

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
SPECIAL BOARD OF TRUSTEE MEETING**

**DATE:** December 9, 2021

**TIME:** 11:00 A.M.

**PLACE:** Spencer's Restaurant 701 Baristo Road, Palm Springs, California 92264

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 11:09 A.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Tim M. Radigan-Brophy, Secretary  
Lynn T. Mallotto, Treasurer.  
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to approve the agenda as presented. Motion carried; vote 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan Brophy.

5. **CONSENT CALENDAR** Trustee Kleindienst stated he has questions regarding item 5d, and requested this item be addressed separately. Motion was made by Trustee Kleindienst, second by Mallotto approve items 5a-5c on the Consent Calendar. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

Trustee Kleindienst asked District Manager Jurasky for individual amounts of the employee performance appreciation incentives. She reported Scott Vickrey, office accountant and Edgar Archila, Lead Groundsman both will receive \$1,000.00, and Stephanie Lozano, Administrative Assistant will receive \$800.00. Following a discussion this item was received and filed.

6. **ADMINISTRATIVE CALENDAR** a. **Election of Officers** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to re-elect the current slate of officers for 2022:

Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Lynn T. Mallotto, Treasurer  
Tim M. Radigan-Brophy, Secretary  
Trustee Kleindienst, Media Spokesperson

Trustee Kleindienst will continue as media spokesperson for the District.

Motion carried, vote 5-0, Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

b. **East 40 Acres Lease Agreement – Update** District Manager Jurasky reported Attorney Quintanilla informed her they are in compliance with Rancho Mirage trash clean-up code violations, and fines have been paid; however, they are still working to repair the chain link fence to be in full compliance with all code violations.

**6. ADMINISTRATIVE CALENDAR - Continued**

**c. Wreaths Across America 12:00pm, Saturday, December 18, 2021 at Desert Memorial Park and Welwood Murray Cemetery – Update District Manager Jurasky and Trustee Kleindienst** Trustee Kleindienst reported everything is going well, and ceremonies will run concurrently at both cemeteries. He invited the trustees to attend either ceremony.

District Manager Jurasky reported there will be 888 wreaths placed on Veteran graves at Desert Memorial Park and 138 at Welwood Murray Cemetery.

**7. LEGISLATIVE a. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361** Following a discussion motion was made by Trustee Malotto, seconded by Trustee Kleindienst for approve Resolution 8-2021. Motion carried; roll call 5-0. Kleindienst, Malotto, Platter, Pye and Radigan-Brophy.

**b. Resolution 9-2021, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Malotto, seconded by Trustee Kleindienst to approve Resolution 9-2021 transferring \$12,299.28 from PreNeed Fund, 51265 to the General Fund, 51270 and \$4,525.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Kleindienst, Malotto, Platter, Pye and Radigan-Brophy.

**8. TRUSTEE SIGNATURES AND ATTORNEY** Signatures were completed by Trustees and attorney.

**9. BOARD DEVELOPMENT** – None

**10. PUBLIC HEARING CALENDAR** – None

**11. COMMITTEE REPORTS**

**12. REPORTS a. Trustee Report**

**b. District Manager** District Manager Jurasky reported due to the extent of Grounds Supervisor Juan Reyna's disabilities as listed in the Qualified Medical Evaluator report for his workers' compensation claim, a letter of termination was sent to him.

She further reported she consulted with attorney Quintanilla for preparation of the letter, which stated based on the grounds supervisor job requirements the District is unable to reasonably accommodate his permanent work restrictions.

**13. FUTURE AGENDA ITEMS**    **a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums**    No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs**    No action taken

**c. Marketing/Advertising**    No action taken

**d. Lease Agreement Property Taxes January 2022**    No action taken

**e. Discussion for Possible Cell Tower Location at Desert Memorial Park**    No action taken

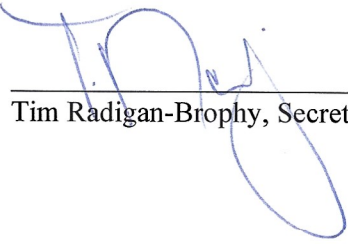
**14. CLOSED SESSION - READING OF THE SAFE HARBOR** – None

**15. CLOSED SESSION ANNOUNCEMENT**

**16. OPEN SESSION**

**17. ADJOURNMENT**    Meeting was adjourned by Trustee Pye at 11:26 A.M.    The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, January 13, 2022.

DATE: 1/25/22

  
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Tim Radigan-Brophy, Secretary