

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
TELECONFERENCE REGULAR  
BOARD OF TRUSTEE MEETING**

**DATE:** September 10, 2020

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Lynn T. Mallotto, Treasurer  
Bary A. Freet, Member, Secretary  
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** Lisa Withnell addressed the Board regarding PSCD COVID-19 interment restrictions and regulations which were enforced by District Manager Jurasky during her grandfather's burial today. She felt the restrictions and regulations were extreme, callous and baseless in relationship to Riverside County COVID-19 restrictions and regulations. Trustee Pye, Board Chairperson thanked her for comments, and stated the Board will take them under consideration.

Brad Anderson stated he resides in Rancho Mirage, CA. He made comments regarding the timely posting of agendas on the website, and also suggested the Board consider going out the bid for new legal services.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. **CONSENT CALENDAR** Trustee Pye stated that she has questions pertaining public comments and financials, and would like to approve the consent calendar after her questions are answered.

**Agenda Minutes:**

She asked District Manager Jurasky if the agenda postings are current on the website. District Manager Jurasky reported that the website is in the process of being upgraded and all are posted except September, and that the September and all agendas are always posted at the District office.

Trustee Pye asked District Manager Jurasky if Mr. Anderson was notified of the emergency meetings. She stated that this was during the beginning of the COVID-19 pandemic, and his not being notified was an oversight. Trustee Pye and District Manager apologized to Mr. Anderson for the oversight.

She also asked about burial postings, District Manager Jurasky stated that with COVID-19, the District IT person being out ill postings did get backlogged, however all burial postings are up to date.

**Financials – Cash Disbursement Journal:**

7/6/20 #23166 Ford Ranger repairs – Trustee Pye asked if a new vehicle is needed. District Manager Jurasky stated the mechanic reported the vehicle is currently in good working condition, and she is looking at possibly purchasing a new vehicle in a few years.

Trustee Pye asked what the 8/28/20 Debit in the amount \$1,200.81 was for, District Manager Jurasky stated that this is the Southern California Edison payment.

**5. CONSENT CALENDAR - continued**

Motion was made by Trustee Kleindienst, second by Trustee Radigan-Brophy to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

**6. ADMINISTRATIVE CALENDAR**

**a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson presented the investment reports, and informed the Board that in the month of August the three accounts collectively earned \$3,979.00, and the increase was net of all expenses. Mr. Wilson stated the year-to-date accounts have gained \$259,692.00, which translates to a 3% total return. He further stated with the 10-year treasury bond only paying .68%, and the 30-year treasury paying 1.41% the biggest challenge is where to put the new dollars coming due. Following a discussion, the investment report was received and filed.

**b. PSCD Master Plan – Desert Memorial Park** Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to establish a sub-committee for master plan development and determining associated costs. The sub-committee is to formulate an agenda for Board review and discussion at a study session. The study session will be placed on a future agenda. Trustee Pye appointed Trustees Freet and Kleindienst, District Manager Jurasky and attorney Quintanilla to the sub-committee. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

**c. Historical Tours at Welwood Murray Cemetery – Update Trustee Kleindienst** Trustee Kleindienst presented the Board with a Welwood Murray Cemetery Tours proposal, and reviewed the outlined topics. Following a discussion Trustee Pye appointed Trustee Kleindienst, District Manager Jurasky and attorney Quintanilla to the sub-committee to work on the WMC tours. They are to bring this item back to the Board for review and final approval.

**d. East 40 Acres Lease Agreement - Update** No action taken

**7. LEGISLATIVE CALENDAR a. Resolution 9-2020, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve Resolution 9-2020 transferring \$27,991.60 from PreNeed Fund, 51265 to the General Fund, 51270 and \$3,770.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

**b. Resolution 10-2020, 2020-2021 Budget Adoption** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 10-2020, 2020-2021 Budget Adoption. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

**8. TRUSTEE SIGNATURES AND ATTORNEY** All signatures were completed.

**9. BOARD DEVELOPMENT** – None

**10. PUBLIC HEARING CALENDAR** – None

**11. COMMITTEE REPORTS** – None

**12. REPORTS a. Trustee Report** – None

**b. District Manager** District Manager Jurasky reported that burials and site sells were up significantly over the same period last year.

- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
  - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
  - c. Marketing/Advertising** No action taken
  - d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
  - e. Lease Agreement Property Taxes January 2022** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:28 P.M.

- a.** Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)  
Title: District Manager
- b.** Labor Negotiations – Unrepresented Employee (Pursuant to Government Code Section 54957.6(a))  
Unrepresented Employee: Kathleen Jurasky, District Manager  
District Representative: Steven B. Quintanilla, General Legal Counsel

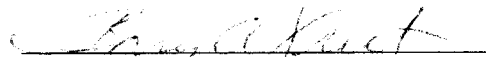
Reconvened into Open Session at 3:38 P.M.

**15. CLOSED SESSION ANNOUNCEMENT** – No reportable action

**16. OPEN SESSION** – None

**17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:28 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, October 8, 2020.

DATE: 9/10/2020

  
Bary A. Freet, Secretary