

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
SPECIAL BOARD OF TRUSTEE MEETING**

DATE: December 12, 2019

TIME: 11:30 A.M.

PLACE: Spencer's Restaurant, 701 Baristo Road, Palm Springs, California 92264

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 11:32 A.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Freet to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **Election of Officers** Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to re-elect the current slate of officers for 2020:

Jan M. Pye, Chair,
William G. Kleindienst, Vice Chair,
Lynn T. Mallotto, Treasurer
Bary A. Freet, Secretary.

Motion carried, vote 5-0, Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. **East 40 Acres Lease Agreement** No report from the sub-committee, no action taken

c. **DMP Tamarisk Trees Removal Project - Update** District Manager Jurasky reported that the staging of the equipment began on Wednesday, December 11th, removal to start on December 13, and it will take 15 days from start date for completion.

d. **PSCD Landscape Maintenance Request for Proposals - Update** District Manager Jurasky reported the RFP was set to run in The Desert Sun December 4th and December 18th, and the job-walk is scheduled for December 27th. She further reported that the bid packet is being reviewed by attorney Quintanilla office.

7. **LEGISLATIVE CALENDAR** – None
8. **TRUSTEE SIGNATURES AND ATTORNEY** All signatures were completed.
9. **BOARD DEVELOPMENT** – None
10. **PUBLIC HEARING CALENDAR** – None
11. **COMMITTEE REPORTS** Trustee Freet stated there is nothing to report from lease agreement sub-committee, and nothing to report from the District Manager evaluation sub-committee.
12. **REPORTS**
 - a. **Trustee Report** Trustee Kleindienst informed the Board that he will be giving a lecture about Palm Springs “PS There Is No Place Like It” at 6:00pm tonight at the Camelot Theatre.
 - b. **District Manager Report** District Manager Jurasky reported that Larry Davis, Forest Lawn donated chairs for the Wreaths Across America which is scheduled for 12:00PM, Saturday, December 14, 2019 at DMP.

She also reported that a new cleaning company Sage Maid, LLC had been hired from the nine companies interviewed, and attorney Quintanilla prepared the professional services agreement.
13. **FUTURE AGENDA ITEMS**
 - a. **Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. **Marketing** No action taken
 - d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
 - e. **PSCD Maser Plan – Desert Memorial Park** No action taken
14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None
15. **CLOSED SESSION ANNOUNCEMENT** – None
16. **OPEN SESSION** – None
17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 11:41 A.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, January 9, 2020.

DATE: 1/9/20


Bary A. Freet, Secretary