

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: October 8, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. CALL TO ORDER The meeting was called to order by Vice Chairperson Kleindienst at 2:00 P.M.

2. ROLL CALL

Present: William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: Jan M. Pye, Chairperson

District Manager Jurasky reported that Trustee Pye had contacted her to inform her that she would be unable to attend today's board meeting due to her participating in the League of California Cities virtual conference.

Motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to excuse Trustee Pye, motion carried vote 4-0.

3. PUBLIC COMMENTS Brad Anderson stated he resides in Rancho Mirage, CA. He made comments regarding the timely posting of agendas on the website, he commented that the call in for ZOOM is a Jose, CA number, and also suggested the Board consider going out the bid for new legal services.

4. CONFIRMATION OF AGENDA Motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to approve the Agenda as presented. Motion carried; vote 4-0 Freet, Kleindienst, Mallotto and Radigan-Brophy.

5. CONSENT CALENDAR Motion was made by Trustee Freet, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Freet, Kleindienst, Mallotto and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR

a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group Neal Wilson presented the investment reports, and informed the Board that in the month of September the three accounts collectively earned \$349.23, and the increase was net of all expenses. He also reported the year-to-date the accounts have gained \$260,041.00, which translates into a 3% total return. He further reported with the 10-year treasury bond paying under .70%, and the 30-year treasury paying under 1.50% the biggest challenge is where to put the new dollars coming due.

Mr. Wilson stated that Charles Schwab purchased TD Ameritrade, and it is expected to take 18-36 months for the sale to be completed. He informed the Board that this may require new signatures. Following a discussion, motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to receive and file investment report. Motion carried; vote 4-0 Freet, Kleindienst, Mallotto and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR - Continued

b. Review for Discussion and Approval to Remove Automatic Gate Openers for Exiting After Closing Hours – DMP District Manager Jurasky reported there are increased incidences of visitors on the cemetery grounds opening the closed gate to allow others to enter after closing. She stated this results in a larger number of vehicles and visitors on the grounds after closing hours, and creates an extended amount of time for security to clear the cemetery. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy directing District Manager Jurasky to have the automatic gate opener sensors disengaged effective January 1, 2021 to allow time for visitor to adapt, and to post signs advising visitors of the change. Motion carried; vote 4-0 Freet, Kleindienst, Mallotto and Radigan-Brophy.

c. PSCD Schedule of Special Events – Cancel or Postpone District Manager reported that Dia de los Muertos/Day of the Dead event has been cancelled. She stated that she hasn't been contacted by the Daughters of the American Revolution who are the organizers of the Wreaths Across America, so this event is possibly cancelled as well. The only other event is Memorial Day in May 2021, and with COVID pandemic this event will be a wait and see status.

d. PSCD Master Plan Discussion – Desert Memorial Park No action taken

e. Historical Tours at Welwood Murray Cemetery – Update Trustee Kleindienst Trustee Kleindienst reported he has spoken with the Historical Society about conditions of approval and possibly having an agreement put together by their legal team. He also stated the Historical Society is compiling a list of people they want to have noted on the tour, and they are lining volunteers who will begin the research. He said there is great support and excitement from the Historical Society regarding the tours.

f. East 40 Acres Lease Agreement - Update No action taken

7. LEGISLATIVE CALENDAR **a. Resolution 11-2020, Employer's Contribution for Employees – PERS Health** Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Freet to approve Resolution 11-2020 for PERS health employer monthly allowance in the amount of \$1,045.83 and Resolution 12-2020 for dental, vision & life employer monthly allowance in the amount of \$98.65. Motion carried; roll call 4-0. Freet, Kleindienst, Mallotto and Radigan-Brophy.

b. Resolution 12-2020, Employer's Contribution for Employees – Dental, Vision & Life Approved with agenda item 7a.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

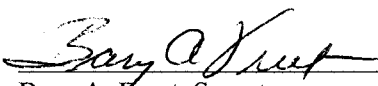
11. COMMITTEE REPORTS – None

12. REPORTS **a. Trustee Report** – None

b. District Manager District Manager Jurasky reported that PSCD received a reimbursement in the amount of \$383.76 from Special District Risk Management Association (SDRMA) for COVID safety implementations.

- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. Marketing/Advertising** No action taken
 - d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
 - e. Lease Agreement Property Taxes January 2022** No action taken
- 14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** No action taken
- a.** Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)
Title: District Manager
 - b.** Labor Negotiations – Unrepresented Employee (Pursuant to Government Code Section 54957.6(a))
Unrepresented Employee: Kathleen Jurasky, District Manager
District Representative: Steven B. Quintanilla, General Legal Counsel
- 15. CLOSED SESSION ANNOUNCEMENT** – None
- 16. OPEN SESSION** – None
- 17. ADJOURNMENT** Meeting was adjourned by Trustee Kleindienst at 2:27 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, November 12, 2020.

DATE: 11/13/2020



Bary A. Freet, Secretary