

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE SPECIAL
BOARD OF TRUSTEE MEETING**

DATE: January 12, 2023
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:06 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson – Arrived at 2:07 P.M.
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Michael V. Smith, Member – Arrived at 2:12 P.M.

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – Brad Anderson, Resident in the city of Rancho Mirage submitted written public comments via email on January 11, 2023 (copy attached for the records).

Trustee Kleindienst arrived.

Trustee Pye requested that item 5d be pulled and addressed with item 6f, and item 5e be pulled for discussion. Trustee Pye also, requested that item 6g be moved to follow item 6b.

4. **CONFIRMATION OF AGENDA** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as amended. Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto approve the Consent Calendar as amended Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Pye.

5. **CONSENT CALENDAR** e. **Resolution 2-2023, Employee Year-End Appreciation Incentives** Trustee Pye stated she pulled this item for the benefit of Trustee Platter as a new board member. District Manager Jurasky explained the purpose of the incentives, and stated Interim Grounds Supervisor was given \$1,200.00, Office Accountant \$1,100.00 and Administrative Assistant \$1,000.00. This item was approved by a 4-0 roll call vote. Kleindienst, Mallotto, Platter and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Election of Officers** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to keep the slate of officers the same: Trustee Pye, Chairperson, Trustee Kleindienst, Vice Chairperson, Trustee Mallotto, Treasurer and Trustee Platter, Secretary. Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Pye.

Trustee Smith arrived. Trustee Pye left the meeting.

b. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson presented a PowerPoint presentation to the Board and discussed the following:

Statement balances: He explained the statements continue to show unrealized losses. Bond prices and yields are inversely related. As the rates increase, the bonds in the portfolio decrease in value. This is until they mature, at which time their principal is paid back in full.

6. **ADMINISTRATIVE CALENDAR** - continued

Maturity Schedule: Schedule shows cash now, and noted the dollar amounts and maturity years through 2027.

Current Rate of Return: Showing 37% of portfolios earning less than 2%, 35% earning 2-4% or less and 28% earning greater than 4%.

Rate of Return with Infusion of New Money: 34% of portfolios earning less than 2%, 24% of portfolios earning 2-3%, 17% of portfolios earning 3-4% and 25% of portfolios earning greater than 4%.

Summary: He stated by adding new money to the accounts and investing it at the current higher rates the average rate of return has increased significantly. Now approximately 63% of the holdings are earning 2% or more, and 28% are earning over 4% or more. The investment report was received and filed.

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting for item 6g due to a possible conflict of interest, and left the meeting.

g. **East 40 Acres Lease Agreement – No Action Taken**

Trustee Pye left the meeting.

Trustee Kleindienst returned to the meeting.

c. **Review for Discussion and Possible Approval Replacement Utility Vehicle- Quote for John Deere Gator** District Manager Jurasky stated the current utility vehicle was purchased in June 2007, and it is in constant need of repairs. She said the vehicle isn't worth repairing any longer due to the age and very costly repairs. Following a discussion motion was made by Trustee Platter, seconded by Trustee Mallotto to approve the purchase of the John Deere Gator for the amount of \$21,436.43 which includes a governmental discount in the amount of 3,171.11. Motion carried; roll call 4-0 Kleindienst, Mallotto, Platter and Smith.

d. **Soil Fertility Program at Desert Memorial Park – EcoFert, Inc. Proposal** District Manager Jurasky explained the Soil Fertility Program, and informed the Board she is having a survey done by MSA Consulting to obtain the actual acres to be irrigated. She advised the Board when the survey is concluded the total acres will be corrected and the monthly fee will be reduced by EcoFert. The proposal from EcoFert is \$2,400.00 monthly, and \$28,800.00 annually for a total of 32 acres.

District Manager Jurasky informed the Board she negotiated with EcoFert that they be responsible for any and all on-site improvement, which will save the District an estimated \$12,000.00. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto. Motion carried, roll call 4-0, Kleindienst, Mallotto, Platter and Smith.

e. **California Association of Public Cemeteries (CAPC) 65th Annual Conference – Embassy Suites Monterey Bay, March 23-25, 2023 in Seaside, CA** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Smith to approve Trustees and District Manager Jurasky attending the CAPC annual conference. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Kleindienst, Mallotto, Platter and Smith.

f. **Review for Discussion and Possible Approval – Return to In-Person Board Meetings** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve a hybrid board meeting attendance approach. Allowing those choosing to attend in-person, and those choosing to attend via ZOOM to do so. Motion carried; roll call 4-0. Kleindienst, Mallotto, Platter and Smith.

Trustee Kleindienst left the meeting.

7. **LEGISLATIVE** a. **Resolution 1-2023, Transfer Interment Rights & Costs from PN to ACO & GF**
Motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Resolution 1-2023 transferring \$19,132.06 from PreNeed Fund, 51265 to the General Fund, 51270 and \$9,925.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 3-0. Smith, Mallotto and Platter.

8. **TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completions.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

Trustee Pye returned to the meeting

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager** District Manager Jurasky

1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – No changes

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Future Long-Range Planning – PSCD Staff** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:47 P.M.

a. **Real Property Negotiations pursuant to Government Code Section 54956.8**

Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)

District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,
General Legal Counsel

Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit
Development

Under Negotiation: Price and Terms of Payment

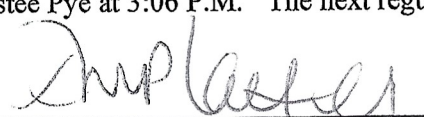
Trustee Mallotto left the meeting.

15. **CLOSED SESSION ANNOUNCEMENT** Returned to Open Session at 3:06 P.M. No reportable action

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:06 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, February 9, 2023.

DATE: _____


LaFaye M. Platter, Secretary