

**PALM SPRINGS CEMETERY DISTRICT  
AGENDA  
VIDEO CONFERENCE  
REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

**Thursday, January 12, 2023 at 2:00 P.M.**

31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**IMPORTANT NOTICE**

**NEW LAW**

**Pursuant to Assembly Bill No. 361**

**Effective September 16, 2021**

**The Public May Observe the Meeting and Offer Public Comment Remotely**

**If you would like to participate in this teleconferenced Board Meeting, please follow these instructions:**

**YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT: <https://us02web.zoom.us/j/2464673948>; or  
CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of December 8, 2022 Special Meeting Minutes

## 5. CONSENT CALENDAR - continued

- b. Approval of December Expenditures
- |  |                |           |                 |
|--|----------------|-----------|-----------------|
| General Fund   |                | \$        | 98,857.61       |
| Dec Reimburse Voucher 1759   | \$             | 33,530.15 |                 |
| Dec Reimburse Voucher 1760   | \$             | 65,297.20 |                 |
| Accumulative Capital Outlay  |                | \$        | 3,202.50        |
| Dec Reimburse Voucher 1761   | \$             | 3,202.50  |                 |
| Investments  |                |           |                 |
| Dec Reimburse Voucher 1757   | \$2,260,000.00 |           | \$2,260,000.00  |
| Pet Memorial Park Cemetery   |                | \$        | .00             |
| Total December 31, 2022 Expenditures Checks & Visa/Debit Card<br>24334-24384 & 23871-23783** Direct Deposits (Payroll)<br>**Employee Appreciation Incentives |                |           | \$ 2,362,060.11 |
- c. Financial Reports as of December 31, 2022 (F-1 thru F-5A)
- d. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361
- e. Resolution 2-2023, Employee Year-End Appreciation Incentives

## 6. ADMINISTRATIVE CALENDAR

- a. Election of Officers
- b. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- c. Review for Discussion and Possible Approval Replacement Utility Vehicle – Quote for John Deere Gator
- d. Soil Fertility Program at Desert Memorial Park – EcoFert, Inc. Proposal
- e. California Association of Public Cemeteries (CAPC) 65<sup>th</sup> Annual Conference – Embassy Suites Monterey Bay, March 23-25, 2023 in Seaside, CA
- f. Review for Discussion and Possible Approval – Return to In-Person Board Meetings
- g. East Lease Agreement – Update 40 Acres

## 7. LEGISLATIVE CALENDAR

- a. Resolution 1-2023, Transfer Interment Rights & Costs from PN to ACO & GF

## 8. TRUSTEE AND ATTORNEY SIGNATURES

## 9. BOARD DEVELOPMENT – None

## 10. PUBLIC HEARING CALENDAR – None

## 11. COMMITTEES

## 12. REPORTS

- a. Trustees
- b. District Manager
1. PSCD Strategic Barometer Dashboard and Strategic Barometer

**13. FUTURE AGENDA ITEMS**

- a. Discussion in 2022/2023 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE**

- a. Real Property Negotiations pursuant to Government Code Section 54956.8  
**Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)  
**District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel  
**Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development  
**Under Negotiation:** Memorandum of Understanding, Price and Terms of Payment

**15. CLOSED SESSION ANNOUNCEMENT**

**16. OPEN SESSION**

**17. ADJOURNMENT**

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, JANUARY 9, 2023**

\_\_\_\_\_  
Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
SPECIAL BOARD OF TRUSTEE MEETING**

**DATE:** December 8, 2022

**TIME:** 11:30 A.M.

**PLACE:** Spencer's Restaurant, 701 Baristo Road, Palm Springs, California 92234

**1. CALL TO ORDER** Meeting was called to order by Chairperson Pye at 11:51 A.M.

District Manger Jurasky reported that Trustees Kleindienst and Mallotto are unable to attend today's meeting. She informed the board Trustee Kleindienst has work commitments, and Trustee Mallotto is getting sworn in as a new council member and starting her duties for the city of Rancho Mirage. Motion was made by Trustee Pye, seconded by Trustee Platter to excuse Trustees Kleindienst and Mallotto. Motion carried; vote 3-0 Platter, Pye and Smith.

**2. ROLL CALL**

Present: Jan M. Pye, Chairperson  
LaFaye M. Platter, Secretary  
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

Not Present: William G. Kleindienst, Vice Chairperson  
Lynn T. Mallotto, Treasurer

**3. PUBLIC COMMENTS** – None

**4. CONFIRMATION OF AGENDA** Following a discussion motion was made by Trustee Smith, seconded by Trustee Platter to approve the agenda as presented. Motion carried; roll call 3-0 Platter, Pye and Smith.

**5. CONSENT CALENDAR** Motion was made by Trustee Platter, second by Trustee Smith to approve the Consent Calendar as presented Motion carried; roll call 3-0 Platter, Pye and Smith.

**6. ADMINISTRATIVE CALENDAR** a. **Election of Officers** – This item deferred to the January 2023 meeting.

b. **Wreaths Across America 12:00pm, Saturday, December 17, 2022 at Desert Memorial Park and Welwood Murray Cemetery – Update District Manager Jurasky and Trustee Kleindienst** District Manager Jurasky reported the Wreaths Across America ceremony will take place simultaneously at both cemeteries, and invited the Trustees to attend either event.

c. **East 40 Acres Lease Agreement – Update** No action taken

**7. LEGISLATIVE** a. **Resolution 10-2022, Transfer Interment Rights & Costs from PN to ACO & GF**

Motion was made by Trustee Smith, seconded by Trustee Platter to approve Resolution 10-2022 transferring \$20,374.81 from PreNeed Fund, 51265 to the General Fund, 51270 and \$11,090.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 3-0. Platter, Pye and Smith.

8. **TRUSTEE SIGNATURES AND ATTORNEY** Checks and documents needing signatures were completed by the trustees and attorney.
9. **BOARD DEVELOPMENT** – None
10. **PUBLIC HEARING CALENDAR** – None
11. **COMMITTEE REPORTS** – None
12. **REPORTS** a. **Trustee Report** Trustee Pye reported due to Trustee Kleindienst’s work schedule she will be handling the evaluations for District Manager Jurasky and Attorney Quintanilla. She stated she will be following the same procedures as in the previous evaluations, and said there may be changes in the future.
- b. **District Manager** District Manager Jurasky
1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – No updates and Nothing to Report
13. **FUTURE AGENDA ITEMS** a. **Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
- b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
- c. **Marketing/Advertising** No action taken
- d. **Future Long-Range Planning – PSCD Staff** No action taken
14. **CLOSED SESSION - READING OF THE SAFE HARBOR** No Closed Session
- a. **Real Property Negotiations pursuant to Government Code Section 54956.8**  
**Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)  
**District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,  
General Legal Counsel  
**Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit  
Development  
**Under Negotiation:** Price and Terms of Payment
15. **CLOSED SESSION ANNOUNCEMENT**
16. **OPEN SESSION**
17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 12:00 P.M. The next board meeting is scheduled for 2:00 P.M., Thursday, January 12, 2023.

DATE: \_\_\_\_\_

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LaFaye M. Platter, Secretary

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Dec 1, 2022 to Dec 31, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
12/1/22	24334	TRANSFER TO INVESTMENTS ACCOUNT 942-881090 (ACO TD AMERITRADE INSTITUTIONAL	305,000.00	305,000.00
12/1/22	24335	TRANSFER TO INVESTMENTS ACCOUNT 942-871911 (EDC TD AMERITRADE INSTITUTIONAL	1,080,000.00	1,080,000.00
12/1/22	24336	TRANSFER TO INVESTMENTS ACCOUNT 946-338636 (EDC TD AMERITRADE INSTITUTIONAL	25,000.00	25,000.00
12/1/22	24337	TRANSFER TO INVESTMENTS ACCOUNT 942-881095 (PRE TD AMERITRADE INSTITUTIONAL	750,000.00	750,000.00
12/1/22	24338	INV 245742 - LANDSCAPE MAINTENANCE FOR NOV 2022 NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
12/1/22	24339	DISTRICT MANAGER CELL PHONE FOR PERIOD 10/20/22 AT & T MOBILITY	190.39	190.39
12/1/22	24340	DEC 2022 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	53.17	53.17
12/1/22	24341	INV #4878898 - COURIER SERVICE ON 11/9/2022 GLS US	26.41	26.41
12/1/22	24342	FOR GENERAL LEGAL SERVICES RENDERED IN OCT 202 FOR LEGAL SERVICES ON LEASE AGREEMENT IN OCT 2 FOR LEGAL SERVICES ON CELL TOWER LEASE IN OCT 2 FOR LEGAL SERVICE ON PERSONNEL MATTERS IN OCT QUINTANILLA & ASSOCIATES	525.00 160.00 1,053.00 340.00	2,078.00
12/1/22	24343	559833-884768 COMMERCIAL FOR NOV 2022 180819-512108 BUSINESS FOR NOV 2022 559831-884770 FIRE PROTECTION COACHELLA VALLEY WATER DIST	30.76 24.71 88.29	143.76
12/1/22	24344	GROUND SUPERVISOR CELL PHONE FOR 11/20/22 - 12/19/ T-MOBILE	123.72	123.72
12/1/22	24345	INV 205094 - BI-ANNUAL FLOWERS CAMERON NURSERY, LLC	482.03	482.03
12/1/22	24346	INV 427353 -OFFICE MONITORING SERVICE 12/01/2022 - 0 INV 427229 - MAINTENANCE MONITORING SERVICE 12/0 INV 426659 - FIRE MONITORING SERVICE 12/01/2022 - 02/2 DESERT ALARM INC	89.85 89.85 119.97	299.67
12/1/22	24347	IT0000005466 - PS FINANCIALS FOR OCT 2022 DATA VPN RIVERSIDE COUNTY INFORMATION TECHNOLOGY	89.32 4.66	93.98
12/1/22	24348	2023 MEMBERSHIP THOUSAND PALMS CHAMBER OF COMMERCE	175.00	175.00
12/2/22	24349	SERVICE ON AMERICA PLAZA FOUNTAIN FOR NOV 2022 ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
12/2/22	24350	PEST CONTROL MAINTENANCE FOR NOV 2022 WESTERN EXTERMINATOR	97.15	97.15

PALM SPRINGS CEMETERY DIST  
**Cash Disbursements Journal**  
For the Period From Dec 1, 2022 to Dec 31, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
12/2/22	24351	OFFICE WIFI FOR DEC 2022 INV000000501424 ONE RING NETWORKS	200.00	200.00
12/2/22	24352	IN052339 - (1) #0 LINER; (2) #5 VAULTS; (8) #5 LINERS WHITED CEMETERY SERVICE	2,459.00	2,459.00
12/8/22	24356	DEC 2022 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	424.20	424.20
12/8/22	24357	INV 18342870 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS, INC	487.92	487.92
12/8/22	24358	TRASH SERVICE - DEC 2022 BURRTEC WASTE & RECYCLING SVCS	473.79	473.79
12/8/22	24359	INV 2212133 - SECURITY PATROL FOR DEC 2022 MAXWELL SECURITY SERVICES, INC	825.00	825.00
12/8/22	24360	YELLOW PAGE ADVERTISING FOR NOV 2022 THRYV	181.10	181.10
12/8/22	24361	SAGE FA BUSINESS CARE GOLD 1 YEAR RENEWAL SAGE SOFTWARE INC	655.00	655.00
12/9/22	24362	TRANSFER TO INVESTMENTS ACCOUNT 942-871911 (EDC TD AMERITRADE INSTITUTIONAL	100,000.00	100,000.00
12/14/22	24363	INV 68782 - (12) BROWN PLASTIC VASES ASCO PACIFIC, INC.	321.48	321.48
12/14/22	24364	WMC USAGE FOR DEC 2022 DESERT WATER AGENCY	535.03	535.03
12/14/22	24365	332245-850914 WELL REPLENISHMENT FOR NOV 2022 COACHELLA VALLEY WATER DIST	2,364.79	2,364.79
12/14/22	24366	OFFICE PHONES FOR PERIOD 12/07/22 TO 1/06/23 FRONTIER COMMUNICATIONS	467.11	467.11
12/14/22	24367	REFUND ELIGIBLE NON-RESIDENT SURCHARGE INTERMENT OF ANABELL YZAGUIRRE TRACY TORRES	700.00	700.00
12/15/22	24368	559833-884768 COMMERCIAL FOR DEC 2022 180819-512108 BUSINESS FOR DEC 2022 559831-884770 FIRE PROTECTION COACHELLA VALLEY WATER DIST	30.76 24.71 86.99	142.46
12/19/22	24369	BUSINESS LICENSE #000168 FOR 01/05/2023 - 01/04/2024 CITY OF CATHEDRAL CITY	92.00	92.00
12/19/22	24370	INV 68821 - (12) GRAY VASES ASCO PACIFIC, INC.	460.83	460.83
12/28/22	24371	JAN 2023 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	53.17	53.17
12/28/22	24372	JAN 2023 PSCD EMPLOYEE VISION INSURANCE EXPENSE	49.90	

PALM SPRINGS CEMETERY DIST  
**Cash Disbursements Journal**  
For the Period From Dec 1, 2022 to Dec 31, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		METLIFE GROUP BENEFITS		49.90
12/28/22	24373	INV 1511 - FOR GENERAL LEGAL SERVICES RENDERED S INV 1512 - FOR DAVALL LEASE AGREEMENT RENDERED INV 1513 - FOR CELL TOWER LEASE RENDERED SEP 2022 QUINTANILLA & ASSOCIATES	320.00 200.00 80.00	600.00
12/28/22	24374	MONTHLY SERVICE ON AMERICAS PLAZA FOUNTAIN - ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
12/28/22	24375	GROUND SUPERVISOR CELL PHONE FOR 12/20/22 - 1/19/2 T-MOBILE	123.72	123.72
12/28/22	24376	INV 2531.001-15 - SECTIONS B-39 TO B-44 LANDSCAPE RE INV 2531.003-04 - SECTION B-39 TO B-44 ENGINEERING & MSA CONSULTING, INC	2,557.50 645.00	3,202.50
12/28/22	24377	K JURASKY EXTRA HEALTH INSURANCE FOR DEC 2022 COLONIAL LIFE	305.67	305.67
12/28/22	24378	IN820274 - KYOCERA COPIER FOR 12/16/22 TO 1/15/23 CREDIT FROM OVERPAYMENT ON 11/23/2022 AIS	164.57	30.26 134.31
12/28/22	24379	INV 02L0032777377 BOTTLED WATER & OTHER SUPPLIES INV 02L0032777377 WATER COOLER RENTAL FOR DEC 20 INV 12L0032777377 WATER COOLER RENTAL FOR NOV 20 INV 02K0032777377 WATER COLLER RENTAL FOR OCT 20 READY REFRESH	97.17 17.38 17.38 17.38	149.31
12/30/22	24380	IN052676 - (2) #5 VAULTS; (10) #5 LINERS WHITED CEMETERY SERVICE	2,679.00	2,679.00
12/30/22	24381	DEC 2022 PSCD EMPLOYEE RETIREMENT EXPENSE -K J DEC 2022 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	1,080.85 3,329.66	4,410.51
12/30/22	24382	DEC 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	589.08	589.08
12/30/22	24383	DEC 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	472.06	472.06
12/30/22	24384	DEC 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S VI FRANKLIN - TEMPLETON	498.21	498.21
12/8/22	CALPERS	DEC 2022 PSCD EMPLOYEE HEALTH INSURANCE EXPEN DEC 2022 PSCD RETIREE HEALTH INSURANCE EXPENSE DEC 2022 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	4,362.24 383.20 173.78	4,919.22
12/8/22	DEBIT EA	GREEN DESERT NURSERY - CAROB TREE FOR SECTION DESERT SPOON FOR DAVALL ENTRY COMPANY DEBIT CARD	201.13 31.60	232.73
12/1/22	DEBIT KJ	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	244.80	244.80
12/8/22	DEBIT KJ	ICLOUD+ WITH 200 GB OF STORAGE	2.83	



**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Dec 1, 2022 to Dec 31, 2022

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		COMPANY DEBIT CARD		2.83
12/8/22	DEBIT KJ	SPENCERS - TRUSTEE ANNUAL LUNCH MEETING COMPANY DEBIT CARD	481.44	481.44
12/13/22	DEBIT KJ	AMAZAON - SANITIZING WIPES COMPANY DEBIT CARD	157.58	157.58
12/17/22	DEBIT KJ	STATER BROS - BATTERIES FOR SPEAKER COMPANY DEBIT CARD	58.66	58.66
12/3/22	DEBIT KJ	STAPLES - COPY PAPER & OTHER SUPPLIES COMPANY DEBIT CARD	372.81	372.81
12/8/22	DEBIT KJ	SEE'S CANDIES - BOARD OF TRUSTEES GIFTS COMPANY DEBIT CARD	281.50	281.50
12/19/22	DEBIT KJ	LAS CASUELAS - STAFF HOLIDAY LUNCH COMPANY DEBIT CARD	209.40	209.40
12/2/22	EDD_TAX	SIT P/R 11/17/2022 TO 11/30/2022 PAID 12/02/2022 SUI P/R 11/17/2022 TO 11/30/2022 PAID 12/02/2022 EMPLOYMENT DEVELOPMENT DEPT	241.32 112.62	353.94
12/16/22	EDD_TAX	SIT P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 SDI P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 EMPLOYMENT DEVELOPMENT DEPT	342.92 193.99	536.91
12/30/22	EDD_TAX	SIT P/R 12/15/2022 TO 12/28/2022 PAID 12/30/2022 SDI P/R 12/15/2022 TO 12/28/2022 PAID 12/30/2022 EMPLOYMENT DEVELOPMENT DEPT	237.20 116.41	353.61
12/16/22	EDD_TAXa	CA EDU & TRAINING P/R 12/01/2022 TO 12/14/2022 PAID 12/ SUI P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 EMPLOYMENT DEVELOPMENT DEPT	0.54 29.09	29.63
12/28/22	EDISON	8000493032 - ADMIN BUILDING FOR PERIOD 11/10/22 TO 1 8001545238 - DAVALL GATE FOR PERIOD 11/14/22 TO 12/13 8002601833 - WELL #4 FOR PERIOD 11/09/22 TO 12/11/22 8003526191 - WELL #2 FOR PERIOD 11/14/22 TO 12/13/22 8004476833 - WMC FOR PERIOD 11/14/22 TO 12/13/22 (DESE 8004476833 - WMC FOR PERIOD 11/14/22 TO 12/13/22 SO CAL EDISON	699.21 28.70 3,671.68 134.97 0.40 15.18	4,550.14
12/2/22	EXPRESS_	FIT P/R 11/17/2022 TO 11/30/2022 PAID 12/02/2022 SOCIAL SECURITY P/R 11/17/2022 TO 11/30/2022 PAID 12/0 MEDICARE P/R 11/17/2022 TO 11/30/2022 PAID 12/02/2022 BANK OF AMERICA	828.26 1,269.52 296.90	2,394.68
12/16/22	EXPRESS_	FIT P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 SOCIAL SECURITY P/R 12/01/2022 TO 12/14/2022 PAID 12/1 MEDICARE P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 BANK OF AMERICA	1,320.25 2,186.87 511.42	4,018.54
12/30/22	EXPRESS_	FIT P/R 12/15/2022 TO 12/28/2022 PAID 12/30/2022 SOCIAL SECURITY P/R 12/15/2022 TO 12/28/2022 PAID 12/3 MEDICARE P/R 12/15/2022 TO 12/28/2022 PAID 12/30/2022 BANK OF AMERICA	817.01 1,312.26 306.90	2,436.17

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Dec 1, 2022 to Dec 31, 2022

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amoun</b>	<b>Credit Amoun</b>
12/2/22	FEES	P/R 11/17/2022 TO 11/30/2022 PAID 12/02/2022 CBIZ PAYROLL	75.12	75.12
12/16/22	FEES	P/R 12/01/2022 TO 12/14/2022 PAID 12/16/2022 CBIZ PAYROLL	103.17	103.17
12/30/22	FEES	P/R 12/15/2022 TO 12/28/2022 PAID 12/30/2022 CBIZ PAYROLL	78.74	78.74
	<b>Total</b>		<u>2,334,542.31</u>	<u>2,334,542.31</u>

**PALM SPRINGS CEMETERY DISTRICT  
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND  
For December 2022**

Date	Reference	Employee	Amount
12/2/2022	5708	KATHLEEN JURASKY	2,476.64
12/2/2022	5709	STEPHANIE C. LOZANO	1,454.41
12/2/2022	5710	SCOTT W. VICKREY	1,512.53
12/2/2022	5711	EDGAR F. ARCHILA	1,696.42
12/16/2022	24353	SCOTT W. VICKREY	1,100.00
12/16/2022	24354	STEPHANIE C. LOZANO	1,000.00
12/16/2022	24355	EDGAR F. ARCHILA	1,200.00
12/16/2022	5717	KATHLEEN JURASKY	2,476.64
12/16/2022	5718	KATHLEEN JURASKY	1,689.27
12/16/2022	5719	STEPHANIE C. LOZANO	1,454.41
12/16/2022	5720	SCOTT W. VICKREY	1,512.53
12/16/2022	5721	EDGAR F. ARCHILA	1,759.57
12/16/2022	5722	EDGAR F. ARCHILA	613.08
12/16/2022	5723	LAFAYE M PLATTER	163.88
12/16/2022	5724	JAN M. PYE	163.88
12/16/2022	5725	MICHAEL V SMITH	163.88
12/30/2022	5731	KATHLEEN JURASKY	2,476.64
12/30/2022	5732	KATHLEEN JURASKY	400.00
12/30/2022	5733	STEPHANIE C. LOZANO	1,454.41
12/30/2022	5734	SCOTT W. VICKREY	1,123.37
12/30/2022	5735	EDGAR F. ARCHILA	1,626.24
<u>12/1/22 thru 12/31/22</u>			<u>27,517.80</u>

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP  
For December 2022**

December Cash Disbursement Journal		2,334,542.31
December Payroll Disbursement Journal		27,517.80
<b>TOTAL PSCD DISBURSEMENTS</b>		<u>2,362,060.11</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<u>98,857.61</u>
December Payment Voucher # 1759	33,530.15	
December Payment Voucher # 1760	65,297.20	
<b>Total Payment Vouchers</b>	<u>98,827.35</u>	
AIS Credit from overpayment on 11/23/22	30.26	
<b>TOTAL ACO EXPENDITURES</b>		<u>3,202.50</u>
ACO Payment Voucher 1761	3,202.50	
MSA Consulting - Section B-39 - B-44 Landscape		
<b>INVESTMENTS</b>		
Investment Payment Voucher # 1757		<u>2,260,000.00</u>
<b>PET CEMETERY DRAWDOWNS</b>		<u>0.00</u>
Loan Amount:	25,000.00	
Current Balance Remaining:	15,000.00	
<b>TOTAL DECEMBER 2022 DISBURSEMENTS</b>		<u>2,362,060.11</u>

**RESOLUTION NO. 8-2021**

**A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF BOARD OF TRUSTEES**

**WHEREAS**, the Palm Springs Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

**WHEREAS**, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of District, govern the District, and establish policies for the operation of the District; and

**WHEREAS**, as amended by AB 361, the Brown Act, as set forth in Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625 and that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020 (the "State of Emergency"), in accordance with Section 8825 of the California Emergency Act, and the state of emergency remains active; and

**WHEREAS**, as a result of the COVID-19 pandemic, the California Department of Health continues to recommend measures to promote social distancing.

**NOW, THEREFORE, THE BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1. RECITALS**

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. FINDINGS**

That the Board of Trustees finds that it has reconsidered the circumstances of the previously declared and existing State of Emergency arising from the COVID-19 Pandemic and that the State of Emergency continues to directly impact the ability of the Board of Trustees to meet safely in person.

**SECTION 3. CONTINUED AB 361 REMOTE MEETINGS**

That the Board of Trustees may continue to conduct public meetings in accordance with Government Code Section 54953(e).

**SECTION 4. SEVERABILITY**

That if any provision, section, paragraph, sentence or word of Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words as hereby adopted shall remain in full force and effect.

**SECTION 5. CERTIFICATION**

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**APPROVED AND ADOPTED** this 12th day of January 2023, by the following roll  
call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Jan M. Pye, Board Chairperson

**ATTEST:**

---

LaFaye M. Platter, Secretary

**RESOLUTION NO. 2-2023**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT FINDING AND DETERMINING THAT A PUBLIC PURPOSE IS SERVED BY A FINANCIAL CONTRIBUTION FROM THE GENERAL FUND TO DISTRICT EMPLOYEES IN THE FORM OF YEAR-END APPRECIATION INCENTIVES AND THAT THE CONTRIBUTION WILL BENEFIT THE MEMBERS OF THE DISTRICT**

**WHEREAS**, the Board of Trustees of the Palm Springs Cemetery District (the "Board") has the discretion to make a financial contribution using the general fund provided the expenditure serves a public purpose; and

**WHEREAS**, the Board desires to make a financial contribution to the employees of the District in the form of a year-end appreciation incentives; and

**WHEREAS**, the Board has determined that providing a financial bonus to the employees of the District serves a public purpose in that such appreciation incentives will foster employee loyalty to the District, strengthen relationships between the District employees and the Board, and show the District's appreciation for employees' dedication and hard work, all of which will benefit the members of the District by minimizing District employee turnover.

**NOW THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. FINDINGS REGARDING DISTRIBUTION OF YEAR-END APPRECIATION INCENTIVES TO DISTRICT EMPLOYEES**

That the Board of Trustees of the Palm Springs Cemetery District finds as follows:

- That providing a financial appreciation incentive to the employees of the District serves a public purpose in that such appreciation incentives will foster employee loyalty to the District, strengthen relationships between the District employees and the Board, show appreciation for employees' dedication and hard work; and
- That providing a financial appreciation incentive to the employees of the District will benefit the members of the District by minimizing District employee turnover.

**Section 2. APPROVAL OF DISTRIBUTION OF YEAR-END TO APPRECIATION INCENTIVES DISTRICT EMPLOYEES**

That the Board approves year-end appreciation incentives to be distributed for the calendar year ending 2022 to the following employees in the amounts indicated:

<u>Employee</u>	<u>Appreciation Incentive Net Amount</u>
Stephanie Lozano, Administrative Assistant	\$ 1,000.00
Scott Vickrey, Assistant Office Accountant	\$ 1,100.00
Edgar Archila, Interim Grounds Supervisor	\$ 1,200.00

**Section 3. CERTIFICATION**

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

**APPROVED AND ADOPTED this 12th day of January, 2023,** by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jan M. Pye, Chairperson

ATTEST:

\_\_\_\_\_  
LaFaye M. Platter, Secretary



**PALM SPRINGS CEMETERY DISTRICT  
SITE SALES & INTERMENTS  
DECEMBER 2022**

**SALES**

	Prior Months		December		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	141	0	19	0	160	0	137	0
Adult, A&B	3	0	6	0	9	0	6	0
Premium	5	0	0	0	5	0	10	0
Child	3	0	2	0	5	0	4	0
Cremation	16	1	1	1	17	2	22	0
Niche	16	0	4	0	20	0	18	0
<b>TOTALS</b>	<b>184</b>	<b>1</b>	<b>32</b>	<b>1</b>	<b>216</b>	<b>2</b>	<b>197</b>	<b>0</b>

**LOT REPURCHASES**

	Prior Months		December		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	10	0	0	0	10	0	8	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>8</b>	<b>0</b>

**TOTAL INTERMENTS**

	Prior Months		December		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	94	0	20	0	114	0	108	0
Child	3	0	1	0	4	0	4	0
Cremation	28	0	3	2	31	2	46	2
Niche	15	0	4	0	19	0	14	0
<b>TOTALS</b>	<b>140</b>	<b>0</b>	<b>28</b>	<b>2</b>	<b>168</b>	<b>2</b>	<b>172</b>	<b>2</b>

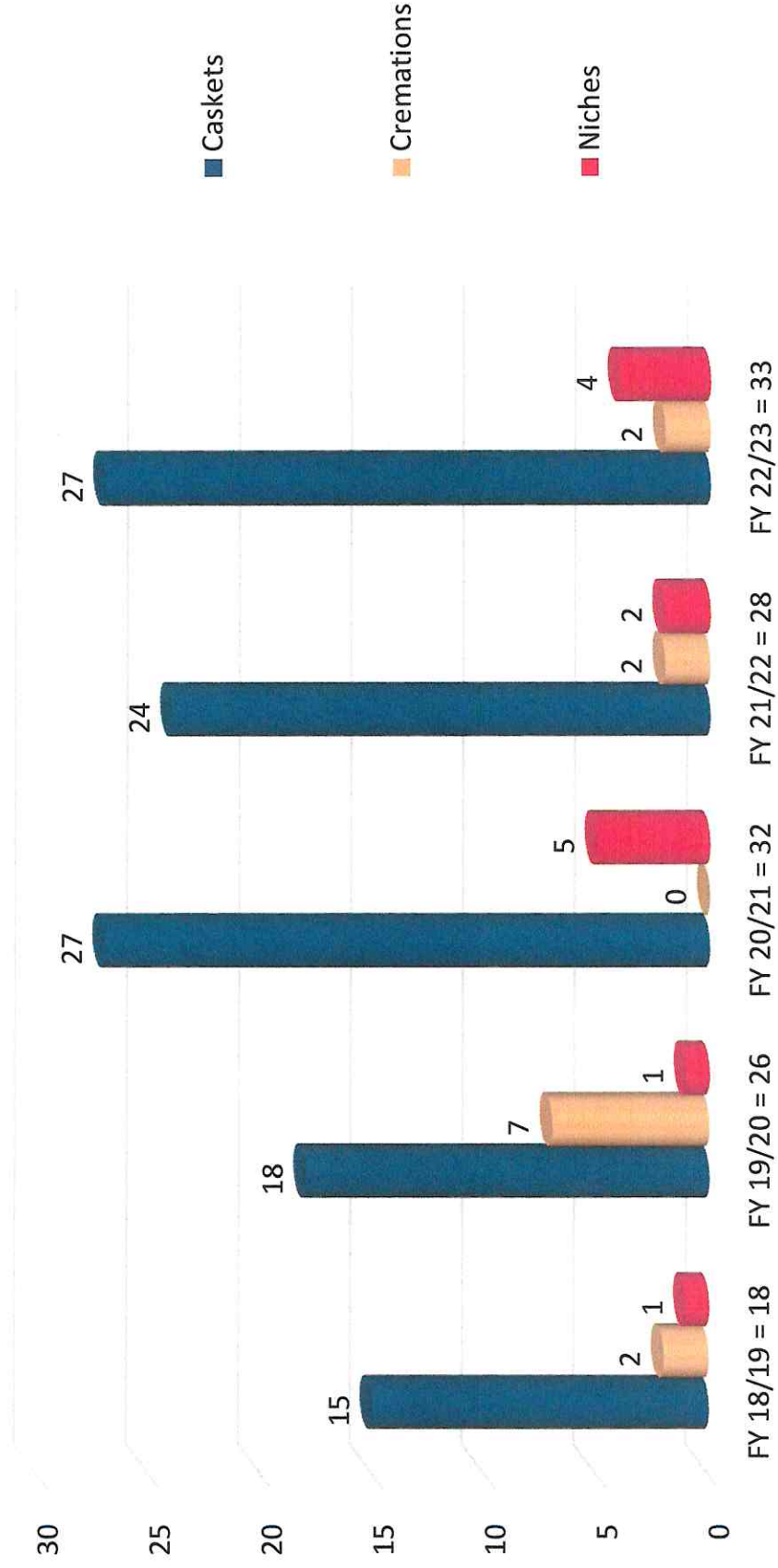
**SATURDAY INTERMENTS**

	Prior Months		December		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

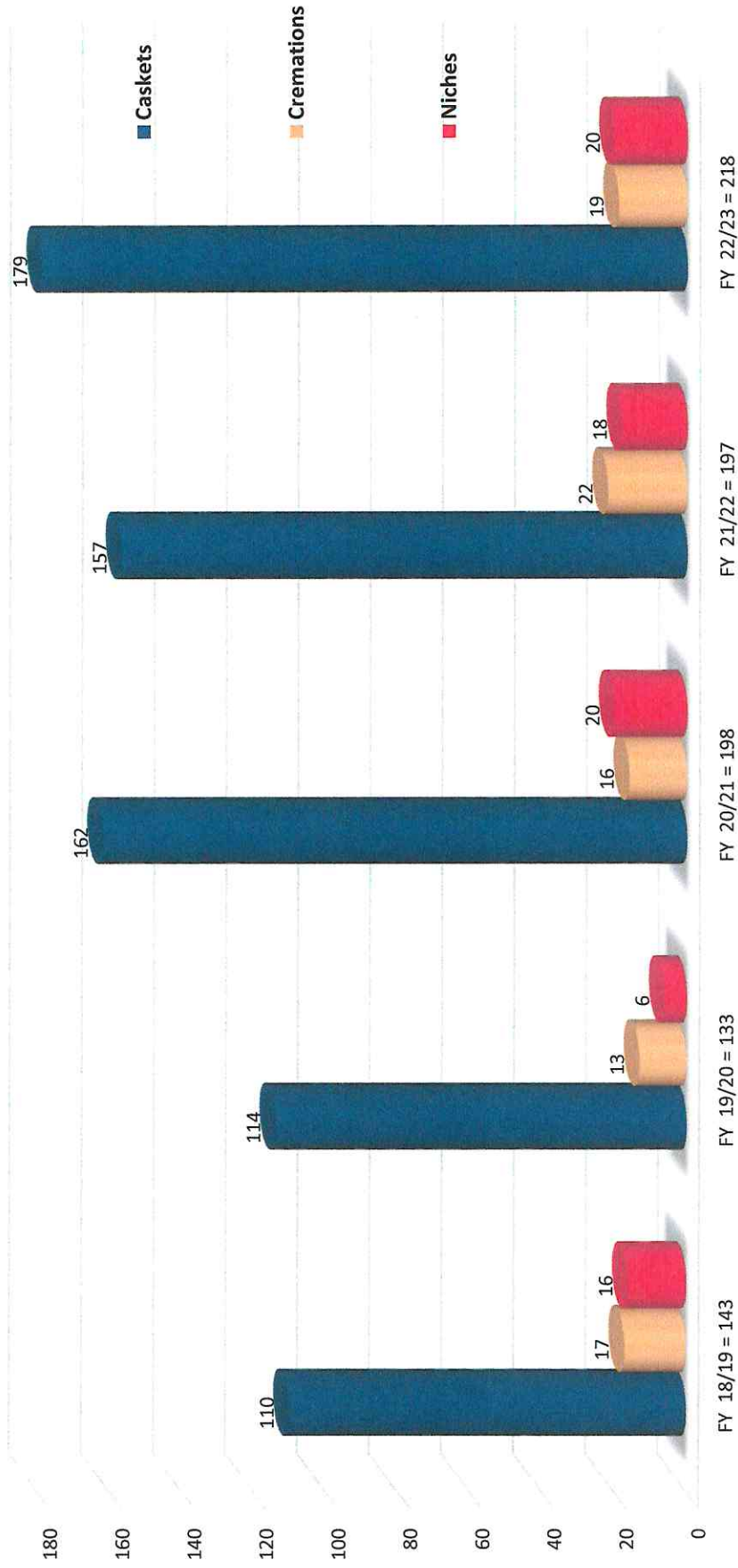
**SUNDAY INTERMENTS**

	Prior Months		December		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

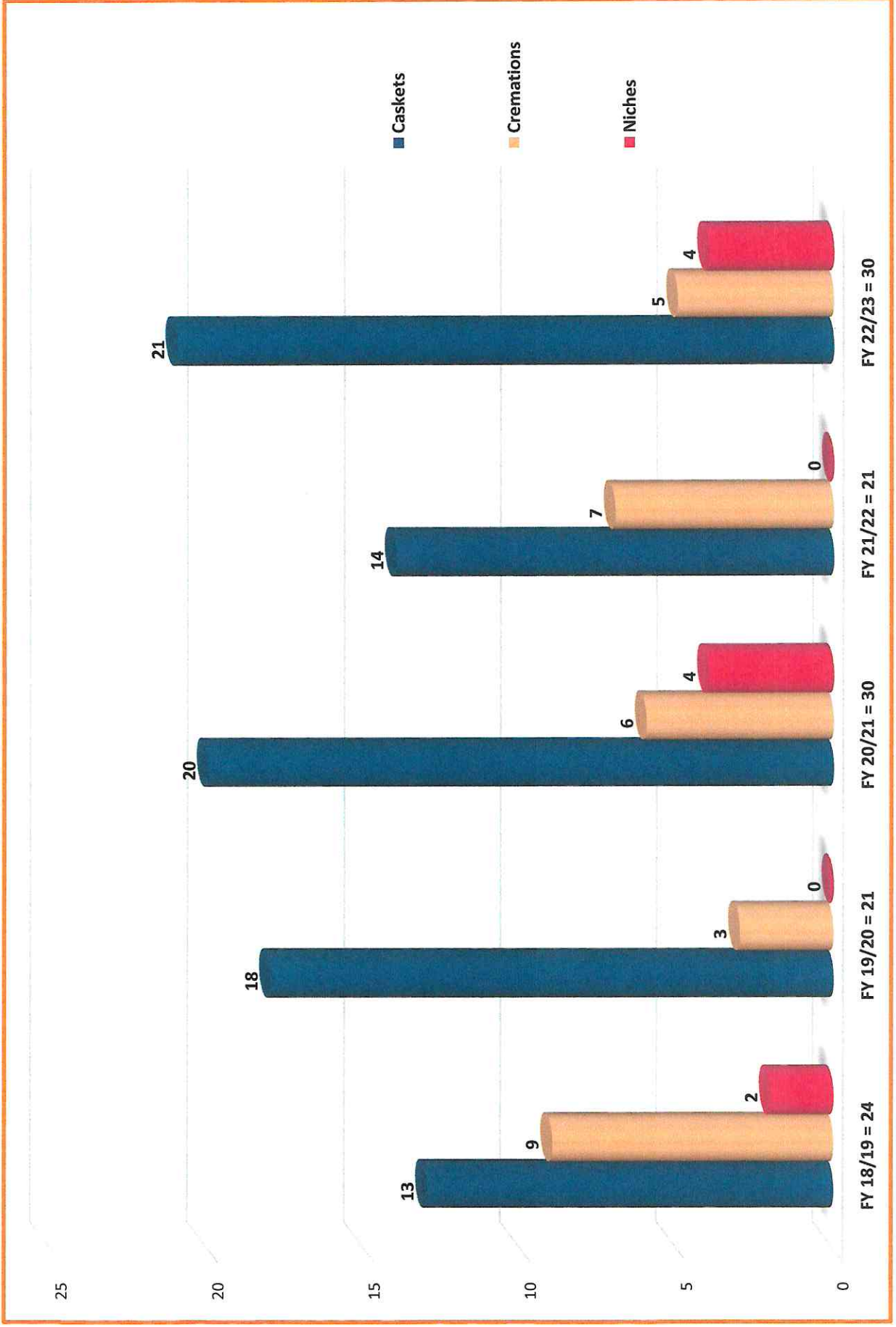
## PSCD Site Sales by Fiscal Years 18/19 to 22/23 for the Month of December



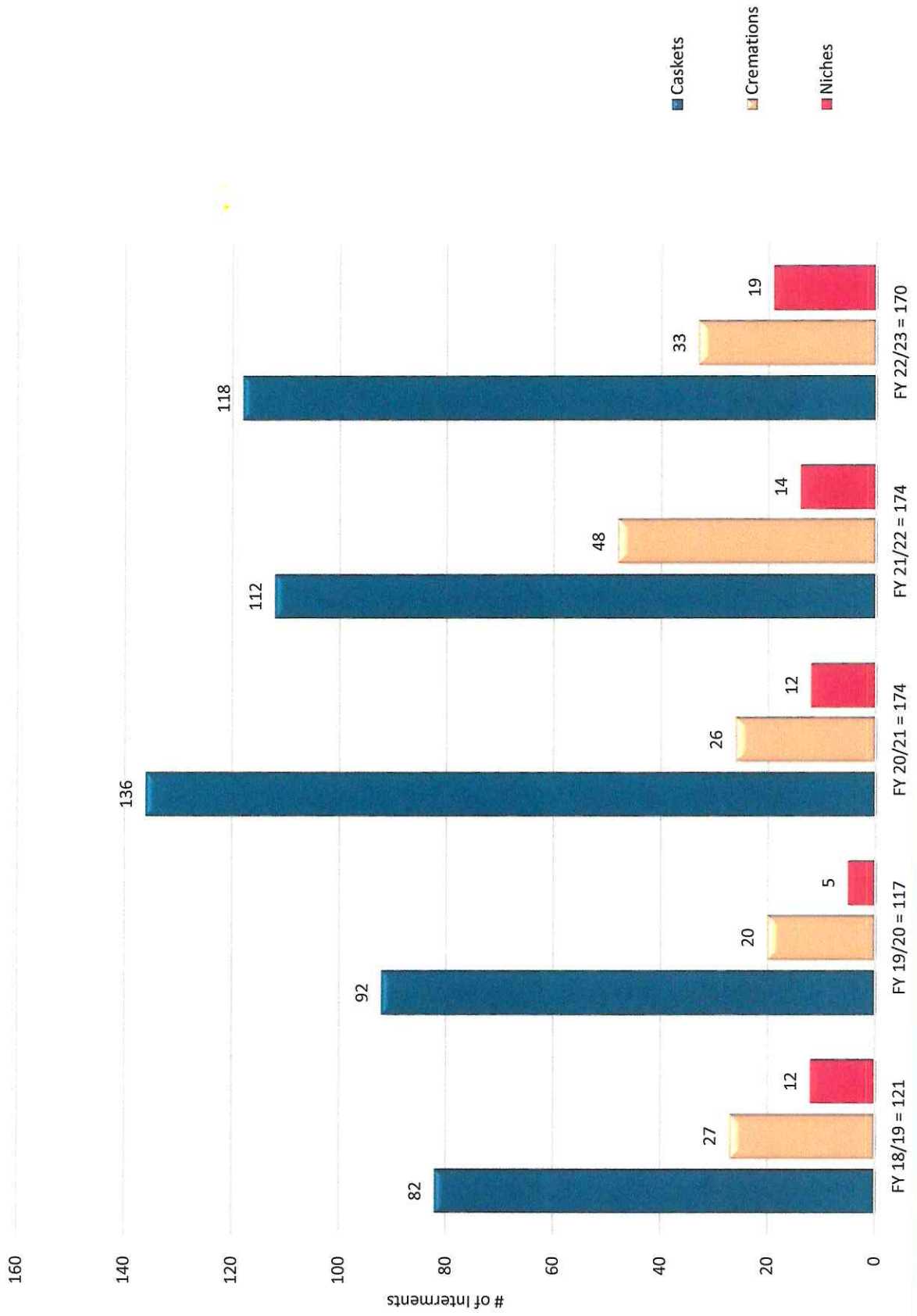
# PSCD Site Sales by Fiscal Years 18/19 - 22/23 thru DECEMBER



**PSCD INTERMENTS by Fiscal Years 18/19 - 22/23:  
For the month of December**



# PSCD INTERMENTS BY FISCAL YEARS 18/19 - 22/23 thru DECEMBER



**PALM SPRINGS CEMETERY DIST  
INCOME STATEMENT - GENERAL FUND  
FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	32,915.00	28,745.00	4,170.00	178,090.00	178,210.00	(120.00)
MISC SPECIAL SET-UP	336.50	0.00	336.50	561.50	0.00	561.50
RETURNED CHECK BANK CHARGE	30.00	0.00	30.00	150.00	90.00	60.00
INTEREST RECEIVED	2.52	1.20	1.32	5.21	8.43	(3.22)
LAND LEASE	6,676.70	6,103.01	573.69	44,066.40	36,618.06	7,448.34
MISC INCOME	2,628.51	0.00	2,628.51	2,657.10	200.00	2,457.10
CREDIT CARD CONVEN FEE	733.26	661.60	71.66	4,277.28	4,060.17	217.11
TAX COLLECTIONS	189,251.65	164,979.12	24,272.53	199,421.09	174,919.86	24,501.23
VAULTS	2,305.00	460.00	1,845.00	7,300.00	5,930.00	1,370.00
CREMATION VAULTS	540.00	270.00	270.00	2,720.00	4,390.00	(1,670.00)
LINERS	2,475.00	2,190.00	285.00	16,520.00	13,706.00	2,814.00
GRAVE VASES	680.05	1,220.00	(539.95)	6,888.55	7,826.75	(938.20)
ENR SURCHARGE	2,840.00	3,910.00	(1,070.00)	25,990.00	30,570.00	(4,580.00)
LOT TRANSFERS	100.00	100.00	0.00	800.00	400.00	400.00
COUNTY INTEREST INCOME	1,395.81	136.46	1,259.35	2,239.43	337.93	1,901.50
DONATIONS & GRANTS	0.00	0.70	(0.70)	0.79	0.70	0.09
HANDLING FEE	10,455.00	6,530.00	3,925.00	54,530.00	51,890.00	2,640.00
PRENEED CONTRACT SERVICE CHG	900.00	1,100.00	(200.00)	6,000.00	9,100.00	(3,100.00)
VASE/HDSTN SET & CLEAN	4,640.00	4,575.00	65.00	28,375.00	33,455.00	(5,080.00)
<b>TOTAL REVENUE</b>	<b>258,905.00</b>	<b>220,982.09</b>	<b>37,922.91</b>	<b>580,592.35</b>	<b>551,712.90</b>	<b>28,879.45</b>
EXPENSES						
REGULAR SALARIES	38,155.42	38,595.40	(439.98)	142,962.86	149,410.92	(6,448.06)
BOT MEETING COMPENSATION	538.77	897.95	(359.18)	5,567.29	3,591.80	1,975.49
BOT CONFERENCES	0.00	0.00	0.00	2,175.00	0.00	2,175.00
BOT TRAVEL & EXPENSES	0.00	0.00	0.00	34.60	0.00	34.60
RETIREMENT/PENSION	2,640.20	2,671.36	(31.16)	10,519.53	10,057.29	462.24
FICA	2,384.33	2,433.88	(49.55)	9,145.12	9,417.53	(272.41)
MEDICARE	557.62	569.21	(11.59)	2,138.77	2,202.48	(63.71)
EMPLOYEE GROUP INSURANCE	4,942.68	5,873.20	(930.52)	29,386.61	39,221.19	(9,834.58)
RETIREE GROUP INSURANCE	383.20	764.41	(381.21)	2,298.89	3,821.92	(1,523.03)
UNEMPLOYMENT INSURANCE	29.09	55.67	(26.58)	300.64	415.39	(114.75)
WORKERS COMP INSURANCE	1,537.21	49.76	1,487.45	9,237.32	553.26	8,684.06
ELECTRICITY	4,550.14	5,332.78	(782.64)	44,462.52	42,415.74	2,046.78
TELEPHONE	904.94	881.52	23.42	4,286.77	4,239.41	47.36
WATER	3,186.04	2,692.22	493.82	19,082.05	18,866.40	215.65
VISA-MASTER CHG FEES	714.72	569.74	144.98	4,158.98	4,106.89	52.09
RETURNED CHECK	15.00	0.00	15.00	105.00	0.00	105.00
COUNTY SERVICE CHARGE	93.98	93.98	0.00	445.04	442.55	2.49
EDUCATION	0.00	0.00	0.00	121.40	0.00	121.40
GENERAL INSURANCE	2,430.47	2,117.83	312.64	14,582.82	12,706.98	1,875.84
LEGAL	2,678.00	4,026.00	(1,348.00)	5,820.00	8,309.50	(2,489.50)
LOT REPURCHASE	0.00	3,240.00	(3,240.00)	7,750.00	4,680.00	3,070.00
OFFICE EXPENSE	2,348.90	2,409.85	(60.95)	10,221.00	10,155.03	65.97
TRAVEL & CONVENTION	0.00	0.00	0.00	684.59	0.00	684.59
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	97.86	822.65	(724.79)
MTG EXP & SUPPLIES	762.94	500.61	262.33	955.65	795.61	160.04
AUDIT	0.00	0.00	0.00	0.00	7,290.00	(7,290.00)
ADVERTISING/PUBLICITY	181.10	315.95	(134.85)	1,392.73	1,390.05	2.68
MEMBERSHIP & DUES	175.00	4,829.00	(4,654.00)	5,727.16	5,279.00	448.16
CA EDUCATION & TRAINING (EDD)	0.54	0.00	0.54	5.58	0.00	5.58
AUTO TRUCK EXPENSE	0.00	0.00	0.00	2,716.60	921.93	1,794.67
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	423.68	0.00	423.68
EQUIPMENT REPAIRS	0.00	0.00	0.00	31.53	0.00	31.53
IRRIGATION SYSTEM REPAIRS	487.92	51.81	436.11	1,020.68	4,434.93	(3,414.25)
FERTILIZER AND SEED	714.76	109.90	604.86	15,306.08	14,455.33	850.75
GASOLINE, OIL, TIRES	0.00	1,146.66	(1,146.66)	3,324.96	3,631.40	(306.44)
PLANT & BUILDING	790.91	930.76	(139.85)	9,103.59	5,787.39	3,316.20
TOOLS & SUPPLIES	58.66	0.00	58.66	1,660.02	1,355.00	305.02
GRAVE LINERS & VAULTS	5,138.00	4,310.58	827.42	24,140.67	25,774.16	(1,633.49)
GRAVE VASES	782.31	873.52	(91.21)	3,833.94	5,433.13	(1,599.19)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	123,288.62	123,314.31	(25.69)
SECURITY CAMERA EXPENSE	179.70	0.00	179.70	359.40	359.40	0.00
DMP GROUNDS SECURITY	825.00	725.00	100.00	4,950.00	4,350.00	600.00
COVID-19 EXPENSES	157.58	0.00	157.58	329.34	148.34	181.00
<b>TOTAL EXPENSES</b>	<b>(103,045.13)</b>	<b>(111,768.55)</b>	<b>8,723.42</b>	<b>(524,154.89)</b>	<b>(530,156.91)</b>	<b>6,002.02</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>155,859.87</b>	<b>109,213.54</b>	<b>46,646.33</b>	<b>56,437.46</b>	<b>21,555.99</b>	<b>34,881.47</b>
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	2,260,000.00	0.00	2,260,000.00	2,260,000.00	0.00	2,260,000.00
RESERVE TRANSFER OUT	2,260,000.00	0.00	2,260,000.00	2,260,000.00	0.00	2,260,000.00
<b>TOTAL OTHER REVENUE &amp; EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET CHANGE</b>	<b>155,859.87</b>	<b>109,213.54</b>	<b>46,646.33</b>	<b>56,437.46</b>	<b>21,555.99</b>	<b>34,881.47</b>

**PALM SPRINGS CEMETERY DIST**  
**ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND**  
**FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
<b>REVENUE</b>						
OPEN AND CLOSE	32,915.00	25,787.00	7,128.00	178,090.00	309,450.00	(131,360.00)
MISC SPECIAL SET-UP	336.50	75.00	261.50	561.50	900.00	(338.50)
RETURNED CHECK BANK CHARGE	30.00	6.00	24.00	150.00	70.00	80.00
INTEREST RECEIVED	2.52	1.00	1.52	5.21	20.00	(14.79)
LAND LEASE	6,676.70	6,103.00	573.70	44,066.40	73,236.00	(29,169.60)
MISC INCOME	2,628.51	0.00	2,628.51	2,657.10	0.00	2,657.10
CREDIT CARD CONVEN FEE	733.26	713.00	20.26	4,277.28	8,550.00	(4,272.72)
LATE FEE	0.00	750.00	(750.00)	0.00	9,000.00	(9,000.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	189,251.65	35,071.00	154,180.65	199,421.09	420,850.00	(221,428.91)
VAULTS	2,305.00	1,638.00	667.00	7,300.00	19,650.00	(12,350.00)
CREMATION VAULTS	540.00	0.00	540.00	2,720.00	0.00	2,720.00
LINERS	2,475.00	2,232.00	243.00	16,520.00	26,780.00	(10,260.00)
GRAVE VASES	680.05	1,033.00	(352.95)	6,888.55	12,400.00	(5,511.45)
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	2,840.00	4,075.00	(1,235.00)	25,990.00	48,900.00	(22,910.00)
LOT TRANSFERS	100.00	83.00	17.00	800.00	1,000.00	(200.00)
COUNTY INTEREST INCOME	1,395.81	46.00	1,349.81	2,239.43	550.00	1,689.43
DONATIONS & GRANTS	0.00	0.00	0.00	0.79	0.00	0.79
HANDLING FEE	10,455.00	8,179.00	2,276.00	54,530.00	98,145.00	(43,615.00)
PRENEED CONTRACT SERVICE CHG	900.00	1,133.00	(233.00)	6,000.00	13,600.00	(7,600.00)
VASE/HDSTN SET & CLEAN	4,640.00	5,117.00	(477.00)	28,375.00	61,400.00	(33,025.00)
<b>TOTAL REVENUE</b>	<b>258,905.00</b>	<b>94,433.00</b>	<b>164,472.00</b>	<b>580,592.35</b>	<b>1,133,201.00</b>	<b>(552,608.65)</b>
<b>EXPENSES</b>						
REGULAR SALARIES	38,155.42	27,141.00	11,014.42	142,962.86	325,689.00	(182,726.14)
BOT MEETING COMPENSATION	538.77	1,122.00	(583.23)	5,567.29	13,469.00	(7,901.71)
BOT CONFERENCES	0.00	208.00	(208.00)	2,175.00	2,500.00	(325.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	34.60	3,000.00	(2,965.40)
COVID-19 PAYROLL	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	2,640.20	1,912.00	728.20	10,519.53	22,938.00	(12,418.47)
FICA	2,384.33	1,671.00	713.33	9,145.12	20,052.00	(10,906.88)
MEDICARE	557.62	418.00	139.62	2,138.77	5,016.00	(2,877.23)
EMPLOYEE GROUP INSURANCE	4,942.68	7,113.00	(2,170.32)	29,386.61	85,356.00	(55,969.39)
RETIREE GROUP INSURANCE	383.20	414.00	(30.80)	2,298.89	4,969.00	(2,670.11)
UNEMPLOYMENT INSURANCE	29.09	283.00	(253.91)	300.64	3,395.00	(3,094.36)
WORKERS COMP INSURANCE	1,537.21	1,645.00	(107.79)	9,237.32	19,742.00	(10,504.68)
ELECTRICITY	4,550.14	5,529.00	(978.86)	44,462.52	66,350.00	(21,887.48)
TELEPHONE	904.94	671.00	233.94	4,286.77	8,050.00	(3,763.23)
WATER	3,186.04	3,354.00	(167.96)	19,082.05	40,250.00	(21,167.95)
COMMUNITY OUTREACH	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
VISA-MASTER CHG FEES	714.72	750.00	(35.28)	4,158.98	9,000.00	(4,841.02)
RETURNED CHECK	15.00	8.00	7.00	105.00	100.00	5.00
COUNTY SERVICE CHARGE	93.98	92.00	1.98	445.04	1,100.00	(654.96)
EDUCATION	0.00	33.00	(33.00)	121.40	400.00	(278.60)
GENERAL INSURANCE	2,430.47	2,449.00	(18.53)	14,582.82	29,391.00	(14,808.18)
LEGAL	2,678.00	1,458.00	1,220.00	5,820.00	17,500.00	(11,680.00)
LOT REPURCHASE	0.00	625.00	(625.00)	7,750.00	7,500.00	250.00
OFFICE EXPENSE	2,348.90	1,583.00	765.90	10,221.00	19,000.00	(8,779.00)
TRAVEL & CONVENTION	0.00	500.00	(500.00)	684.59	6,000.00	(5,315.41)
UNIFORMS & SAFETY EQUIPMENT	0.00	92.00	(92.00)	97.86	1,100.00	(1,002.14)
MTG EXP & SUPPLIES	762.94	67.00	695.94	955.65	800.00	155.65
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	0.00	8,200.00	(8,200.00)
ADVERTISING/PUBLICITY	181.10	333.00	(151.90)	1,392.73	4,000.00	(2,607.27)
MEMBERSHIP & DUES	175.00	500.00	(325.00)	5,727.16	6,000.00	(272.84)
CA EDUCATION & TRAINING (EDD)	0.54	0.00	0.54	5.58	0.00	5.58
AUTO TRUCK EXPENSE	0.00	292.00	(292.00)	2,716.60	3,500.00	(783.40)
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	423.68	4,000.00	(3,576.32)
EQUIPMENT REPAIRS	0.00	83.00	(83.00)	31.53	1,000.00	(968.47)
IRRIGATION SYSTEM REPAIRS	487.92	692.00	(204.08)	1,020.68	8,300.00	(7,279.32)
FERTILIZER AND SEED	714.76	1,667.00	(952.24)	15,306.08	20,000.00	(4,693.92)
GASOLINE, OIL, TIRES	0.00	808.00	(808.00)	3,324.96	9,700.00	(6,375.04)
PLANT & BUILDING	790.91	1,667.00	(876.09)	9,103.59	20,000.00	(10,896.41)
ROAD MAINTENANCE	0.00	7,446.00	(7,446.00)	0.00	89,355.00	(89,355.00)
TOOLS & SUPPLIES	58.66	250.00	(191.34)	1,660.02	3,000.00	(1,339.98)
GRAVE LINERS & VAULTS	5,138.00	3,988.00	1,150.00	24,140.67	47,850.00	(23,709.33)
GRAVE VASES	782.31	709.00	73.31	3,833.94	8,510.00	(4,676.06)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	123,288.62	296,400.00	(173,111.38)
CONTRACT BURIALS	0.00	417.00	(417.00)	0.00	5,000.00	(5,000.00)
SECURITY CAMERA EXPENSE	179.70	125.00	54.70	359.40	1,500.00	(1,140.60)
DMP GROUNDS SECURITY	825.00	725.00	100.00	4,950.00	8,700.00	(3,750.00)
COVID-19 EXPENSES	157.58	42.00	115.58	329.34	500.00	(170.66)
<b>TOTAL EXPENSES</b>	<b>103,045.13</b>	<b>105,948.00</b>	<b>(2,902.87)</b>	<b>524,154.89</b>	<b>1,271,382.00</b>	<b>(747,227.11)</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>155,859.87</b>	<b>(11,515.00)</b>	<b>167,374.87</b>	<b>56,437.46</b>	<b>(138,181.00)</b>	<b>194,618.46</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
RESERVES TRANSFERRED IN	2,260,000.00	13,182.00	2,246,818.00	2,260,000.00	158,181.00	2,101,819.00
RESERVE TRANSFER OUT	(2,260,000.00)	0.00	(2,260,000.00)	(2,260,000.00)	0.00	(2,260,000.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
<b>NET CHANGE</b>	<b>155,859.87</b>	<b>0.00</b>	<b>155,859.87</b>	<b>56,437.46</b>	<b>0.00</b>	<b>56,437.46</b>

**ACCUMULATIVE CAPITAL OUTLAY  
INCOME STATEMENT  
FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
BURIAL RIGHT SALES	26,550.00	21,325.00	5,225.00	157,220.00	154,740.00	2,480.00
CURRENT INTEREST & DIVIDENDS	1,714.16	5,848.12	(4,133.96)	13,226.88	12,765.38	461.50
COUNTY INTEREST INCOME	3,988.65	500.57	3,488.08	6,221.32	1,201.07	5,020.25
GAIN/LOSS INVESTMENT FMV	347.30	(3,952.67)	4,299.97	(26,023.13)	(7,201.03)	(18,822.10)
<b>TOTAL REVENUE</b>	<b>32,600.11</b>	<b>23,721.02</b>	<b>8,879.09</b>	<b>150,645.07</b>	<b>161,505.42</b>	<b>(10,860.35)</b>
	<u>32,600.11</u>	<u>23,721.02</u>	<u>8,879.09</u>	<u>150,645.07</u>	<u>161,505.42</u>	<u>(10,860.35)</u>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	2,527.50	2,645.23	(117.73)
COUNTY SERVICE CHARGE	0.00	0.00	0.00	20.85	0.00	20.85
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,548.35)</b>	<b>(2,645.23)</b>	<b>96.88</b>
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,548.35)</u>	<u>(2,645.23)</u>	<u>96.88</u>
<b>NET CHANGE FROM OPERATIONS</b>	<b>32,600.11</b>	<b>23,721.02</b>	<b>8,879.09</b>	<b>148,096.72</b>	<b>158,860.19</b>	<b>(10,763.47)</b>
	<u>32,600.11</u>	<u>23,721.02</u>	<u>8,879.09</u>	<u>148,096.72</u>	<u>158,860.19</u>	<u>(10,763.47)</u>
<b>OTHER REVENUE &amp; EXPENSE</b>						
REVENUE TRANSFERRED IN	11,090.00	0.00	11,090.00	23,140.00	15,600.00	7,540.00
<b>TOTAL OTHER REVENUE &amp; EXPENSE</b>	<b>11,090.00</b>	<b>0.00</b>	<b>11,090.00</b>	<b>23,140.00</b>	<b>15,600.00</b>	<b>7,540.00</b>
	<u>11,090.00</u>	<u>0.00</u>	<u>11,090.00</u>	<u>23,140.00</u>	<u>15,600.00</u>	<u>7,540.00</u>
<b>NET CHANGE</b>	<b>43,690.11</b>	<b>23,721.02</b>	<b>19,969.09</b>	<b>171,236.72</b>	<b>174,460.19</b>	<b>(3,223.47)</b>
	<u>43,690.11</u>	<u>23,721.02</u>	<u>19,969.09</u>	<u>171,236.72</u>	<u>174,460.19</u>	<u>(3,223.47)</u>



**ENDOWMENT CARE FUND  
INCOME STATEMENT  
FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
WMC ENDOWMENT CARE	1,370.00	60.00	1,310.00	1,490.00	95.00	1,395.00
ENDOWMENT CARE DEPOSITS	19,907.19	18,269.00	1,638.19	137,691.00	146,422.64	(8,731.64)
CURRENT INTEREST & DIVIDENDS	2,181.71	23,960.41	(21,778.70)	27,179.63	34,003.44	(6,823.81)
COUNTY INTEREST INCOME	0.00	474.45	(474.45)	2,006.44	1,047.19	959.25
GAIN/LOSS INVESTMENT FMV	20,517.09	(32,034.92)	52,552.01	(94,288.38)	(51,443.86)	(42,844.52)
<b>TOTAL REVENUE</b>	<u>43,975.99</u>	<u>10,728.94</u>	<u>33,247.05</u>	<u>74,078.69</u>	<u>130,124.41</u>	<u>(56,045.72)</u>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	13,937.97	14,699.43	(761.46)
<b>TOTAL EXPENSES</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,937.97</u>	<u>14,699.43</u>	<u>(761.46)</u>
<b>NET CHANGE</b>	<u><u>43,975.99</u></u>	<u><u>10,728.94</u></u>	<u><u>33,247.05</u></u>	<u><u>60,140.72</u></u>	<u><u>115,424.98</u></u>	<u><u>(55,284.26)</u></u>

**PRENEED FUND  
INCOME STATEMENT  
FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
CURRENT SALES	17,891.16	17,916.16	(25.00)	141,225.54	123,582.09	17,643.45
CURRENT DEFERRED REVENUE	10,569.44	8,271.51	2,297.93	78,612.61	78,074.86	537.75
CURRENT INTEREST & DIVIDENDS	1,665.27	9,574.30	(7,909.03)	18,917.41	19,932.50	(1,015.09)
COUNTY INTEREST INCOME	0.00	294.55	(294.55)	1,577.73	692.38	885.35
GAIN/LOSS INVESTMENTS FMV	398.39	(8,244.14)	8,642.53	(38,070.70)	(14,610.92)	(23,459.78)
<b>TOTAL REVENUE</b>	<b>30,524.26</b>	<b>27,812.38</b>	<b>2,711.88</b>	<b>202,262.59</b>	<b>207,670.91</b>	<b>(5,408.32)</b>
<b>EXPENSES</b>						
INVESTMENT FEES	0.00	0.00	0.00	4,894.33	5,135.01	(240.68)
COUNTY SERVICE CHARGES	0.00	0.00	0.00	0.34	0.00	0.34
LOSS ON TRANSFER (INTER COSTS)	1,154.06	0.00	1,154.06	2,468.33	2,036.91	431.42
SALES TRANSFR OUT (PRIOR YR)	11,090.00	0.00	11,090.00	23,140.00	15,600.00	7,540.00
<b>TOTAL EXPENSES</b>	<b>12,244.06</b>	<b>0.00</b>	<b>12,244.06</b>	<b>30,503.00</b>	<b>22,771.92</b>	<b>7,731.08</b>
<b>NET CHANGE</b>	<b>18,280.20</b>	<b>27,812.38</b>	<b>(9,532.18)</b>	<b>171,759.59</b>	<b>184,898.99</b>	<b>(13,139.40)</b>

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 951-682-5353  
 SLMiller@rdoequipment.com

### Quote Summary

**Prepared For:**  
 PALM SPRINGS CEMETERY DIST  
 31705 DA VALL DR  
 CATHEDRAL CITY, CA 92234  
 Business: 760-328-3316

**Delivering Dealer:**  
**RDO Agriculture Equipment Co**  
 Stefanie Miller  
 20 Iowa Avenue  
 Riverside, CA 92507  
 Phone: 951-682-5353  
 slmiller@rdoequipment.com

**Sourcewell Membership needed to utilize quote:** <https://www.sourcewell-mn.gov/cooperative-purchasing/how-it-works>  
 \* Current ETA 2- 4 months from date RDO Equipment Co. confirms receipt of agency PO or LOI. ETA can be subject to change without notice

**Quote ID:** 28013748  
**Created On:** 04 January 2023  
**Last Modified On:** 04 January 2023  
**Expiration Date:** 03 February 2023

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™HPX615E California (Model Year 2023) <b>Contract:</b> Sourcewell Turf 031121-DAC (PG BT CG 23) <b>Price Effective Date:</b> January 3, 2023	\$ 19,585.68 X	1 =	\$ 19,585.68

**Equipment Total** **\$ 19,585.68**

\* Includes Fees and Non-contract items

### Quote Summary

Equipment Total	\$ 19,585.68
Trade In	
SubTotal	<b>\$ 19,585.68</b>
Sales Tax - (8.75%)	\$ 1,713.75
CA Tire Fee	\$ 7.00
Sourcewell Delivery Fee	\$ 130.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 21,436.43
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 21,436.43</b>

*Includes: Extended Cargo Bed  
Taxes, Delivery  
& CA Tire Fee*

*\* TOTAL COST: \$21,436.43  
\* with \$3,171.11 Governmental Discount*

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_ **6C** 1 of 5

# Selling Equipment

**Quote Id:** 28013748      **Customer Name:** PALM SPRINGS CEMETERY DIST

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 951-682-5353  
 SLMiller@rdoequipment.com

## JOHN DEERE GATOR™HPX615E California (Model Year 2023)

**Hours:**
**Stock Number:**
**Contract:** Sourcewell Turf 031121-DAC (PG BT CG 23)

**Selling Price \***
**Price Effective Date:** January 3, 2023

**\$ 19,585.68**

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57G9M	GATOR™HPX615E California (Model Year 2023)	1	\$ 14,499.00	14.00	\$ 2,029.86	\$ 12,469.14	\$ 12,469.14
<b>Standard Options - Per Unit</b>							
001G	California	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1013	Turf Tires - Yellow	1	\$ 192.00	14.00	\$ 26.88	\$ 165.12	\$ 165.12
2007	Standard Bench Seat - Black	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3001	Cargo Box with Paint and Rear Reflectors	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3120	Cargo Box Manual Lift with Prop Rod	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4004	Deluxe Cab Frame/Including Glass Windshield with Wiper, Electrical Kit, Rear Window and Nets	1	\$ 1,804.00	14.00	\$ 252.56	\$ 1,551.44	\$ 1,551.44
4049	Less Black Poly Roof	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4249	Less Front Brush Guard	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 1,996.00</b>		<b>\$ 279.44</b>	<b>\$ 1,716.56</b>	<b>\$ 1,716.56</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM25445	Deluxe Close-Off Panel for Poly or Glass Doors	1	\$ 427.83	14.00	\$ 59.90	\$ 367.93	\$ 367.93
BUC10626	Deluxe Poly Door	1	\$ 5,150.32	14.00	\$ 721.04	\$ 4,429.28	\$ 4,429.28
BM25700	Cargo Bed Extender	1	\$ 428.92	14.00	\$ 60.05	\$ 368.87	\$ 368.87
BUC10804	Backup Alarm	1	\$ 148.72	14.00	\$ 20.82	\$ 127.90	\$ 127.90
Open Market -	Open Market -Panel Kit - PANEL KIT, KIT, HALF	1	\$ 106.00	0.00	\$ 0.00	\$ 106.00	\$ 106.00
BM24998	DOOR COLOR PAN						

# Selling Equipment

**Quote Id:** 28013748      **Customer Name:** PALM SPRINGS CEMETERY DIST

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 RDO Agriculture Equipment Co  
 20 Iowa Avenue  
 Riverside, CA 92507  
 951-682-5353  
 act-riv@rdoequipment.com

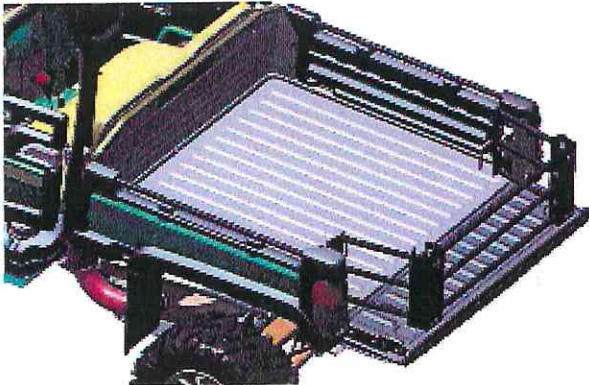
<b>Dealer Attachments Total</b>	<b>\$ 6,261.79</b>	<b>\$ 861.81</b>	<b>\$ 5,399.98</b>	<b>\$ 5,399.98</b>
<b>Value Added Services Total</b>	<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>	<b>\$ 22,756.79</b>	<b>\$ 3,171.11</b>	<b>\$ 19,585.68</b>	<b>\$ 19,585.68</b>

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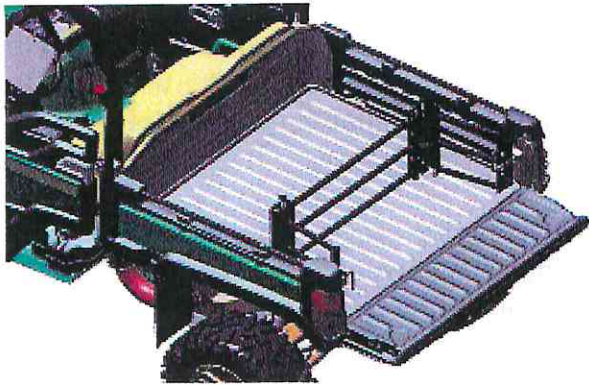
\$3,171.11  
 Governmental  
 Discount.



## Cargo bed extender



Cargo bed extender



Cargo bed extender

+ Feedback

The cargo bed extender conveniently extends the rear of the cargo bed, and also acts as a cargo box divider when it is flipped inside of the cargo box. The cargo bed extender easily flips in or out with the use of quick-pull pins.

Code	Attachment	Description
	BM25700	<p>Cargo bed extender</p> <p><i>NOTE: Compatible with TX, TX Turf, TH, TE, XUV625i, XUV825i, XUV825i S4, XUV855D, XUV855D S4</i></p> <p><i>Compatible with Model Year 18 and newer HPX615 and HPX815</i></p>

Ask a product-related question ([JavaScript:open\\_win\('http://dlrdoc.deere.com/sales/salesmanual/feedback\\_form.html?referrer=http://dlrdoc.deere.com/sales/salesmanual/en\\_NA/utility\\_vehicles/attachments/BM25700\\_cargo\\_bed\\_extender.html'\)](http://dlrdoc.deere.com/sales/salesmanual/feedback_form.html?referrer=http://dlrdoc.deere.com/sales/salesmanual/en_NA/utility_vehicles/attachments/BM25700_cargo_bed_extender.html))



# EcoFert, Inc.



October 10, 2022

**By Email & U.S. Mail**

Kathleen Jurasky  
Palm Springs Cemetery District  
31-705 Da Vall Drive  
Cathedral City, CA 92234

**Re: Updated Proposal for Palm Springs Cemetery**

Dear Kathleen,

We appreciated your taking the time to meet with EcoFert's field operations manager, Brandon, at the Palm Springs Cemetery last week. Based on Brandon's conversation with you and his on-site observations, EcoFert has a much better idea about the challenges and goals for care of the Cemetery's landscapes.

**Program Service**

The Cemetery has a great deal of sand base, which presents a challenge. In addition, there are a number of mature trees, including conifers, which require plenty of water in the desert climate.

We are very confident that the EcoFert Program will improve the resiliency of the turf, build up a more sustainable soil structure, and permit at least a 10% reduction in water usage.

In conjunction with our on-site Program service to apply soil amendments, EcoFert will review the landscapes and take photos. We will





# EcoFert, Inc.



notify the Cemetery of any irrigation and maintenance issues that we observe.

Hydretain is the amendment applied by EcoFert that reduces water usage. Hydretain works by pulling and holding on to water. As a result, water that normally evaporates or falls through sandy soil will be held in the root zone. Our hope is that there will be a hands on irrigator on your staff to work with. This will best allow EcoFert to initiate changes in the water schedule which are essential to achieving water savings goals.

## Installation

With a minimum of two year Program contract, EcoFert will waive the charge for installation of a fertigation injection system. This is a savings of at least \$5,850. If the Cemetery receives a grant that covers the installation price, we leave to the Cemetery's discretion whether to pay EcoFert.

\* EcoFert, Inc Has agreed to pay for on-site improvements

For installation of the fertigation system, EcoFert requires that the Cemetery provide:

1. Power to the injection system;
2. A 5' x 8' pad for the injection equipment; and
3. A shelter of sufficient size, to house the injection equipment and holding tank from weather conditions.

As stated before, the injection system will be fully warranted for the life of the EcoFert Program at the Cemetery.

\* See NOTE on page 4 of 8



# EcoFert, Inc.



## Program

Based on our informed analysis of the needs of the Cemetery and that we have now initiated Program service for the entire City of Yucca Valley, we are able to reduce the monthly price for the combined Soil Fertility Program and Water Conservation Solution to \$75 per acre. This special offer is contingent on a minimum of two year Program contract.

\* That will mean that the monthly price for the 32 acres at the Cemetery will be \$2,400, with an annual price of \$28,800. EcoFert can hold this pricing if accepted by December 31, 2022.

Kathleen, we hope that you can see that EcoFert can and will achieve great results for the Cemetery. EcoFert is prepared to install the injection system and initiate the Program and Water Conservation Solution at the Cemetery within two to four weeks after authorization to proceed.

Very truly yours,

Charles Barsam, CEO

CB:mh  
cc: Lou Franson

## \* NOTE:

A survey of Desert Memorial Park actual acres to be irrigated will be conducted by MSA Consulting, Inc. in Rancho Mirage. When concluded the 32 acres will be corrected, and the monthly fee will be reduced by EcoFert, Inc. to reflect the actual acres to be irrigated.



# EcoFert, Inc.



To: Palm Springs Cemetery

EcoFert, Inc. is excited about the opportunity to apply our Soil Fertility Program for the Palm Springs Cemetery. The primary benefit of fertigation is to utilize the irrigation system to supply liquid nutrients directly into the root zone of the landscapes. The organic based soil amendments are rich in the nutrients essential to plant health, such as calcium, nitrogen, potassium and magnesium.

The EcoFert Program is based on soil science. We will have soil samples from the Cemetery analyzed by a licensed laboratory to determine what nutrients will accomplish the ultimate goal of a healthier, more sustainable landscape. We will source and supply those nutrients for the Cemetery on a monthly basis.

As EcoFert's organic based soil amendments achieve greater penetration into the root mass, less water will be needed to sustain healthy plants. Just how much water will be saved depends on a number of factors, such as climate conditions, quality of irrigation system, quality of adjustment in the irrigation schedules, and overall maintenance practices.

EcoFert's highly experienced field technicians will consult with the Cemetery to optimize water savings and field maintenance practices to achieve cost reductions. With the EcoFert Program, the Cemetery will no longer have to incur the expense of purchasing and applying granular fertilizers.

An additional benefit to the Cemetery will be a drastic reduction in degradation to stone works, such as headstones. Organic based products have far less corrosive properties than petroleum based granular fertilizers.

NOTE



As a reminder, EcoFert is pleased to offer to pay for the on-site improvements required for the fertigation system. That would include both a concrete pad for the equipment and an 8' high chain link enclosure with a gate and slabs to protect the equipment from weather. The estimated cost for these improvements is \$12,000.



# *EcoFert, Inc.*



EcoFert has provided our Soil Fertility Program for the following cemeteries:

- Diocese of Orange
  - o Holy Sepulcher Cemetery – Since April, 2012
  - o Ascension Cemetery – Since February, 2013
- Orange County Cemetery District
  - o El Toro Cemetery – Since August 2013
  - o Anaheim Cemetery – Since August 2013
  - o Santa Ana Cemetery – Since August 2013
- Temecula Cemetery – Since July 2015
- Mission Memorial Cemetery (Seaside, CA) – Since June, 2019



# **EcoFert, Inc.**



**Amendments** – The choice of soil amendment(s) is primarily based upon the soil analysis, the type of landscape, use of property and climatic conditions.

**Soil Needs** – The results of the soil test will largely drive the determination as to what particular amendments will be needed to achieve healthy, sustainable soils.

**Type of Greenscape** – Whether the property is primarily grasses and/or plants/shrubs, will also have a large affect on what types of amendments will be used.

**Property Use** – A high use sports field, most particularly for football, soccer, lacrosse and other heavy use activities, will require a different amount and type of soil amendments than casual use parkland.

**Type of Water** – Basically there are three types of water used for landscapes – potable, reclaimed and well. Reclaimed water has much higher negative affects on landscapes than potable water, which can be addressed by the EcoFert amendments.

**Installation**- The Ecofert team provides all installation materials, labor and necessary hardware. The installation is coordinated with the client to assure the most effective start of the Program. The installation can take anywhere from 4 hours to 2 days to complete.

**Hardware** – EcoFert provides all of the specialized hardware necessary for the installation.

**Labor** – EcoFert utilizes specially trained and/or certified personnel, who are acutely aware of the factors needed to assure a properly operating fertigation system.

**Electrical Incidental to Injection System** – There are a wide variety of electrical needs associated with the proper operation of the injector system. If there is a 110 volt electrical power to within 5 feet of the point of connection, EcoFert will provide all of the necessary electrical hook up. Otherwise, EcoFert will advise a client as to necessary steps for sufficient power to the POC.

**Test at Conclusion** – EcoFert will test the injector system at the conclusion of the installation to assure that properly operating.

*1237 S. Wright St., Santa Ana, Ca. 92705  
949-945-5201 • [www.ecofert.org](http://www.ecofert.org)*



## **EcoFert, Inc.**

**Clean Up** – EcoFert will cleanup of the site to the condition existing prior to the installation.

**Life of Program Guaranty** – EcoFert will assure the proper operation of the injector system during the full time that the Program is in place for the subject property. This includes all repair or replacement of all hardware, as well as associated costs.

**Service** – EcoFert services the injector system at least once a month. All service is performed by EcoFert trained personnel.

**Monthly Amendment Supply** – EcoFert will provide the appropriate amount of soil and other amendments on a monthly basis.

**Monthly System Review** – In addition to determining whether the amendments are properly being applied to the property. EcoFert will visually inspect the injector system to determine whether there are any malfunctions or irregularities.

**Annual Soil Test** – On each anniversary of the start of the Program, EcoFert will take a follow up soil test. The results of the soil test will be shared with the client, and any further recommendations based on those results will be implemented.

**Annual Program Review** – In conjunction with the annual soil test, EcoFert will schedule an on-site property review with the client. The purpose of the review is to determine whether the desired results of the Program have been achieved, and to further determine as to whether there have been any changes in use or make up of the property.

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Board of Trustees  
Noel Harch  
Maribel Marroquin  
William E. Nelson  
Kelly Rivers  
Cynthia Ward



District Office  
25751 Trabuco Road  
Lake Forest, CA 92630-4348  
Phone: (949) 951-9102  
Fax: (949) 951-0236  
www.occemeterydistrict.com

Tim Deutsch  
General Manager

## ORANGE COUNTY CEMETERY DISTRICT

August 19, 2019

Yale Hooper  
VDLA Architects  
462 Stevens Avenue  
Suite 107  
Solano Beach, CA 92075

Dear Mr. Hooper:

The Orange County Cemetery District manages and maintains three public cemeteries, which are amongst the oldest burial grounds in the County. As a government entity, we are required to be good stewards of the land as well as the public funds. In 2012, I was introduced to EcoFert by a former colleague that I had worked with in another government entity. He was very enthusiastic about the fertigation system that EcoFert provides and wanted to introduce their services to the District.

The District currently manages a total of approximately 60 acres of lawn (and developing a fourth cemetery within the next 2 years) with a staff of 14 groundskeepers, who also perform interment services and customer service. At the time Ecofert approached the District, staff had been spending countless hours spreading granular fertilizer throughout the properties and making sure that the irrigation cycle was coordinated to get proper coverage. We had heard about and seen some other products that were injected in the irrigation system, but had not ever pursued it. We were intrigued with the EcoFert system and asked for more information and analysis.

Lou Franson and Steve Hagy worked together with our staff to analyze our current process, soil conditions, water content and other factors to determine if the EcoFert system would help to improve the health and condition of the lawns. A proposal was presented to the District which included a financial comparison which showed that the District could save water usage and that the extra staffing hours could be directed towards customer service and other maintenance. After several meetings with staff and presentations to the Board, the District approved an agreement with Ecofert.

In the past 7 years working with Ecofert, if any issues, concerns or changes were needed, the staff at Ecofert has always responded in a prompt and professional manner. The field technicians work well with our irrigation and maintenance staff and make adjustments as needed for events or programs. Overall, the health and beautification of the cemeteries are dramatically improved over the past 7 years. At one of the cemeteries, we share boundary lines with a private cemetery and I am constantly hearing from families about how nice and green our lawns are compared to the other cemetery.

The Ecofert staff are always very cognizant of the fact that they are in a cemetery and not a park. They are very concerned about the visitors and services that take place throughout the day. They coordinated their service, so that the noise from the equipment would not disrupt any services. In addition, while working in the cemetery, they have the utmost concern for the care of the graves, monuments and markers.

I recommend Ecofert to your clients and know that they will work very hard to provide you with a superior product and provide you with excellent customer service. If you have any questions, please do not hesitate to call me at the District office (949) 951-9102.

Sincerely,

Tim Deutsch  
General Manager

*Recommendation from  
Orange County Cemetery District*

**Conference Agenda**

**Thursday, March 23, 2023**

- 6:00-9:00 a.m. Cooked-to-Order breakfast for registered Hotel Guests
- 8:00 a.m. Exhibitor's set-up displays
- 8:00 a.m. **Annual Golf Tournament - Pacific Grove Golf Links**
- 4:30-7:00 p.m. Registration Desk Open
- 5:30-7:00 p.m. Hospitality in Exhibitor's Showroom

**Friday, March 24, 2023**

- 6:00-9:00 a.m. Cooked-to-Order breakfast for registered Hotel Guests
- 7:15 a.m. Registration Desk Opens
- 8:00 a.m. Call To Order - Pledge of Allegiance
- 8:15 a.m. Welcome/Program Introductions
- Featured Cemetery - Davis Cemetery District
- Presented by:* Jessica Smithers, Superintendent
- 8:30 a.m. *They're Not Your Friends, They're Your Employees.*
- Presented by:* Robert Hunt, Attorney
- 10:30 a.m. Break: Visit Exhibits
- 11:00 a.m. Prevailing Wages and The Public Works Projects 101;
- Presented by:* Mark Velasquez, Attorney
- Lunch: Exhibitors Introduction
- "Mel Lewis Memorial Awards"
- 12:00 Noon Donation Drawing
- 1:20 p.m. Harassment Prevention Training.
- 1:30 p.m. *Presented by:* Karen O'Neil, Attorney of Kirk & Simas
- 3:30 p.m. Adjourn - Visit Exhibits
- 4:00-5:30 p.m. Board of Directors Meeting - Observers Welcome
- 6:00 p.m. Dinner/Music/Dancing/Photo Booth
- "Honorary Membership Awards"

**Saturday, March 25, 2023**

- 7:00-10:30 a.m. Cooked-to-Order breakfast for registered Hotel Guests
- 7:15 a.m. Registration Desk Opens
- 8:00 a.m. Combined Group Session:
- Trustees/Managers/Secretaries
- Break: Visit Exhibits
- 10:50 a.m. Exhibitor's Drawing
- 11:00 a.m. Combined Group Session: *(continue)*
- Lunch
- 12:00 Noon Donation Drawing
- Annual Meeting - Board of Directors Election
- Budget Preparation Training.
- Presented by:* Kevin Brejnak, Cemetery District CPA
- Adjourn "Grand Prize Drawing"
- 3:30 p.m. Board of Directors Meeting-Election of Officers
- 4:00 p.m. Annual Awards Dinner
- 6:00 p.m. Door Prizes

**CONFERENCE LOCATION**  
**Embassy Suites Monterey Bay**  
**1441 Canyon Del Rey**  
**Seaside, CA**

**Make your hotel reservations with the Embassy Suites Hotel.** The hotel is charging CAPC guests \$233.12 for a King and \$255.56 for a Bay View or a Double (Tax included).

For Reservations call (800) 362-2779 or the hotel directly at (831) 241-9136 (For Ana) mention you are with California Association of Public Cemeteries.

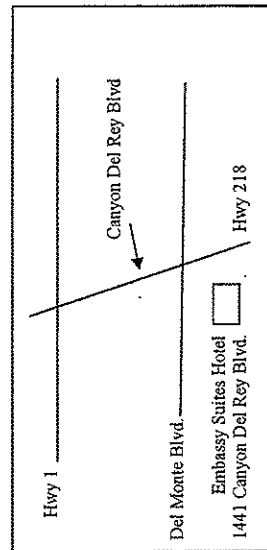
Or go to [www.embassysuitesmontereybay.com](http://www.embassysuitesmontereybay.com) under special rates enter group code "APC".

**The hotel is holding a block of rooms for us until Sunday, February 19, 2023**

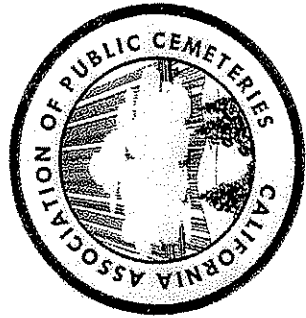
**Hotel check-in time is 4:00 p.m. and check-out time is 11:00 a.m. Hotel room rate includes cooked-to-order breakfast each day. Free standard guestroom Wi-Fi. Self Parking is \$ 10.00 per night.**

For additional information call the CAPC office at: (951) 925-1111 or toll free (888) 344-9858.

**Directions to Embassy Suites Hotel**



**California Association**  
**of**  
**Public Cemeteries**



**65th**  
**Annual Conference**

**March 23 - 25, 2023**

**Embassy Suites Monterey Bay**  
**1441 Canyon Del Rey**  
**Seaside, CA 93955**



**CALIFORNIA ASSOCIATION OF PUBLIC CEMETERIES**  
**65th ANNUAL CONFERENCE**  
 March 23rd-25th, 2023  
**REGISTRATION**

Name \_\_\_\_\_ Position \_\_\_\_\_  
 Guest Name \_\_\_\_\_  
 District \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_

First time attendee at CAPC event, Yes \_\_\_\_\_ No \_\_\_\_\_  
 Please complete separate registration for each attendee and return with payment no later than Friday, February 24, 2023. Refunds will only be made on cancellations received in the CAPC office by February 24, 2023.

Member Registration Fee (For One Person): \$ 535.00  
 (Non-Member Registration Fee For One Person \$ 635.00)  
 Includes:

- Thursday Evening Hospitality
- Friday Lunch (Buffet)
- Friday Dinner (Buffet)
- Saturday Lunch (Plated)
- Saturday Awards Dinner (Plated)
- (Special Need: \_\_\_\_\_ Vegetarian Lunch)
- (Special Need: \_\_\_\_\_ Vegetarian Dinner)

Guest Friday Buffet Lunch @ \$ 58.00 each  
 Deli Buffet: Mixed Green Salad, Apple/Cheese Salad, Homemade potato Salad, Chips, Roast Beef or Turkey Sandwich and Chef's Desserts \$ \_\_\_\_\_  
 Guest Friday Buffet Dinner @ \$ 99.00 each  
 Canyon Del Rey Buffet: Caesar Salad, Spinach Salad, Sliced New York Strips, Tortellini with Clean Sauce, Grilled Chicken, Veggies, Rice, Dinner Rolls and Assorted Desserts \$ \_\_\_\_\_  
 Guest Saturday Plated Lunch @ \$ 47.00 each  
 (Special Need: \_\_\_\_\_ Vegetarian Lunch) \$ \_\_\_\_\_  
 Cobb Grilled Chicken Salad, Arisan Bread and Chef's Desserts  
 Guest Saturday Awards Plated Dinner @ \$ 89.00 each \$ \_\_\_\_\_  
 (Special Need: \_\_\_\_\_ Vegetarian Dinner)  
 Grilled Shred Tri-Tip, Veggies, Potatoes, Salad, Dinner Rolls and Assorted Desserts

Hospitality Co-Sponsor (Optional) \$ \_\_\_\_\_  
 \$ 50.00 to \$ 99.00 Silver  
 \$ 100.00 to \$ 199.00 Gold  
 \$ 200.00 and up Platinum

Total Enclosed: \$ \_\_\_\_\_  
 Send completed registration and check to:  
 California Association of Public Cemeteries Phone: 951-925-1111  
 P.O. Box 119 ToH Free (CA): 888-344-9858  
 San Jacinto, CA 92581 Fax: 951-652-3643

No refunds for cancellations received after February 24, 2023.  
 Applications from CAPC member districts are being accepted until January 26, 2023 for Scholarships to attend the conference. Contact CAPC.

**CAPC CONFERENCE HIGHLIGHTS**

**Who should attend:** Trustees, Managers, Secretaries and employees interested in increasing their knowledge of public cemetery district governance, operation and administration.

**Featuring:**

- **They're Not Your Friends, They're Your Employees:** "A Discussion of the Dangers and Difficulties in Managing and Supervising Employees in the Small Workplace"
- **Prevailing Wages and The Public Works Projects 101:** This seminar will review what are Prevailing Wages and Public Works Projects as well as when and how they apply. Mr. Velasquez will also discuss the language needed in the contracts for these projects, and explain a District's duties and requirements reporting the project to the California Department of Industrial Relations.
- **Harassment Prevention Training:** Required Training for Trustees & Designated Staff Members.
- **Budget Preparation Training:** Crafting a data driven budget that meets the needs of your stakeholders takes significant time and energy. Budget planning involves a realistic appraisal of your revenue targets and expenditure needs. Some considerations involve an outlook longer than one year and test us forget economics, people, politics and nature can flip that script in a heartbeat. This presentation will address many aspects where your preparation may be falling short and teach you how to develop data driven budget assumptions.
- **Problem Solving:** Trustees, Managers/Secretaries combined breakout session will provide the opportunity to share information and ask questions about problems that are common to other districts.
  - **To ensure your problem will be addressed, submit your problem/question in advance with the attached Registration.**

- **Exhibitors of Cemetery:** Equipment, supplies, computer programs, liability/property & workers' compensation insurance and much more.
- **Door Prizes:** Traditionally, Districts bring door prizes that are common to their area of the state. These are distributed to attendees at the evening events.
- **Grand Door Prize:** A drawing for the Grand Door Prize will be held at the end of the conference programs on Saturday afternoon. You have to be present to win.

**"AND MUCH MORE"**

**Special Events:**

**Thursday, March 23, 2023:**

- **CAPC Annual Golf Tournament:** Pacific Grove Golf Links
- **Hospitality:** Don't miss the Thursday evening Exhibitor's Hospitality from 5:30 - 7:00 p.m. Co-Sponsored by CAPC, Participating Districts and Exhibitors. There will be a tempting variety of hors d'oeuvres and fellowship with other cemeteryans from districts throughout the state.

- Districts and Exhibitors are encouraged to help make this another successful event. All co-sponsors funds collected will be used for the Thursday evening Exhibitor's Hospitality.

**Recognition for Hospitality Co-Sponsors:**

- \$ 50.00 to \$ 99.00 Silver
- \$ 100.00 to \$ 199.00 Gold
- Over \$ 199.00 Platinum

**Friday, March 24, 2023:**

**Join us Friday Evening**

- Dinner
- Music
- Dancing
- Photo Booth

"Honorary Membership Awards"

**Saturday, March 25, 2023:** Saturday evening will be our Annual Awards Dinner which will include announcing the selection of the Presidents' Award, Trustee & Manager of the Year, Cemeteryan of the Year and Ruben Stemens-Wayne Byington Memorial Award.

**"Donated Door Prizes**

**are encouraged and appreciated"**

Drawings for door prizes donated by Districts and Exhibitors will be held at Friday and Saturday evening events.

# **California Association of Public Cemeteries**

## **Trustee of the Year Award**

## **Manager of the Year Award**

Nominations are being accepted by the CAPC Awards Committee for selection of the "Trustee and Manager of the Year" for 2023.

### **Trustee of the Year**

This award will be given to a trustee who has been nominated by his/her district for exceptional performance on behalf of the cemetery district. A committee appointed by the president will select the winning recipient.

#### **Areas to be considered for the award are:**

- Commitment of time and energy to working with others to improve and enhance their district.
- Developed new approaches, methods and systems to improve organizational effectiveness.
- Demonstrated imagination and creativity in finding solutions to problems and fostered changes that have benefitted their district.
- Developed a plan to achieve excellence within their district.

The nominee shall have served on a board of a public cemetery district for not less than four (4) years or one (1) full term, and is currently serving as a Trustee or recently retired within the past 12 months.

Any CAPC member district may submit a nominee from their district for consideration by the Awards Committee.

### **Manager of the Year**

This award will be given to a manager who has been nominated by his/her district for innovative costs savings, beautification of the cemetery, etc.... A committee appointed by the president will select the winning recipient.

#### **Areas to be considered for the award are:**

- A manager who has gone above their job description to understand and meet the immediate as well as underlying needs of their district.
- Act as role model, displaying a positive and professional image at all times.
- Does whatever it takes to accomplish a task.
- Demonstrates a commitment to providing a positive, supportive and welcoming environment, bringing out the best in other individuals recognizing the potential in every employee.
- An individual that understands the financial concerns of their cemetery district and continually has ideas to keep expenses down, and at the same time allow their district to continue to improve, grow and expand.

The nominee shall have served as a district manager for not less than two (2) years, and is currently serving as a Manager or recently retired within the past 12 month.

Any CAPC member district may submit a nominee from their district for consideration by the Awards Committee.

**Nominations and supporting material must be received by the CAPC office no later than January 20, 2023.**

Any one FORE...

# ***GOLF***

California Association of Public Cemeteries  
Annual Golf Tournament  
2023

## **Pacific Grove Golf Links**

77 Asilomar Blvd.  
Pacific Grove, CA 93950  
Thursday, March 23, 2023  
8:00 AM First Tee Time

**Longest Drive  
One Women's  
and One Men's  
Prize**

**Closest to the  
Pin  
One Women's  
and One Men's  
Prize**

**Sponsored by GSRMA**

# California Association of Public Cemeteries

Annual Golf Tournament

**Pacific Grove Golf Links**  
77 Asilomar Blvd.  
Pacific Grove, CA 93950  
www.playpacificgrove.com  
(831) 375-1313

Thursday, March 23, 2023  
8:00 AM (1st Tee Time)

It is time for all CAPC golfers to get ready for your yearly golf outing. We will be playing on the beautiful course in Pacific Grove.

**The cost for green fees and a shared cart is \$ 90.00 per person. All payments must be received by February 24, 2023.** Please fill out the registration form and make checks payable to:

California Association of Public Cemeteries  
P.O. Box 119  
San Jacinto, CA 92581  
(888) 344-9858

**Notes:**

This course is very busy and is adamant about an accurate head count. We will not be able to add players at the last minute, so if you are interested in playing please be prompt with your registration. This course requires proper golf attire – collared shirt and no short shorts.

**Onsite:**

The Grill at Point Pinos Restaurant is open daily 8am - 3pm (per website)  
Cafe -Expresso Bar to grab and go is open daily 7am - 3pm (per website)

Please visit them at [www.grillatpointpinos.com](http://www.grillatpointpinos.com)

(Please cut and enclose with check)

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CAPC Golf Tournament – March 23, 2023 at the Pacific Grove Golf Links

\_\_\_\_\_ Golf @ \$ 90.00 Each

**Total enclosed:** \_\_\_\_\_

Golfers Name(s)

Cemetery District or Vendor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note any golfers you would like to have included in your foursome (no guarantees).

\_\_\_\_\_  
\_\_\_\_\_



# CAPC

65th Annual Conference

## Oh SNAP!

Come join the fun with music & dancing.



Grab a Prop

& Strike  
a

# POSE



Friday, March 24th, 2023

7pm - 9pm

**PALM SPRINGS CEMETERY DISTRICT  
RESOLUTION 1-2023**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.**

**WHEREAS**, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

**BE IT RESOLVED**, by the Board of Trustees of the Palm Springs Cemetery District that \$19,132.06 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

**FURTHER RESOLVED**, the Board of Trustees of the Palm Springs Cemetery District that \$9,925.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

**BE IT FURTHER RESOLVED** that these fund transfers are the result of interment costs and contract refunds incurred for the months of December 1, 2022 to December 31, 2022.

**BE IT FURTHER RESOLVED**, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

**Section 1.                      CERTIFICATION**

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

**APPROVED AND ADOPTED this 12th day of January 2023**, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jan M. Pye, Chairperson

ATTEST:

\_\_\_\_\_  
LaFaye M. Platter, Secretary