFETY EQUIPMENT	0.00	87.00	(87.00)	1,018.37	1,000.00	18.37
MTG EXP & SUPPLIES	0.00	38.00	(38.00)	795.61	500.00	295.61
CONTRIBUTIONS	0.00	13.00	(13.00)	0.00	200.00	(200.00)
AUDIT	0.00	687.00	(687.00)	8,100.00	8,200.00	(100.00)
ADVERTISING/PUBLICITY	181.10	413.00	(231.90)	2,611.50	5,000.00	(2,388.50)
MEMBERSHIP & DUES	0.00	525.00	(525.00)	5,579.00	6,300.00	(721.00)
CA EDUCATION & TRAINING (EDD)	0.54	0.00	0.54	33.21	0.00	33.21
AUTO TRUCK EXPENSE	326.25	100.00	226.25	3,757.79	1,200.00	2,557.79
LARGE EQUIPMENT REPAIRS	0.00	337.00	(337.00)	0.00	4,000.00	(4,000.00)
EQUIPMENT REPAIRS	0.00	87.00	(87.00)	640.00	1,000.00	(360.00)
IRRIGATION SYSTEM REPAIRS	0.00	688.00	(688.00)	7,037.76	8,300.00	(1,262.24)
FERTILIZER AND SEED	0.00	913.00	(913.00)	19,053.20	11,000.00	8,053.20
GASOLINE, OIL, TIRES	0.00	413.00	(413.00)	9,681.35	5,000.00	4,681.35
PLANT & BUILDING	1,143.48	1,837.00	(693.52)	17,148.66	22,000.00	(4,851.34)
ROAD MAINTENANCE	100.00	163.00	(63.00)	100.00	2,000.00	(1,900.00)
TOOLS & SUPPLIES	245.75	125.00	120.75	3,255.63	1,500.00	1,755.63
GRAVE LINERS & VAULTS	3,437.00	3,212.00	225.00	55,738.84	38,500.00	17,238.84
GRAVE VASES	455.83	375.00	80.83	9,576.54	4,500.00	5,076.54
CONTRACT TREE/GARDEN MAINTNCE	24,446.61	24,700.00	(253.39)	271,044.10	296,400.00	(25,355.90)
CONTRACT BURIALS	0.00	587.00	(587.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	0.00	125.00	(125.00)	718.80	1,500.00	(781.20)
DMP GROUNDS SECURITY	825.00	725.00	100.00	9,300.00	8,700.00	600.00
COVID-19 EXPENSES	265.42	125.00	140.42	872.48	1,500.00	(627.52)
TOTAL EXPENSES	88,552.05	91,367.00	(2,814.95)	1,029,989.87	1,096,097.00	(66,107.13)
NET CHANGE FROM OPERATIONS	(4,692.16)	(6,435.00)	1,742.84	205,191.57	(76,912.00)	282,103.57
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	8,097.00	(8,097.00)	0.00	96,912.00	(96,912.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,663.00)	1,663.00	0.00	(20,000.00)	20,000.00
NET CHANGE	(4,692.16)	(1.00)	(4,691.16)	205,191.57	0.00	205,191.57

**PALM SPRINGS CEMETERY DIST
BALANCE SHEET
JUNE 29, 2022**

ASSETS

ASSETS

CASH ON HAND - COUNTY	595,574.14	
PETTY CASH	900.00	
CHECKING - BANK OF AMERICA	27,938.07	
CSH/HND-CNTY-RESTRICTED	14,400.00	
CASH CLEARING - PNC BANK	100.00	
RESERVE - BANK OF AMERICA	2,194.85	
ACO PURCHASES RECEIVABLE	3,830.95	
TOTAL ASSETS		<u><u>644,938.01</u></u>

LIABILITIES AND FUND BALANCES

LIABILITIES

SALES TAX PAYABLE	1,687.13	
EMPLOYEE 403B PAYABLE	1,109.89	
EMPLOYEES INSURANCE PAYABLE	479.45	
ACCRUED EMPLOYEE PAYROLL	9,461.60	
UNEARNED INCOME	67,882.95	
TOTAL LIABILITIES		80,621.02

FUND BALANCES

UNASSIGNED FUND BALANCE	343,725.42	
REVOLVING FUND RESERVE	15,400.00	
NET CHANGE IN FUND BALANCES	205,191.57	
TOTAL FUND BALANCES		<u><u>564,316.99</u></u>

TOTAL LIABILITIES AND FUND BALANCES		<u><u>644,938.01</u></u>
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**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF JUNE 29, 2022**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
10002	CASH ON HAND - COUNTY	595,574.14	
10003	PETTY CASH	900.00	
10004	CHECKING - BANK OF AMERICA	27,938.07	
10005	CSH/HND-CNTY-RESTRICTED	14,400.00	
10008	CASH CLEARING - PNC BANK	100.00	
10009	RESERVE - BANK OF AMERICA	2,194.85	
10015	ACO PURCHASES RECEIVABLE	3,830.95	
		644,938.01	0.00
ASSETS:			
LIABILITIES:			
20102	SALES TAX PAYABLE		1,687.13
20107	EMPLOYEE 403B PAYABLE		1,109.89
20111	EMPLOYEES INSURANCE PAYABLE		479.45
20220	ACCRUED EMPLOYEE PAYROLL		9,461.60
28999	UNEARNED INCOME		67,882.95
		0.00	(80,621.02)
LIABILITIES:			
FUND BALANCES:			
39005	UNASSIGNED FUND BALANCE		343,725.42
39999	REVOLVING FUND RESERVE		15,400.00
		0.00	(359,125.42)
TOTAL FUND BALANCES:			
REVENUE:			
40001	OPEN AND CLOSE		388,575.00
40201	MISC SPECIAL SET-UP		225.00
40202	RETURNED CHECK BANK CHARGE		270.00
40203	INTEREST RECEIVED		11.26
40204	LAND LEASE		73,236.17
40205	MISC INCOME		239.06
40205CC	CREDIT CARD CONVEN FEE		8,165.38
40206	TAX COLLECTIONS		424,232.85
40207	VAULTS		14,670.00
40207CRE	CREMATION VAULTS		7,630.00
40208	LINERS		30,994.00
40209	GRAVE VASES		15,832.05
40211	ENR SURCHARGE		61,810.00
40212	LOT TRANSFERS		1,200.00
40213	COUNTY INTEREST INCOME		827.85
40215	DONATIONS & GRANTS		4,147.82
40216	HANDLING FEE		117,605.00
40217	PRENEED CONTRACT SERVICE CHG		15,500.00
40218	VASE/HDSTN SET & CLEAN		70,010.00
		0.00	(1,235,181.44)
REVENUE:			

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF JUNE 29, 2022**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
EXPENSES:			
60101	REGULAR SALARIES	277,305.51	
60102	BOT MEETING COMPENSATION	8,799.91	
60103	BOT CONFERENCES	1,150.00	
60105	BOT TRAVEL & EXPENSES	192.97	
60106	COVID-19 PAYROLL	1,936.00	
71101	RETIREMENT/PENSION	18,265.08	
71201	FICA	17,726.18	
71202	MEDICARE	4,145.64	
72301	EMPLOYEE GROUP INSURANCE	69,231.52	
72302	RETIREE GROUP INSURANCE	5,737.06	
72601	UNEMPLOYMENT INSURANCE	2,208.61	
73101	WORKERS COMP INSURANCE	851.85	
81111	ELECTRICITY	71,063.83	
81112	TELEPHONE	8,225.65	
81113	WATER	32,622.80	
83308	COMMUNITY OUTREACH	190.95	
83309	VISA-MASTER CHG FEES	8,734.26	
83310	RETURNED CHECK	66.00	
83311	COUNTY SERVICE CHARGE	1,030.55	
83312	EDUCATION	196.02	
83313	GENERAL INSURANCE	25,413.95	
83314	LEGAL	19,663.38	
83315	LOT REPURCHASE	7,435.00	
83316	OFFICE EXPENSE	20,533.68	
83317	TRAVEL & CONVENTION	1,200.63	
83318	UNIFORMS & SAFETY EQUIPMENT	1,018.37	
83319	MTG EXP & SUPPLIES	795.61	
83321	AUDIT	8,100.00	
83323	ADVERTISING/PUBLICITY	2,611.50	
83324	MEMBERSHIP & DUES	5,579.00	
83325	CA EDUCATION & TRAINING (EDD)	33.21	
84410	AUTO TRUCK EXPENSE	3,757.79	
84412	EQUIPMENT REPAIRS	640.00	
84413	IRRIGATION SYSTEM REPAIRS	7,037.76	
84414	FERTILIZER AND SEED	19,053.20	
84415	GASOLINE, OIL, TIRES	9,681.35	
84416	PLANT & BUILDING	17,148.66	
84417	ROAD MAINTENANCE	100.00	
84418	TOOLS & SUPPLIES	3,255.63	
84419	GRAVE LINERS & VAULTS	55,738.84	
84420	GRAVE VASES	9,576.54	
84422	CONTRACT TREE/GARDEN MAINTNCE	271,044.10	
84424	SECURITY CAMERA EXPENSE	718.80	
84425	DMP GROUNDS SECURITY	9,300.00	
84426	COVID-19 EXPENSES	872.48	
	EXPENSES:	1,029,989.87	0.00
	REPORT TOTALS	1,674,927.88	(1,674,927.88)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	32,700.00	0.00	32,700.00	369,765.00	355,905.00	13,860.00
CURRENT INTEREST & DIVIDENDS	3,659.47	8,257.81	(4,598.34)	27,635.58	25,186.11	2,449.47
COUNTY INTEREST INCOME	794.83	527.61	267.22	2,768.72	3,280.19	(511.47)
GAIN/INVEST FAIR VALUE INCREAS	(12,015.99)	1,633.87	(13,649.86)	(60,281.26)	(16,344.17)	(43,937.09)
TOTAL REVENUE	<u>25,138.31</u>	<u>10,419.29</u>	<u>14,719.02</u>	<u>339,888.04</u>	<u>368,027.13</u>	<u>(28,139.09)</u>
	<u>25,138.31</u>	<u>10,419.29</u>	<u>14,719.02</u>	<u>339,888.04</u>	<u>368,027.13</u>	<u>(28,139.09)</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	5,221.01	8,278.10	(3,057.09)
COUNTY SERVICE CHARGE	0.00	0.00	0.00	0.00	5.27	(5.27)
TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(5,221.01)</u>	<u>(8,283.37)</u>	<u>3,062.36</u>
NET CHANGE FROM OPERATIONS	<u>25,138.31</u>	<u>10,419.29</u>	<u>14,719.02</u>	<u>334,667.03</u>	<u>359,743.76</u>	<u>(25,076.73)</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	8,810.00	0.00	8,810.00	36,440.00	20,640.00	15,800.00
TOTAL OTHER REVENUE & EXPENSE	<u>8,810.00</u>	<u>0.00</u>	<u>8,810.00</u>	<u>36,440.00</u>	<u>20,640.00</u>	<u>15,800.00</u>
NET CHANGE	<u>33,948.31</u>	<u>10,419.29</u>	<u>23,529.02</u>	<u>371,107.03</u>	<u>380,383.76</u>	<u>(9,276.73)</u>

**ACCUMULATIVE CAPITAL OUTLAY
BALANCE SHEET
JUNE 29, 2022**

ASSETS

ASSETS

CASH ON DEPOSIT -COUNTY	28,064.85	
ASSET RPLCE RSRVE-LAND/BLD/ETC	1,246,098.56	
ASSET PURCHASE HOLDING ACCOUNT	156,958.38	
CASH-OUTSIDE INVESTMENT CO	257,292.47	
EFT/MUTUAL FUNDS	161,866.11	
FIXED INCOME SECURITIES	591,459.89	
	<hr/>	
TOTAL ASSETS		<u><u>2,441,740.26</u></u>

LIABILITIES AND FUND BALANCES

LIABILITIES

TOTAL LIABILITIES	<hr/>	0.00
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FUND BALANCES

ASSIGNED	2,070,633.23	
NET CHANGE IN FUND BALANCES	371,107.03	
	<hr/>	
TOTAL FUND BALANCES		<u><u>2,441,740.26</u></u>
TOTAL LIABILITIES AND FUND BALANCES		<u><u>2,441,740.26</u></u>

**ACCUMULATIVE CAPITAL OUTLAY FUND
TRIAL BALANCE
AS OF JUNE 29, 2022**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
002343	CASH ON DEPOSIT -COUNTY	28,064.85	
003343	ASSET RPLCE RSRVE-LAND/BLD/E	1,246,098.56	
004343	ASSET PURCHASE HOLDING ACC	156,958.38	
005343	CASH-OUTSIDE INVESTMENT CO	257,292.47	
006343	EFT/MUTUAL FUNDS	161,866.11	
007343	FIXED INCOME SECURITIES	591,459.89	
		<hr/>	<hr/>
	ASSETS:	2,441,740.26	0.00
FUND BALANCES:			
148343	ASSIGNED		2,070,633.23
			<hr/>
	FUND BALANCES:		(2,070,633.23)
REVENUE:			
201343	BURIAL RIGHT SALES		369,765.00
203343	CURRENT INTEREST & DIVIDEND		27,635.58
213343	COUNTY INTEREST INCOME		2,768.72
230343	GAIN/INVEST FAIR VALUE INCRE	60,281.26	
500343	REVENUE TRANSFERRED IN		36,440.00
		<hr/>	<hr/>
	REVENUE:	60,281.26	(436,609.30)
EXPENSES:			
310343	INVESTMENT ADVISOR FEES	5,221.01	
		<hr/>	<hr/>
	EXPENSES:	5,221.01	0.00
	REPORT TOTALS	2,507,242.53	(2,507,242.53)
		<hr/> <hr/>	<hr/> <hr/>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	285.00	60.00	225.00
ENDOWMENT CARE DEPOSITS	26,546.00	0.00	26,546.00	308,775.36	264,378.04	44,397.32
CURRENT INTEREST & DIVIDENDS	13,045.82	14,334.19	(1,288.37)	67,232.07	52,623.36	14,608.71
COUNTY INTEREST INCOME	728.60	429.53	299.07	2,389.67	2,843.86	(454.19)
GAIN/LOSS INVESTMENT FMV	(33,695.19)	(6,740.97)	(26,954.22)	(292,932.53)	(30,210.13)	(262,722.40)
TOTAL REVENUE	<u>6,625.23</u>	<u>8,022.75</u>	<u>(1,397.52)</u>	<u>85,749.57</u>	<u>289,695.13</u>	<u>(203,945.56)</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	28,875.78	29,193.27	(317.49)
TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,875.78</u>	<u>29,193.27</u>	<u>(317.49)</u>
NET CHANGE	<u><u>6,625.23</u></u>	<u><u>8,022.75</u></u>	<u><u>(1,397.52)</u></u>	<u><u>56,873.79</u></u>	<u><u>260,501.86</u></u>	<u><u>(203,628.07)</u></u>

**ENDOWMENT CARE FUND
BALANCE SHEET
JUNE 29, 2022**

ASSETS

ASSETS

CASH ON DEPOSIT - COUNTY	1,104,845.07	
INTEREST ON DEPOSIT-COUNTY	23,166.27	
CASH-INTEREST OUTSIDE INV CO	1,032,006.67	
CASH-PRINCIPAL OUTSIDE INV CO	213,019.56	
FIXED INCOME (RESTRICTED)	4,138,722.44	
FIXED INCOME (UNRESTRICTED)	198,439.22	
	<hr/>	
TOTAL ASSETS		<u>6,710,199.23</u>

LIABILITIES AND FUND BALANCES

LIABILITIES

TOTAL LIABILITIES		<u>0.00</u>
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FUND BALANCES

ASSIGNED	2,405,829.80	
CORPUS	4,247,495.64	
NET CHANGE IN FUND BALANCES	56,873.79	
	<hr/>	
TOTAL FUND BALANCES		<u>6,710,199.23</u>
TOTAL LIABILITIES AND FUND BALANCES		<u>6,710,199.23</u>

**ENDOWMENT CARE FUND
TRIAL BALANCE
AS OF JUNE 29, 2022**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
002342	CASH ON DEPOSIT - COUNTY	1,104,845.07	
003-342	INTEREST ON DEPOSIT-COUNTY	23,166.27	
004342	CASH-INTEREST OUTSIDE INV CO	1,032,006.67	
005342	CASH-PRINCIPAL OUTSIDE INV CO	213,019.56	
007342	FIXED INCOME (RESTRICTED)	4,138,722.44	
		6,511,760.01	0.00
ASSETS:			
FUND BALANCES:			
148342	ASSIGNED		2,405,829.80
149342	CORPUS		4,247,495.64
		0.00	(6,653,325.44)
FUND BALANCES:			
REVENUE:			
200342	WMC ENDOWMENT CARE		285.00
201342	ENDOWMENT CARE DEPOSITS		308,775.36
203342	CURRENT INTEREST & DIVIDENDS		67,232.07
213342	COUNTY INTEREST INCOME		2,389.67
230342	GAIN/LOSS INVESTMENT FMV	292,932.53	
		292,932.53	(378,682.10)
REVENUE:			
EXPENSES:			
310342	INVESTMENT ADVISOR FEES	28,875.78	
		28,875.78	0.00
EXPENSES			
REPORT TOTALS		7,032,007.54	(7,032,007.54)

**PRENEED FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2022**

	FTD ACTUAL	FTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	29,342.39	0.00	29,342.39	269,434.52	149,298.03	120,136.49
CURRENT DEFERRED REVENUE	20,950.76	0.00	20,950.76	158,037.72	75,542.07	82,495.65
CURRENT INTEREST & DIVIDENDS	4,703.68	10,950.04	(6,246.36)	36,974.07	38,873.15	(1,899.08)
COUNTY INTEREST INCOME	542.90	306.95	235.95	1,730.27	2,187.32	(457.05)
GAIN/INVEST FAIR VALUE INCREAS	(15,302.92)	1,071.07	(16,373.99)	(106,625.68)	(28,115.15)	(78,510.53)
TOTAL REVENUE	40,236.81	12,328.06	27,908.75	359,550.90	237,785.42	121,765.48
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	10,106.47	10,168.74	(62.27)
LOSS ON TRANSFER (INTER COSTS)	1,901.88	0.00	1,901.88	9,746.10	9,190.71	555.39
SALES TRANSFR OUT (PRIOR YR)	8,810.00	0.00	8,810.00	36,440.00	20,640.00	15,800.00
TOTAL EXPENSES	10,711.88	0.00	10,711.88	56,292.57	39,999.45	16,293.12
NET CHANGE	29,524.93	12,328.06	17,196.87	303,258.33	197,785.97	105,472.36

**PRENEED FUND
BALANCE SHEET
JUNE 29, 2022**

ASSETS

ASSETS

CASH ON DEPOSIT- COUNTY	887,573.77	
CASH - OUTSIDE INVESTMENT CO	274,183.62	
FIXED INCOME SECURITIES	1,682,344.07	
CONTRACTS RECEIVABLE	129,215.72	
	<hr/>	
TOTAL ASSETS		<u>2,973,317.18</u>

LIABILITIES AND FUND BALANCES

LIABILITIES

DEFERRED REVENUE PAYABLE	1,052,065.81	
TOTAL LIABILITIES		<u>1,052,065.81</u>

FUND BALANCES

ASSIGNED	1,617,993.04	
NET CHANGE IN FUND BALANCES	303,258.33	
	<hr/>	
TOTAL FUND BALANCES		<u>1,921,251.37</u>

TOTAL LIABILITIES AND FUND BALANCES		<u>2,973,317.18</u>
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**PRENEED FUND
TRIAL BALANCE
AS OF JUNE 29, 2022**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
CURRENT ASSETS:			
002392	CASH ON DEPOSIT- COUNTY	887,573.77	
005392	CASH - OUTSIDE INVESTMENT CO	274,183.62	
007392	FIXED INCOME SECURITIES	1,682,344.07	
034392	CONTRACTS RECEIVABLE	129,215.72	
		2,973,317.18	0.00
CURRENT ASSETS:			
		2,973,317.18	0.00
LIABILITIES:			
101392	DEFERRED REVENUE PAYABLE		1,052,065.81
			1,052,065.81
LIABILITIES:			
		0.00	(1,052,065.81)
FUND BALANCES:			
148392	ASSIGNED		1,617,993.04
			1,617,993.04
FUND BALANCES:			
		0.00	(1,617,993.04)
REVENUE:			
201392	CURRENT SALES		269,434.52
202392	CURRENT DEFERRED REVENUE		158,037.72
203392	CURRENT INTEREST & DIVIDENDS		36,974.07
213392	COUNTY INTEREST INCOME		1,730.27
230392	GAIN/INVEST FAIR VALUE INCREAS	106,625.68	
		106,625.68	(466,176.58)
REVENUE:			
		106,625.68	(466,176.58)
EXPENSES:			
310392	INVESTMENT FEES	10,106.47	
320392	LOSS ON TRANSFER (INTER COSTS)	9,746.10	
335392	SALES TRANSFR OUT (PRIOR YR)	36,440.00	
		56,292.57	0.00
EXPENSES:			
		56,292.57	0.00
REPORT TOTALS		3,136,235.43	(3,136,235.43)

RESOLUTION NO. 8-2021

A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF BOARD OF TRUSTEES

WHEREAS, the Palm Springs Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

WHEREAS, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of District, govern the District, and establish policies for the operation of the District; and

WHEREAS, as amended by AB 361, the Brown Act, as set forth in Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625 and that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020 (the "State of Emergency"), in accordance with Section 8825 of the California Emergency Act, and the state of emergency remains active; and

WHEREAS, as a result of the COVID-19 pandemic, the California Department of Health continues to recommend measures to promote social distancing.

NOW, THEREFORE, THE BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

SECTION 1. RECITALS

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. FINDINGS

That the Board of Trustees finds that it has reconsidered the circumstances of the previously declared and existing State of Emergency arising from the COVID-19 Pandemic and that the State of Emergency continues to directly impact the ability of the Board of Trustees to meet safely in person.

SECTION 3. CONTINUED AB 361 REMOTE MEETINGS

That the Board of Trustees may continue to conduct public meetings in accordance with Government Code Section 54953(e).

SECTION 4. SEVERABILITY

That if any provision, section, paragraph, sentence or word of Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words as hereby adopted shall remain in full force and effect.

SECTION 5. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

vote: **APPROVED AND ADOPTED this 14th day of July 2022, by the following roll call**

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan M. Pye, Board Chairperson

ATTEST:

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DISTRICT TRUSTEE MEETING

July 14, 2022

SUMMARY:

1) Review of Portfolios

The rise in interest rates has continued to put pressure on the existing positions in the portfolios. Once Again the statements are reflecting unrealized losses in three of the four portfolios.

2) Report on the conference call with the Finance Sub-committee

Call with trustees Malotto and Kleindeinst to formulate plan for investing the monies coming due in the portfolios.

3) Preview of the July 14-15 Federal Reserve meeting

Feds raised the rate by .75% in June meeting and will most likely repeat in July. The real question will be what do they do going forward. They are quiet in August and meet again September. There is much talk now that they might not need to raise much further. We should have a lot more clarity by then.

PALM SPRINGS CEMETERY DISTRICT

BOARD OF TRUSTEES GENERAL PROVISIONS AND GOVERNMENT

1. The Palm Springs Cemetery District is a public cemetery district formed August 29, 1917 by resolution of the Riverside County Board of Supervisors under the provisions of the State of California.

2. The District is governed by a Board of Trustees consisting of five members who are appointed by the Riverside County Board of Supervisors from the electors residing within the District. The Trustees shall hold office for four years and until the appointment and qualification of their successors. Trustees may receive an amount of one hundred seventy-nine dollars and fifty-nine cents (\$179.59) effective July 12, 2016 for attendance at each public Board meeting and each sub-committee meeting; however, no Trustee shall receive more than seven hundred eighteen dollars and thirty-six cents (\$718.36) in compensation in any calendar month. The necessary expenses of each Trustee, for actual traveling in connection with meetings or business of the Board of Trustees, shall be allowed and paid. (Health & Safety Code Sections 9031(a) and 9031(c)).

Social gatherings, such as a Board Member farewell luncheon, holiday luncheon shall not be classified as "special meetings" and Trustees shall not receive fees for their attendance.

An attendance fee shall not be paid Trustees when attending an educational seminar and/or meetings.

3. A Statement of Economic Interests, Form 700, shall be filed with the Board of Supervisors:

- a. No later than 30 days after appointment to the Board.
- b. Each year prior to April 1.
- c. No later than 30 days after you leave your designated position.

4. Pursuant to Chapter 1805 of Government Code Section 53051, a Roster of Public Agencies shall be filed with the Secretary of State within ten days of a change in the name of the District, the address of the District or a change in the members of the governing board. A copy shall also be filed with the County Clerk.

5. An authorized Signature List shall be filed annually, June 30, with the Auditor Controller's Office.

6. Meetings shall be:

- a. Regular meetings: Time, date, and agenda of regular meetings of the Board of Trustees will be posted in a location accessible to members of the public at least 72 hours prior to the regular meeting. No action shall be taken on any item not appearing on the posted agenda without first meeting the several exceptions to the agenda requirement of Section 54954.2 of the Government Code.
- b. Special meetings: The presiding officer or a majority of the members of the Board, may call a special meeting by delivering personally or by mail, a written notice to each member. The notice and agenda of the meeting must be posted at least 24 hours prior to such a meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered.

- c. Closed Sessions: A closed session may be called at a regular meeting or a special meeting. The general reason for a closed meeting must be made public either before or after the closed session of a meeting. Closed sessions not expressly authorized by the Brown Act are prohibited. (Government Code Sections 54940 through 54926.)

- 7. The office of a member of the Board of Trustees becomes vacant upon the members ceasing to discharge the duties of his/ her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law. (Government Code Section 1770(g).)
- 8. Board of Trustee Officers shall consist of a Chairman, Vice Chairman, Secretary and Treasurer. The officers shall be elected annually from the Board of Trustees Membership at the December Regular Meeting commencing December 1998. The officers shall assume their duties in January of the following year. Each officer shall hold office for a one-year term or until their successors are elected.
- 9. The board of Trustees may appoint and approve by motion a Sub-committee(s). This fact finding committee shall consist of any two Board Members. The Sub-committee shall report their findings to the Board at a scheduled meeting. Any and all action must be taken by the Board of Trustees.

A regular board meeting will be held at the District's Board Room the second week of each month. The time and date shall be determined by the current members and duly posted.

A quorum of three (of a five-member board) is necessary to hold a meeting. In all cases it takes three members to approve any and all actions of the Board.

- 10. The Palm Springs Cemetery District maintains Welwood Murray Cemetery and Desert Memorial Park for the use of the residents and taxpayers of the District within limits set by the Health and Safety Code.
- 11. The Board of Trustees employs, terminates, directs and evaluates the Manager, who employs other employees as may be necessary for the proper operation and maintenance of the District.

A written evaluation shall be completed April 30 each year.

- 12. The Board of Trustees approves a contract for the purpose of District Interment and Maintenance Services at Welwood Murray Cemetery and Desert Memorial Park.
- 13. The Board of Trustees maintains an endowment care fund for the District Cemeteries.
- 14. The Board of Trustee sets policy and makes proper rules and regulations, in accordance with the Health and Safety Code, for the day to day operation of the cemeteries. A copy of the current Rules and Regulations is attached.
- 15. The Trustees establish a Schedule of Charges, for the sale of burial rights, the endowment care deposits, and all services performed by the District.

16. The Trustees shall approve all expenditures of the District.

Purchases up to and including \$5,000.00 may be made by the Manager and without Board of Trustee approval. This amount was increased from \$2,500.00 by Board approval at there regular meeting held May 9, 2019.

All purchases exceeding \$10,000 require multiple proposals, except in emergency circumstances, as determined by the District Manager, Chair, Vice Chair or Chair designee, multiple proposals shall not be required and purchase may be approved by the District Manager, Chair, Vice Chair. In addition, the preceding sentence will be placed on the Agenda as a sub-item under any expense requiring Board approval.

17. The Trustees shall be the custodian of all funds of the District.

18. The Trustees shall prepare or cause to be prepared and shall maintain all records and reports as required by the Health and Safety Code, by the County of Riverside and by the State of California Offices.

Adopted by motion duly made, seconded and unanimously approved by the Board of Trustees of the Palm Springs Cemetery District, July 14, 2016.

Signed: _____

Jan Pye, Chairperson

Attest: _____

Bary A. Freet, Secretary

Revised: March 12, 1991
Revised: December 10, 1996
Revised: May 13, 1997
Revised: January 8, 1998
Revised: January 14, 1999
Revised: September 9, 1999
Revised: April 13, 2000
Revised: September 13, 2000
Revised: March 22, 2004
Revised: March 8, 2007
Revised: September 13, 2012
Revised: May 9, 2013
Revised: July 11, 2013
Revised: July 14, 2016
Revised: July 11, 2019

PALM SPRINGS CEMETERY DISTRICT

TRUSTEE DUTIES AND RESPONSIBILITIES

District Trustees are appointed by the Riverside County Board of Supervisors, (Health & Safety Code 9021). Trustees shall be appointed from the electors residing within the district. (Health & Safety Code 9022) Trustees shall hold office for four years and until the appointment and qualifications of their successors. (Health & Safety Code 9024)

The Trustee of the Palm Springs Cemetery District shall:

1. Endeavor to promote the general welfare of the District.
2. Endeavor to attend all meetings of the Board of Trustees.
3. Establish rules, regulations and policy for the operation of the District.
4. Employ a manager who shall implement the established rules, regulations, policies of the District and oversee the day to day operations.
5. Establish and approve the employee salary, wage and benefit schedule.
6. Approve the District's annual budget and related expenditures.
7. Affix an authentic signature to the checks, payment vouchers, resolutions, annual authorized county signature list and any documentation for the proper, orderly and timely operation of the District.
8. Employ the services of an independent investment counselor for the purpose of advising and informing the Board of Trustees of investments of the District in accordance with the terms of the California Government Code, Health and Safety Code, and the approved Investment Policy of the District. Employment shall be by contract.
9. Require a deposit in the endowment care fund in an amount not less than the minimum amount as set forth in the California Health and Safety Code 8738.
10. Invest and reinvest the endowment principal of this fund in securities and obligations as set forth in the California Government Code, 53600 & 53601 and the California Health and Safety Code, 9066. Invest excess funds in each of the District's other funds as deemed necessary.
11. Employ Legal counsel for services as deemed necessary.
12. Employ the services of an independent Certified Public Accountant for the purpose of examining District financial transactions and preparation of an Annual Report on Examination and Financial Statements.
13. As soon after the first day of July as practicable, file with the Board of Supervisors, County Treasurer, the County Auditor Controller and the State Controller, the Report on Examination and Financial Statements.
14. File with the State Controller an Annual Report of Financial Transactions of Special Districts on or before September 30.
15. File a Statement of Economic Interest, Form 700 upon appointment to the District Board of Trustees, then annually April 1 and upon completion of the appointment.

THE OFFICER DUTIES ARE:

Chairman:

Shall conduct all meetings in accordance with the Brown Act.

Vice Chairman:

Shall conduct meetings in the absence of the Chairman.

Secretary:

Shall be responsible for attesting to all signatures of the Chairman and member of the Board.

Treasurer:

Shall be responsible for the oversight of the District finances in accordance with section 9007 of the California Health and Safety Code.

TRUSTEES SHOULD HAVE KNOWLEDGE OF:

- . Governmental agencies, public cemeteries, the Brown Act, California Health & Safety Code, and public meeting procedures.
- . Community affairs.
- . District policy, rules and regulations, Therefore, it is recommended that Trustees attend one educational conference or seminar annually.

Adopted by motion duly made, seconded and unanimously approved by the Board of Trustees of the Palm Springs Cemetery District, April 9, 2009.

Signed: _____

Jan Pye, Chairperson

Attest: _____

John M. Lea, Secretary

Revised: June 11, 1996

Revised: May 13, 1997

Revised: January 12, 1998

Revised: April 13, 2000

Revised: March 22, 2004

Revised: March 8, 2007

Revised: April 9, 2009

Please join the Special Districts Association of
Riverside County for a discussion with Adel
Hagekhalil, General Manager of the Metropolitan Water
District of Southern California



Meet the GM

Keynote Speaker

Adel Hagekhalil

- Chief Executive & General Manager at Metropolitan Water District of Southern California

Adel Hagekhalil is general manager and chief executive officer for the Metropolitan Water District of Southern California, the largest wholesale drinking water agency in the country.



Eastern Municipal
Water District
Headquarters



July 29,
2022
12-1:30PM




RSVP to:

SpecialDistrictsARC@gmail.com

2270 Trumble Road, Perris, CA 92571



Luncheon sponsored by  **emwd**
Special Districts Association
of Riverside County

WHO SHOULD ATTEND:

Public Cemetery District Trustees, Managers, Secretaries and Key Employees

Education Seminar

SETTING DIRECTION & COMMUNITY LEADERSHIP

In a continuing joint venture with California Special Districts Assoc., this year's education seminar will feature the second of a series of four curriculum-based courses designed specifically for special district directors and trustees. General Managers are encouraged to enroll in the program as a member of the governance team.

The Academy represents the core set of knowledge created and accepted by the special district Community, and encompasses everything trustees need to know about:

1. Governance Foundations
2. Setting Direction and Community Leadership
3. The Board's Role in Finance and Fiscal Accountability
4. The Board's Role in Human Resources

The first of the series, "Governance Foundations", was presented at the Embassy Suites San Luis Obispo, CA in October 2021. Although recommended it is not necessary to have attended the first session prior to attending any of the other three.

The second and this years session "Setting Direction & Community Leadership, focuses on two critical aspects of governance: The board's role in setting the long-term direction for the special district and the board's role in educating the public on the importance of the agency's agenda.

Area Meeting

- Enjoy the fellowship and share knowledge with other cemeteryans from all areas of the state.
- Participate in discussion of operational problems common to public cemetery districts.
- Bring your questions and participate in group discussions of cemetery district problems and concerns.

10 Cyber Security Practices to Keep Special Districts Safe:

This program will walk you through 10 easy steps that will protect you from 99% of threats. It will also cover an Overview of Cybersecurity, 2 Factor authentication, Email/ phishing, Payments, Network security and Password tips.

- **Strategic Planning:** Proven, Get-to-the-Point Methods to Complete Your Long-Term and Strategic Planning Quickly, Efficiently and Enjoyably. This session provides approaches that have been proven to work: step-by-step guidance on how to engage the Board, executive team, staff and public in a successful Strategic Planning process. We will discuss how to avoid vague and weasel words by pinning down clear direction in plain English; how to measure results, and more. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

Location: The Education Seminar and Area Meeting will be held at the **Lake Tahoe Resort Hotel**, South Lake Tahoe, CA. For hotel accommodations call (530) 544-5400 or go online to www.tahoeresorthotel.com. Mention you are attending the CAPC Education Seminar/Area Meeting, use code **CAPC2022**.

A special room rate of \$ 221.10 (taxes & fees included) has been obtained for CAPC participants. There is an additional \$20 charge for suites with two queen beds.

-Valet Parking is \$15.00 per day.

-Check in-time is 4:00 p.m.

-Check-out time is 11:00 a.m.

-Breakfast included for CAPC hotel guest and free basic Wi-Fi.



Make your hotel reservations today

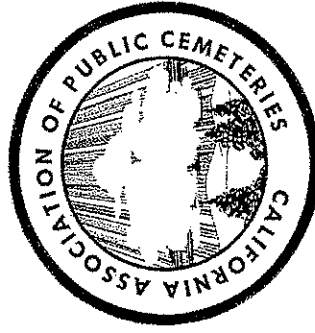
Deadline for hotel reservations is

Monday, September 5, 2022

California Association of Public Cemeteries

Presents the
**CAPC
Annual**

**Education Seminar
Friday, October 7, 2022**



Area Meeting

Saturday, October 8, 2022

**Lake Tahoe Resort Hotel
4130 Lake Tahoe Blvd.**

South Lake Tahoe, CA 93454

California Association of Public Cemeteries
Annual Education Seminar & Area Meeting
Lake Tahoe Resort Hotel
South Lake Tahoe, California

Registration Form
"Public Cemetery District
Annual Education Seminar & Area Meeting"
Friday, October 7 & Saturday, October 8, 2022

Name _____ Position _____
 District _____
 Address _____
 City/State/Zip _____
 Telephone _____ Fax _____
 First time attendee at CAPC event, Yes _____ No _____
 Guest _____

Friday, October 7, 2022
Education Seminar Registration Fee...
 CAPC Members \$ 206.00 / Non-Members \$ 256.00 \$ _____
 (Includes Buffet Lunch - Mexican Fiesta: Mixed Green Salad, Mushroom Quesadillas, Chicken Fajitas, Cheese Enchiladas, Corn Tortillas, Rice, Beans, Guacamole, and Chutney)

_____ Guest Buffet Lunch @ \$ 51.00 each \$ _____
 *Special Need: _____ Vegetarian Lunch

Saturday, October 8, 2022
Area Meeting Registration Fee...
 CAPC Members \$ 149.00 / Non-Members \$ 199.00 \$ _____
 (Includes Plated Lunch - Pot Roast: Mixed Green Salad, Slow-Roasted Pot Roast with Vegetables and Seasoned Mashed Potatoes and Chef's Dessert)

_____ Guest Plated Lunch @ \$ 53.00 each \$ _____
 *Special Need: _____ Vegetarian Lunch

Total Enclosed: \$ _____

Please complete a separate registration for each attendee and return with the payment no later than Friday, September 9, 2022.

To: California Association of Public Cemeteries
 P.O. Box 119
 San Jacinto, CA 92581
 Telephone: (888) 344-9858
 Fax: (951) 652-3643

No refunds for cancellations received after September 9, 2022.
 Scholarship applications from CAPC member districts are being accepted until Friday, August 19, 2022 to attend the seminar.
 Contact CAPC.

Education Seminar	
Thursday, October 6, 2022 5:30-7:00 p.m. CAPC Hospitality Event: <u>Garden Atrium #2</u> Dinner on Your Own	
Friday, October 7, 2022 7:00-10:00 a.m. Breakfast Buffet for Hotel Guests	
7:15 a.m. Meeting Registration 8:00 a.m. Welcome and Program Introduction	
8:15 a.m. Featured Cemetery , Roseville Cemetery District, <i>Presented By:</i> Kelly Ehrman, District Manager	
8:30 a.m. "Setting Direction & Community Leadership" , <i>Presented By:</i> Martin Rauch, Senior Consultant President of Rauch Communication Consultants	
10:30 a.m. Break	
10:45 a.m. "Setting Direction & Community Leadership" , <i>Presented By:</i> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants	
Noon: Lunch 1:20 p.m. Donation Drawing	
1:30 p.m. "Setting Direction & Community Leadership" , <i>Presented By:</i> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants	
4:00 p.m. Adjourn 4:15 p.m. CAPC Board of Directors Meeting	
Dinner on Your Own	

Area Meeting	
Saturday, October 8, 2022 7:00-10:00 a.m. Breakfast Buffet for Hotel Guests	
7:45 a.m. Meeting Registration	
8:30 a.m. Breakout Split Sessions: Trustees Discussion Group, Facilitated By: Gina Lopez, Trustee, Coalinga-Huron Cemetery District & Bob Allen, Trustee, Selma Cemetery District Managers & Secretaries Discussion Group, Facilitated By: Danny Brown, CSDM, District Manager, So. Kern Cemetery District & Tehachapi Cemetery District	
10:30 a.m. Break	
10:50 a.m. Recap of Breakout Sessions	
11:00 a.m. "10 Cyber Security Practices to Keep Special Districts Safe" , <i>Presented By:</i> Maria Lara, National Director of Streamline	
Noon: Lunch 1:20 p.m. Donation Drawing	
1:30 p.m. "Strategic Planning" , <i>Presented By:</i> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants	
3:00 p.m. Adjourn	
Dinner on Your Own	

**PALM SPRINGS CEMETERY DISTRICT
RESOLUTION 6-2022**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$9,077.38 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$3,200.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of June 1, 2022 to June 30, 2022.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 14th day of July 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

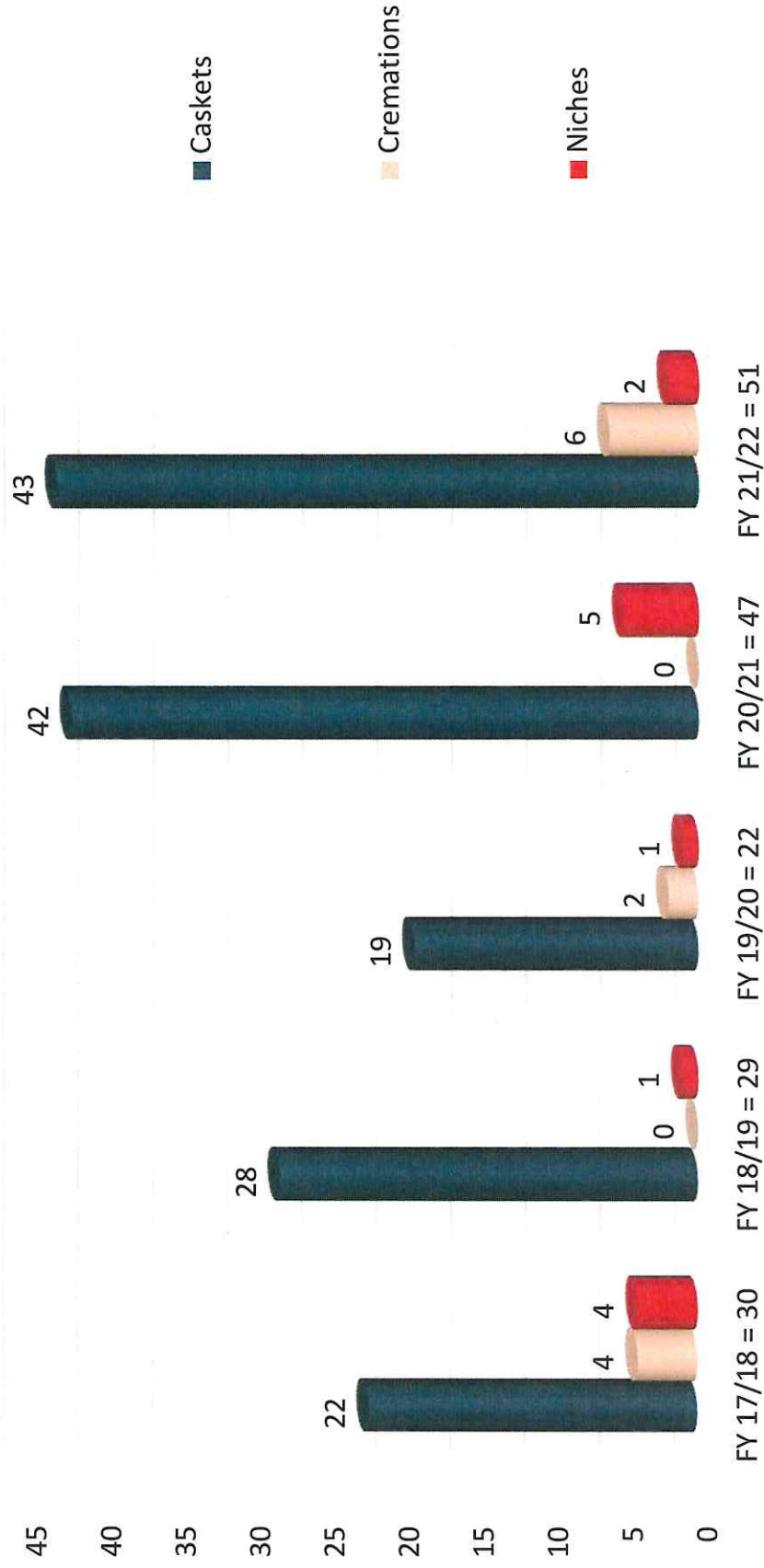
ABSTAIN:

Jan M. Pye, Chairperson

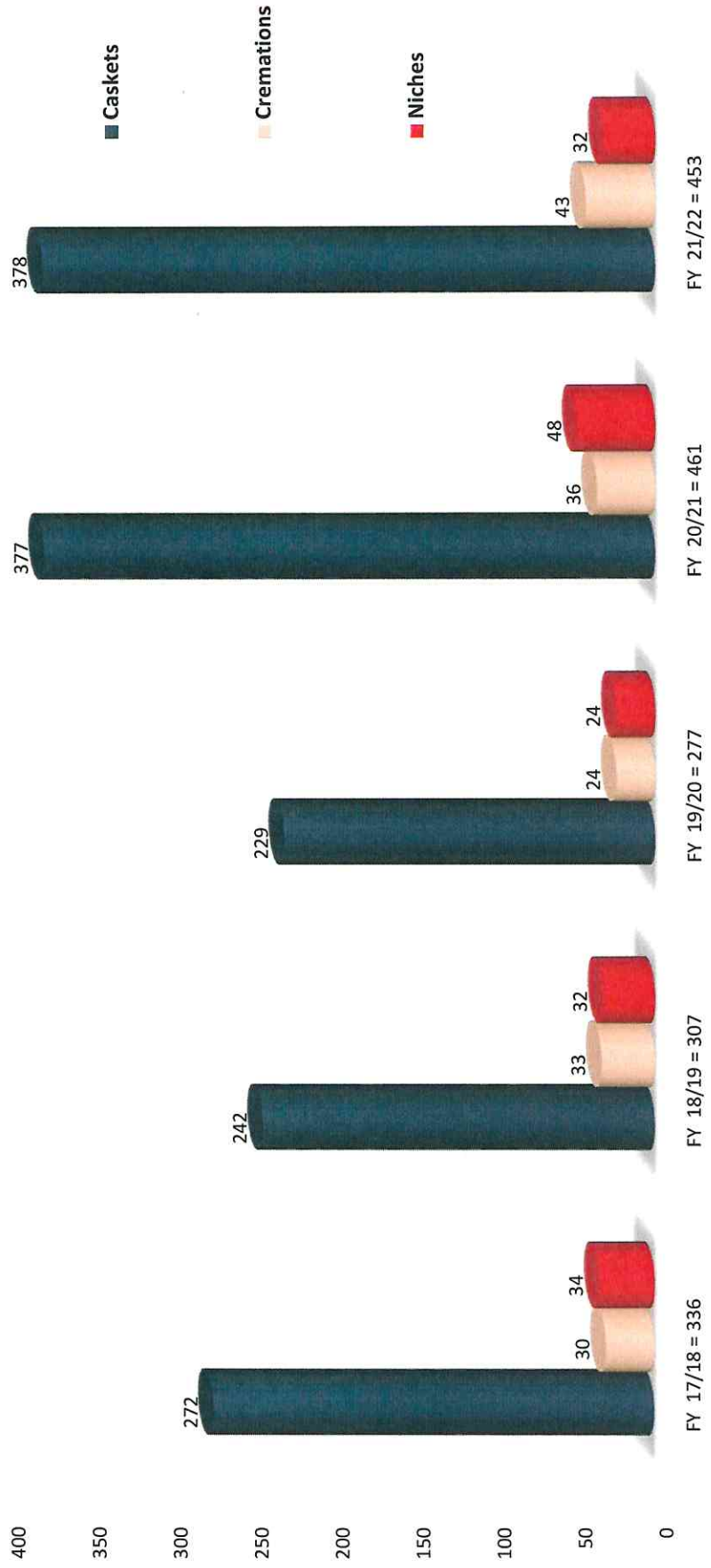
ATTEST:

LaFaye M. Platter, Secretary

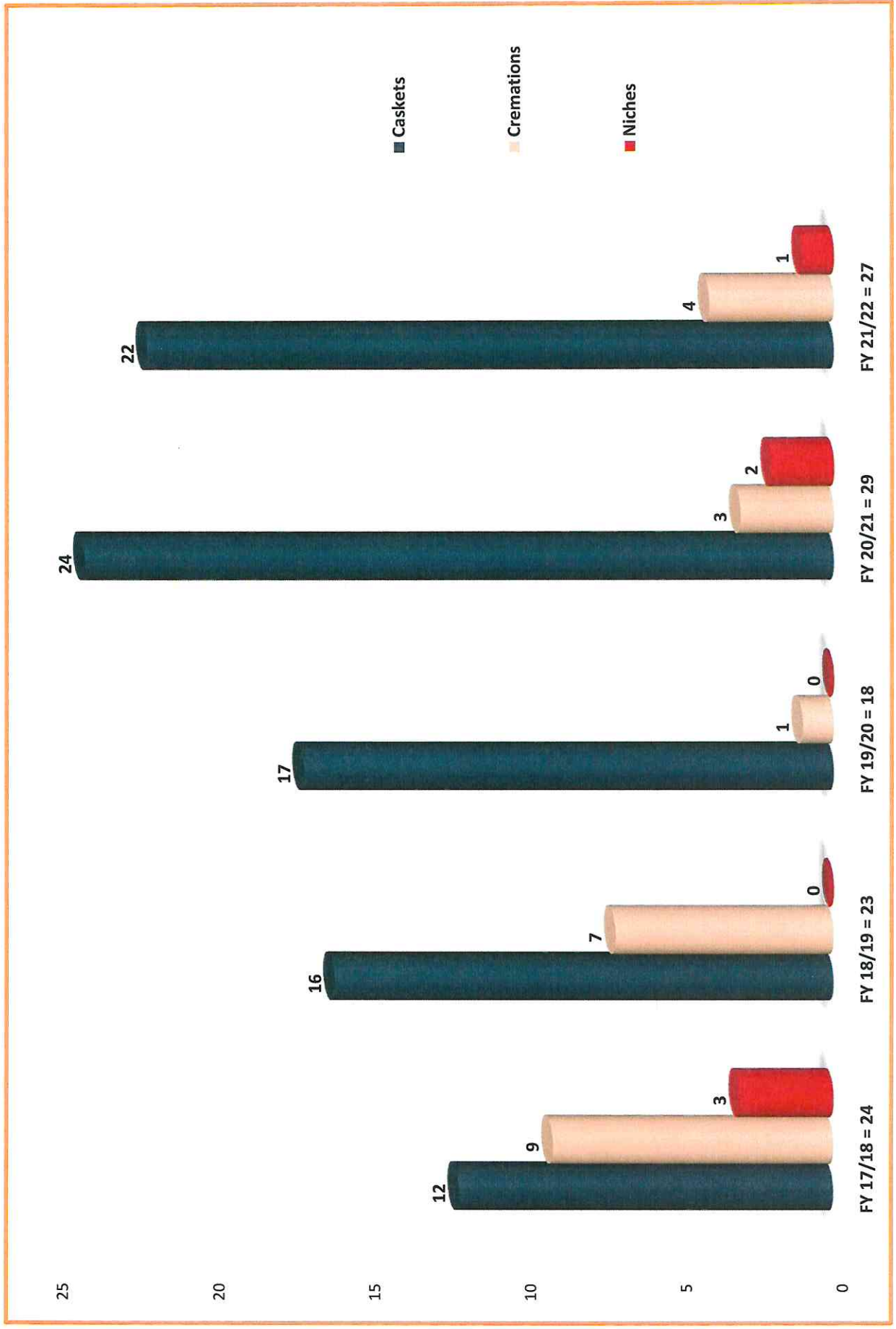
PSCD Site Sales by Fiscal Years 17/18 to 21/22 for the Month of JUNE



PSCD Site Sales by Fiscal Years 17/18 - 21/22 thru JUNE



**PSCD INTERMENTS by Fiscal Years 17/18 - 21/22:
For the month of June**



PSCD INTERMENTS BY FISCAL YEARS 17/18 - 21/22 thru JUNE

