

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, September 11, 2025 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

The Public May Also Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:

<https://us02web.zoom.us/j/2464673948>; or

CALL IN: 669-900-6833 MEETING ID: 246 467 3948

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by giving his or her name and city of residence for the record.

Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during the Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is open for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of July 10, 2025, Regular Meeting Minutes – No August Meeting

12. REPORTS

5. CONSENT CALENDAR – continued

- b. Approval of July & August Expenditures
- | | | |
|--|---------------|---------------|
| General Fund | | \$ 308,083.14 |
| July Reimburse Voucher 1854 | \$ 102,854.05 | |
| July Reimburse Voucher 1855 | \$ 77,682.87 | |
| Aug Reimburse Voucher 1857 | \$ 37,860.92 | |
| Aug Reimburse Voucher 1858 | \$ 80,985.83 | |
| Accumulative Capital Outlay | | \$ 202,902.38 |
| July Reimburse Voucher 1856 | \$ 41,440.37 | |
| Aug Reimburse Voucher 1859 | \$ 17,397.55 | |
| Pet Memorial Park Cemetery | | \$.00 |
| Total July 31, 2025 & August 31, 2025 Expenditures Checks & Visa/Debit Card 25406-25470 & Direct Deposits (Payroll) | | \$ 510,985.52 |
- c. Financial Reports as of August 31, 2025 (F-1 thru F-5A)
- d. Staff Report and 2025 Amendment to Amended and Restated Employment Agreement – District Manager Jurasky
- e. 2025 Amendment Employment Agreement – S. Vickrey

6. ADMINISTRATIVE CALENDAR

- a. Review for Discussion and Approval – 2025-2026 Budget Revisions
- b. Review for Discussion and Possible Approval Amendment to Professional Service Agreement for Audit – RT Dennis Accountancy, CPA
- c. Sections B-39 through B-46 Burial Sites Expansion at DMP – Update
- d. Welwood Murray Cemetery Niche Project - Update
- e. Da Vall Drive & McCallum Way Exterior Wall Extension – Update

7. LEGISLATIVE CALENDAR – None

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR

- a. Introduction (First Reading) of Proposed Ordinance to Increase Board Meeting Compensation to \$278.61 Per Meeting up to Six Meetings Per Month and Adoption of Board Meeting Policy

11. COMMITTEES

PALM SPRINGS CEMETERY DISTRICT
AGENDA
REGULAR MEETING
OF THE

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. October Board Meeting Scheduled for 2:00 PM, Wednesday, October 16, 2025
 - 2. California Association of Public Cemeteries (CAPC) Education Seminar & Area Meeting
October 10-11, 2025 in Ventura, CA
 - 3. S. Vickrey, Office Accountant – Part-Time Employment Agreement Extension to December 31, 2027

13. FUTURE AGENDA ITEMS

- a. Discussion in 2026/2027 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing
- e. Trustee Meeting Attendance Compensation

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference Real Property Negotiators Pursuant to Government Code Section 54956.8
 - Property:** Approximately 40 acres located at the northeast corner of Ramon Road and DaVall Drive, Rancho Mirage, CA
 - Negotiator(s):** Steven B. Quintanilla, District General Legal Counsel & Gregory Oleson, Lessee's Legal Counsel
 - Negotiating Parties:** Palm Springs Cemetery District (Lessor) & Da Vall Center, LLC (Lessee)
 - Under Negotiation:** Under Negotiation: Term of Lease & Timing of Payment of Possessory Interest Taxes and Related Interest and Penalties

15. CLOSED SESSION ANNOUNCEMENT

16. ADJOURNMENT

17. NEXT REGULAR BOARD MEETING - 2:00 P.M., Thursday, October 16, 2025

THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, SEPTEMBER 8, 2025

Kathleen Jurasky, District Manager