

**PALM SPRINGS CEMETERY DISTRICT
MINUTES**

REGULAR BOARD OF TRUSTEE MEETING

DATE: September 12, 2024

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Smith at 2:01 P.M.

2. **ROLL CALL** Present: Michael V. Smith, Vice Chairperson
LaFaye M. Platter, Secretary
Lynn T. Mallotto, Treasurer

Also Present: Kathleen Jurasky, District Manager

Not Present: Jan M. Pye, Chairperson
Tim Radigan-Brophy, Member
Steven Quintanilla, Attorney

District Manager Jurasky stated that Trustees Pye and Radigan-Brophy had informed the Board at their July board meeting that they would not attend the September board meeting due to prior commitment and vacation. Motion was made by Trustee Mallotto, seconded by Trustee Platter to excuse their absence. Motion carried; vote 3-0 Mallotto, Platter and Smith.

3. **PUBLIC COMMENTS** Brad Anderson, Rancho Mirage submitted via email a written letter to the Board for public record.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Mallotto, seconded by Trustee Platter to approve the agenda as presented. Motion carried; roll call 3-0 Mallotto, Platter and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Mallotto, seconded by Trustee Platter to approve the Consent Calendar as presented. Motion carried; roll call 3-0 Mallotto, Platter and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Review for Discussion and Approval Date and Time for Final Strategic Planning Meeting with Jim McComb, Wild Card Strategy** Following a discussion the strategic planning meeting was scheduled for 1:00pm-3:00pm, Monday, November 18, 2024, in the District conference room.

b. **KMI Columbarium - Niche and Ossuary Installation at Desert Memoria Park – Update** District Manager Jurasky reported the installation is scheduled for start and completion on Friday, September 20, 2024.

c. **Review for Discussion and Possible Approval to Arrange a Meeting with the Cathedral City Mayor and Council Regarding the Da Vall Drive Wall Extension - Update** District Manager Jurasky reported she has a meeting with John Corella, Director of Engineering/Public Works and Dave Faessell, Engineering scheduled for 9:30 AM, Wednesday, September 18, 2024, and will report the outcome at the October board meeting.

d. **Request to be Allowed to Use a Water Hose at Desert Memorial Park to Water Husband's Gravesite - F. Hills, Wife of Decedent with a Severe Asthma Condition** Following a discussion motion was made by Trustee Platter, seconded by Trustee Mallotto that due to liability concerns and potential hazard issues to not approve the use of water hoses at the District cemeteries. However, District Manager Jurasky was directed to contact the District's insurance carrier for their response to the request. Motion carried; vote 3-0 Mallotto, Platter and Smith.

7. LEGISLATIVE **a. Resolution 6-2024, Adopting a Schedule for Regular Meetings of the Board of Trustees**
Following a discussion motion was made by Trustee Mallotto, seconded by Trustee to approve Resolution 6-2024, Adopting a Schedule for Regular Meetings of the Board of Trustees. Motion carried; vote 3-0 Mallotto, Platter and Smith.

8. TRUSTEE AND ATTORNEY SIGNATURES All documents were signed as needed by the Trustees; no attorney's signature was needed.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS **a. Trustee Report** – Trustee Smith reported on his attendance at the CSDA Conference in Indian Wells stating there were some very informative sessions which included sessions regarding disruption of board meetings and human resources related to staff and management harassment, other concerns and who to report to.

Trustee Smith stated congratulations should be given to the PSCD District Trustees and Staff for receiving recognition as District of Distinction and Transparency Certificate of Excellence awards from California Special Districts Association (CSDA) at their Annual Conference held September 9-12, 2024, in Indian Wells, CA.

b. District Manager

**1. California Association of Public Cemeteries (CAPC) Education Seminar & Area Meeting
October 11-12, 2024 in San Luis Obispo, CA** District Manager Jurasky reported no one from PSCD will be attending the CAPC conference. and suggested the October board meeting be moved back to the original date and time of 2:00 PM, Thursday, October 10, 2024. Following a discussion the Board agreed to change back to the original date and time.

2. October Board Meeting Scheduled for 2:00 PM, Wednesday, October 16, 2024. See above

**3. Oral Interview Panel for Police Sergeant – Cathedral City Police Department, 8:30am-3:00pm,
Thursday, September 19, 2024** District Manager Jurasky reported she will be participating on the oral interview panel to select a police sergeant.

13. FUTURE AGENDA ITEMS **a. Discussion in 2025/2026 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

e. Trustee Meeting Attendance Compensation No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by District Manager Jurasky. Convened into Closed Session at 3:07 P.M.

a. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update

b. East 40 Acres Lease Agreement – Update

Returned to Open Session at 3:08 P.M.

15. CLOSED SESSION ANNOUNCEMENT – District Manager Jurasky announced no reportable action.

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by motion made by Trustee Platter seconded by Trustee Mallotto at 3:08 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, October 10, 2024.

DATE: _____

10-10-2024



LaFaye M. Platter, Secretary