

**PALM SPRINGS CEMETERY DISTRICT
AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, June 13, 2024 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

The Public May Also Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:

<https://us02web.zoom.us/j/2464673948>; or

CALL IN: 669-900-6833 MEETING ID: 246 467 3948

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by giving his or her name and city of residence for the record.

Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during the Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of May 9, 2024 Regular Meeting Minutes

5. CONSENT CALENDAR - continued

- b. Approval of May Expenditures
 - General Fund \$ 108,873.16
 - May Reimburse Voucher 1912 \$ 33,374.60
 - May Reimburse Voucher 1915 \$ 75,498.56

 - Accumulative Capital Outlay \$ 32,884.72
 - May Reimburse Voucher 1913 \$ 16,200.00
 - May Reimburse Voucher 1916 \$ 13,684.72

 - Pet Memorial Park Cemetery \$.00
 - Total May 31, 2024 Expenditures Checks & Visa/Debit Card
24966-25000 & Direct Deposits (Payroll) \$ 141,757.88
- c. Financial Reports as of May 31, 2024 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. Review for Discussion and Approval – MSA Consulting, Inc. Proposal for Construction Observation and Office Support Services New Development Section B-39 to B-46 at DMP Amendment to Original Contract
- b. Authorized Signature List for Riverside County
- c. Review for Discussion and Approval – Allocation of Funds for 2024-2025 Development Projects
- d. Review for Discussion and Approval – 2024-2027 Future Development Projects
- e. Review for Discussion and Approval – 2024-2025 Schedules of Charges
- f. Review for Discussion and Approval – 2024-2025 Proposed Budget
- g. CSDA Annual Conference & Exhibitor Showcase – September 9-12, 2024, in Indian Wells, CA
- h. Review for Filing of the 2024 Local Agency Biennial Notice Conflict of Interest Code – Riverside County Board of Supervisors

7. LEGISLATIVE CALENDAR

- a. Resolution 3-2024, Transfer Interment Rights & Costs from PN to ACO & GF
- b. Resolution 4-2024, 2024-2025 Budget Adoption

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager

13. FUTURE AGENDA ITEMS

- a. Discussion in 2024/2025 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing
- e. Trustee Meeting Attendance Compensation

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference With Legal Counsel – Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)
One Potential Case
- b. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer – Update
- c. East 40 Acres Lease Agreement – Update (Nothing to Report)

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, June 10, 2024**

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES**

REGULAR BOARD OF TRUSTEE MEETING

DATE: May 9, 2024
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.
2. **ROLL CALL**
Present: Jan M. Pye, Chairperson
Michael V. Smith, Vice Chairperson
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Tim Radigan-Brophy

Also Present: Kathleen Jurasky, District Manager
3. **PUBLIC COMMENTS** Brad Anderson, Rancho Mirage submitted a written statement to the Board for public record.
4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; vote 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.
5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.
6. **ADMINISTRATIVE CALENDAR**
 - a. **Review for Discussion and Possible Approval -Successor Agency to the Redevelopment Agency for the County of Riverside Request that the Taxing Entity Subordinate its Right to Receive the Statutory Pass-Through Payments from the Project Area to the Payment of the 2024D Bonds** District Manager Jurasky explained the 2024D Bonds and stated attorney Steve Quintanilla recommended approval. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to approve the Pass-Through Payments from the Project Area to the Payment of the 2024D Bonds. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.
 - b. **Review for Discussion and Possible Approval Trustee Meeting Attendance Compensation Increase** District Manager Jurasky reported the last increase from \$100.00 per meeting to \$179.59 was in 2016, and Health & Safety 9031 (b) provides that trustees by ordinance adopted pursuant to Water Code Section 20200, et seq. may increase the amount of compensation not to exceed five percent each calendar year following the operative date of the last adjustment.

She further reported that compensation would increase for the noted years as follows:

Year	Old	5%	New
2017	179.59	8.98	188.57
2018	188.57	9.43	198.00
2019	198.00	9.90	207.90
2020	207.90	10.40	218.30
2021	218.30	10.92	229.22
2022	229.22	11.47	240.69
2023	240.69	12.04	252.73
2024	252.73	12.64	265.37

Following a discussion motion was made by Trustee Smith, second by Trustee Platter to approve the compensation increases note above, and address trustee compensation annually. District Manager Jurasky was directed to have attorney Steve Quintanilla prepare the ordinance notice for publication in the Desert Sun as required. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** - Continued

c. **Discussion for Approval to Cancel PreNeed Contract in Default – C. Morales, Contract #C003698** District Manager Jurasky reported several attempts have been made by phone, mail and including a certified letter to contact the customer. She stated there is a balance of \$1,633.00 owed and the last payment was received on August 10, 2023, for the June and July 2023 payments.

Following a discussion motion was made by Trustee Smith, second by Trustee Radigan-Brophy to approve cancelling the Morales Contract #C003698 in default with no refund being made. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

7. **LEGISLATIVE** – None

8. **TRUSTEE AND ATTORNEY SIGNATURES** All documents were signed as needed by the Trustees; no attorney signature needed.

9. **BOARD DEVELOPMENT** a. **Engaging with Your Legislators** No action taken.

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager**

1. S. Vickrey, Office Accountant – Retirement Last Day June 28, 2024

District Manager Jurasky reported she and S. Vickrey had discussed his upcoming retirement and what he would be doing after retirement. She stated he said he would be getting a part-time job, and she asked if he would be interested in part-time employment as the office accountant for PSCD and he said yes. Following a discussion District Manager Jurasky was directed to discuss this with attorney Steve Quintanilla and have him prepare a contract outlining the details of S. Vickrey's part-time employment with PSCD.

She further reported a retirement luncheon is scheduled for 12:00pm-2:00pm, Friday, June 28, 2024, at the District office and that she is hiring a taco vendor to cater the lunch.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2024/2025 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Future Long-Range Planning – PSCD Staff** No action taken

e. **Trustee Meeting Attendance Compensation**

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by District Manager Jurasky. Convened into Closed Session at 2:41 P.M.

- a. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)**
- b. **Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update**
- c. **East 40 Acres Lease Agreement – Update** Nothing to report.

Returned to Open Session at 2:45 P.M.

15. CLOSED SESSION ANNOUNCEMENT – District Manager Jurasky announced no reportable action.

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 2:45 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, June 13, 2024.

DATE: _____

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From May 1, 2024 to May 31, 2024

Date	Check #	Line Description		
5/1/24	24966	INV 255719 - LANDSCAPE MAINTENANCE FOR APR 2024 LESS \$105.69 FOR METAL VASE DAMAGED BY MOWER ON 3/21/2024 NISSHO OF CALIFORNIA, INC	24,594.31	24,594.31
5/1/24	24967	40% DEPOSIT ON MEMORIAL TERRACE COLUMBARIUM KMI COLUMBARIA INC	19,200.00	19,200.00
5/1/24	24968	REFUND DUPLICATE HEADSTONE SETTING FEE PAID ON RECEIPT 4 REFUND DUPLICATE EDC-HEADSTONE PAID ON RECEIPT 43723 EVELYN KRAMER	150.00 25.00	175.00
5/3/24	24969	INV 2405133 SECURITY PATROL FOR 05/01/2024 TO 05/31/2024 MAXWELL SECURITY SERVICES, INC	825.00	825.00
5/3/24	24970	INV 72945 - (12 GRAY VASES) INV 72946 - (12 GRAY VASES) ASCO PACIFIC, INC.	500.03 500.03	1,000.06
5/3/24	24971	INV 5962 FOR ECOFERIGATION FOR APR 2024 ECOFERT, INC	1,350.00	1,350.00
5/3/24	24972	INV 14D0032777377 FOR BOTTLED WATER FOR FEB, MAR & APR 2024 READY REFRESH	183.64	183.64
5/6/24	24973	REPURCHASE INTERMENT RIGHTS SECTION B-36#15 ENDOWMENT CARE IS NON-REFUNDABLE DEANNE NERGUIZIAN	950.00	950.00
5/9/24	24974	INV 73036 - (12) NICHE VASES ASCO PACIFIC, INC.	288.23	288.23
5/9/24	24975	INV-21-4775015 PERMIT #16-056045 FOR 2024 CATHEDRAL CITY POLICE DEPARTMENT	30.00	30.00
5/9/24	24976	INV 9002203221 - (3) #5 VAULTS; (8) #5 LINERS MATTHEWS INTERNATIONAL CORP	3,215.00	3,215.00
5/14/24	24977	INV 307295 - SEASONAL FLOWERS CAMERON NURSERY, LLC	467.10	467.10
5/14/24	24978	IT0000005931 - PS FINANCIALS FOR APR 2024 DATA VPN FOR APR 2024 IT0000005780 - DATA VPN FOR NOV 2023 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	82.94 4.66 4.66	92.26
5/14/24	24979	CONTRACT 1692 REPURCHASE OF INTERMENT RIGHTS SECTION C-1 ENDOWMENT CARE & SERVICE CHARGE ARE NON-REFUNDABLE MARIA DURAN	335.00	335.00
5/14/24	24980	211472 - PRE-EMPLOYMENT DRUG TESTING - CHAPPAROSA DESERT VIP URGENT CARE	110.00	110.00
5/17/24	24981	INV-00026756 BUILDING PERMIT FOR SECTION B-39 TO B-44 REFERENCE # BLDG-0308-2024 CITY OF CATHEDRAL CITY	9,487.45	9,487.45
5/20/24	24982	INV 5292534 - COURIER SERVICE ON 5/10/2024 GLS US	37.50	37.50
5/20/24	24983	IN930603 KYOCERA COPIER FOR 5/16/24 TO 6/15/24 AIS	243.38	243.38
5/20/24	24984	INV 9002268681 - (2)#5 VAULTS;(10)#5 LINERS	3,357.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From May 1, 2024 to May 31, 2024

Date	Check #	Line Description		
		MATTHEWS INTERNATIONAL CORP		3,357.00
5/24/24	24985	JUN 2024 PSCD EMPLOYEE DENTAL INSURANCE EXPENSE STANDARD INSURANCE COMPANY RB	537.24	537.24
5/24/24	24986	INV 73141 (12) GRAY METAL VASES ASCO PACIFIC, INC.	500.03	500.03
5/24/24	24987	INV 031715 - MAR 2024 SERVICE ON AMERICAS PLAZA FOUNTAIN INV 031792 - APR 2024 SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00 80.00	160.00
5/24/24	24988	IN0511217 - ENVIROMENTAL HEALTH PERMIT EXPIRES 06/30/2025 COUNTY OF RIVERSIDE	943.00	943.00
5/24/24	24989	INV W65580 - GAS TANK ANNUAL SCAQMD VAPOR TESTING AND RE WESTERN PUMP INC	2,095.90	2,095.90
5/24/24	24990	JUN 2024 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RB	79.42	79.42
5/24/24	24991	213313 - PRE-EMPLOYMENT DRUG TESTING - RAINES DESERT VIP URGENT CARE	75.00	75.00
5/28/24	24992	GROUND SUPERVISOR CELL PHONE FOR 5/20/24 - 6/19/24 T-MOBILE	118.37	118.37
5/28/24	24993	JUN 2024 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	58.80	58.80
5/31/24	24994	DISTRICT MANAGER CELL PHONE FOR 05/20/24 - 06/19/24 AT & T MOBILITY	205.03	205.03
5/31/24	24995	MAY 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - K JURASKY MAY 2024 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	1,136.74 3,865.41	5,002.15
5/31/24	24996	MAY 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - E ARCHILA FRANKLIN - TEMPLETON	537.08	537.08
5/31/24	24997	MAY 2024 PSCD EMPLOYEE RETIREMENT EXPENSE- G HERRERA FRANKLIN - TEMPLETON	356.11	356.11
5/31/24	24998	MAY 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S LOZANO FRANKLIN - TEMPLETON	425.04	425.04
5/31/24	24999	MAY 2024 PSCD EMPLOYEE RETIREMENT EXPENSE - S VICKREY FRANKLIN - TEMPLETON	445.20	445.20
5/31/24	25000	INV-00026211 - GRADING PERMIT FEE FOR SECTION B-39 TO B-45 CITY OF CATHEDRAL CITY	4,197.27	4,197.27
5/8/24	APPLE	ICLOUD+ WITH 200 GB OF STORAGE KJ COMPANY DEBIT CARD	2.99	2.99
5/3/24	BURRTEC	WASTE AND RECYCLING SERVICES FOR MAY 2024 BURRTEC WASTE & RECYCLING SVCS	603.53	603.53
5/8/24	CALPERS	MAY 2024 PSCD EMPLOYEE HEALTH INSURANCE EXPENSE MAY 2024 PSCD RETIREE HEALTH INSURANCE EXPENSE CALPERS	6,875.02 449.58	7,324.60
5/1/24	CHAMBER	CHAMBER OF COMMERCE ANNUAL JOINT MIXER - K JURASKY	20.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From May 1, 2024 to May 31, 2024

Date	Check #	Line Description		
		KJ COMPANY DEBIT CARD		20.00
5/10/24	COLONIAL	K JURASKY EXTRA HEALTH INSURANCE FOR APR 2024 COLONIAL LIFE	203.78	203.78
5/14/24	CVWD	CVWD - 332245-850914 WELL REPLENISHMENT FOR APR 2024 COACHELLA VALLEY WATER DISTRICT	2,298.64	2,298.64
5/14/24	CVWD	559833-884768 - COMMERCIAL FOR MAY 2024 180819-512108 - BUSINESS FOR MAY 2024 559831-884770 - FIRE PROTECTION COACHELLA VALLEY WATER DISTRICT	31.78 25.41 86.99	144.18
5/20/24	DESERT AL	INV 495380 - OFFICE MONITORING FOR 06/01/24 - 08/31/24 EXTENDED WARRANTY DAI EQUIPMENT FOR 06/01/24 TO 08/31/24 DESERT ALARM	89.85 179.85	269.70
5/20/24	DESERT AL	INV 495262 - MAINTENANCE MONITORING SERVICE FOR 06/01/24 - 08/ DESERT ALARM	89.85	89.85
5/20/24	DESERT AL	INV 494786 - FIRE MONITORING SERVICE FOR 06/01/24 - 08/31/24 DESERT ALARM	119.97	119.97
5/14/24	DWA	DWA - WMC USAGE FOR MAY 2024 DESERT WATER	604.37	604.37
5/1/24	EARTH LIN	INV0000001766180 OFFICE WIFI FOR APR 2024 ONE RING NETWORKS	200.00	200.00
5/3/24	EARTH LIN	INV 000001777091 OFFICE WIFI FOR MAY 2024 ONE RING NETWORKS	200.00	200.00
5/3/24	EDD_TAX	SIT P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 SDI P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 EMPLOYMENT DEVELOPMENT DEPT	334.29 170.89	505.18
5/17/24	EDD_TAX	SIT P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 SDI P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 EMPLOYMENT DEVELOPMENT DEPT	301.19 163.05	464.24
5/31/24	EDD_TAX	SIT P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 SDI P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 EMPLOYMENT DEVELOPMENT DEPT	316.04 167.55	483.59
5/3/24	EDD_TAXa	SDI P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 CA EDU & TRAINING P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 EMPLOYMENT DEVELOPMENT DEPT	55.61 1.79	57.40
5/17/24	EDD_TAXa	SUI P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 CA EDU & TRAINING P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 EMPLOYMENT DEVELOPMENT DEPT	39.24 1.27	40.51
5/31/24	EDD_TAXa	SUI P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 CA EDU & TRAINING P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 EMPLOYMENT DEVELOPMENT DEPT	27.84 0.90	28.74
5/29/24	EDISON	8000493032 ADMIN BUILDING FOR PERIOD 04/11/24 TO 05/09/24 8001545238 DAVALL GATE FOR PERIOD 04/12/24 TO 05/12/24 8003526191 WELL #2 FOR PERIOD 04/12/24 TO 05/12/24 8004476833 WMC FOR PERIOD 04/12/24 TO 05/12/24 8004476833 WMC DCE FOR PERIOD 04/12/24 TO 05/12/24 SO CAL EDISON	711.00 25.57 198.67 15.80 0.59	951.63

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From May 1, 2024 to May 31, 2024

Date	Check #	Line Description		
5/21/24	EL PARRA	EL PARRANDERO ELEGANTE - GROUND SUPERVISOR WORK BOOTS EA COMPANY DEBIT CARD	87.65	87.65
5/14/24	EWING	INV 22284917 - FERTILIZER FOR WMC EWING IRRIGATION PRODUCTS INC	463.52	463.52
5/3/24	EXPRESS_T	FIT P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 SOCIAL SECURITY P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 MEDICARE P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 BANK OF AMERICA	1,149.29 1,926.25 450.51	3,526.05
5/17/24	EXPRESS_T	FIT P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 SOCIAL SECURITY P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 MEDICARE P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 BANK OF AMERICA	1,224.21 1,838.16 429.89	3,492.26
5/31/24	EXPRESS_T	FIT P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 SOCIAL SECURITY P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 MEDICARE P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 BANK OF AMERICA	1,264.70 1,888.74 441.72	3,595.16
5/3/24	FEES	P/R 04/18/2024 TO 05/01/2024 PAID 05/03/2024 CBIZ PAYROLL	91.56	91.56
5/17/24	FEES	P/R 05/02/2024 TO 05/15/2024 PAID 05/17/2024 CBIZ PAYROLL	111.24	111.24
5/31/24	FEES	P/R 05/16/2024 TO 05/29/2024 PAID 05/31/2024 CBIZ PAYROLL	114.77	114.77
5/15/24	FRONTIER	OFFICE PHONES FOR 05/07/24 TO 06/06/24 FRONTIER	517.45	517.45
5/28/24	STAPLES	STAPLES - OFFICE SUPPLIES KJ COMPANY DEBIT CARD	214.41	214.41
5/20/24	SWISS DON	SWISS DONUTS FOR BOARD MEETING 5/20/24 KJ COMPANY DEBIT CARD	5.00	5.00
5/20/24	SWISS DON	SWISS DONUTS FOR BOARD MEETING 5/20/24 KJ COMPANY DEBIT CARD	17.50	17.50
5/8/24	USPS	USPS - CERTIFIED LETTER TO CATHEDRAL CITY MANAGER EA COMPANY DEBIT CARD	9.92	9.92
5/17/24	USPS	USPS - POSTAGE STAMPS & CERTIFIED LETTER TO EMPLOYEE EA COMPANY DEBIT CARD	144.73	144.73
	Total		<u>108,680.69</u>	<u>108,680.69</u>

**PALM SPRINGS CEMETERY DISTRICT
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND
For May 2024**

Date	Reference	Employee	Amount
5/3/2024	6178	KATHLEEN JURASKY	3,052.64
5/3/2024	6179	MELISSA N CHAPPAROSA	1,543.80
5/3/2024	6180	STEPHANIE C. LOZANO	1,604.85
5/3/2024	6181	SCOTT W. VICKREY	1,674.60
5/3/2024	6182	EDGAR F. ARCHILA	2,050.18
5/3/2024	6183	GABRIEL C. HERRERA	1,454.00
5/17/2024	6189	KATHLEEN JURASKY	3,052.66
5/17/2024	6190	MELISSA N CHAPPAROSA	335.81
5/17/2024	6191	STEPHANIE C. LOZANO	1,604.86
5/17/2024	6192	SCOTT W. VICKREY	1,674.60
5/17/2024	6193	EDGAR F. ARCHILA	1,949.14
5/17/2024	6194	GABRIEL C. HERRERA	1,417.58
5/17/2024	6195	LYNN T. MALLOTTO	0.00
5/17/2024	6196	LAFAYE M. PLATTER	163.88
5/17/2024	6197	JAN M. PYE	163.88
5/17/2024	6198	TIM RADIGAN-BROPHY	163.87
5/17/2024	6199	MICHAEL V. SMITH	163.88
5/31/2024	6205	KATHLEEN JURASKY	3,052.64
5/31/2024	6206	KATHLEEN JURASKY	400.00
5/31/2024	6207	STEPHANIE C. LOZANO	1,604.86
5/31/2024	6208	SCOTT W. VICKREY	1,674.60
5/31/2024	6209	EDGAR F. ARCHILA	2,201.76
5/31/2024	6210	GABRIEL C. HERRERA	1,417.59
5/31/2024	6211	LYNN T. MALLOTTO	0.00
5/31/2024	6212	JAN M. PYE	163.88
5/31/2024	6213	LAFAYE M. PLATTER	163.88
5/31/2024	6214	TIM RADIGAN-BROPHY	163.88
5/31/2024	6215	MICHAEL V. SMITH	163.87
5/1/2024 thru 5/31/2024			33,077.19

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
For May 2024**

May Cash Disbursement Journal	108,680.69
May Payroll Disbursement Journal	33,077.19
TOTAL PSCD DISBURSEMENTS	<u>141,757.88</u>
TOTAL GENERAL FUND EXPENDITURES	<u>108,873.16</u>
May Payment Voucher # 1812	33,374.60
May Payment Voucher # 1815	75,498.56
Total General Fund Payment Vouchers	<u>108,873.16</u>
TOTAL ACO EXPENDITURES	<u>32,884.72</u>
May ACO Payment Voucher # 1813	19,200.00
KMI Columbaria Inc.	
40% Deposit on Memorial Terrace Columbarium	
Check 24967 dated 5/1/2024	
May ACO Payment Voucher # 1814	
John Deere Gator HPX815E Replacement	
Pending expenditure	23,834.82
May ACO Payment Voucher # 1816	13,684.72
City of Cathedral City	
Building Permit for Section B-39 to B-46	
Check 24981 dated 5/17/2024	9,487.45
City of Cathedral City	
Grading Permit for Section B-39 to B-46	
Check 25000 dated 5/31/2024	4,197.27
PET CEMETERY DRAWDOWNS	<u>0.00</u>
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
TOTAL MAY 2024 DISBURSEMENTS	<u>141,757.88</u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
May 2024**

SALES

	Prior Months		May		FY 2023/2024 YTD Totals		FY 2022/2023 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	217	0	17	0	234	0	301	0
Adult, A&B	7	0	0	0	7	0	16	0
Premium	5	0	0	0	5	0	8	0
Child	3	0	0	0	3	0	6	0
Cremation	31	0	2	0	33	0	37	2
Niche	29	0	2	0	31	0	36	0
TOTALS	292	0	21	0	313	0	404	2

LOT REPURCHASES

	Prior Months		May		FY 2023/2024 YTD Totals		FY 2022/2023 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	12	1	3	0	15	1	22	1
Cremation	0	0	0	0	0	0	0	0
Niche	4	0	0	0	4	0	2	0
TOTALS	16	1	3	0	19	1	24	1

TOTAL INTERMENTS

	Prior Months		May		FY 2023/2024 YTD Totals		FY 2022/2023 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	189	2	9	0	198	2	206	0
Child	5	0	0	0	5	0	6	0
Cremation	50	2	11	0	61	2	54	3
Niche	20	0	0	0	20	0	28	0
TOTALS	264	4	20	0	284	4	294	3

SATURDAY INTERMENTS

	Prior Months		May		FY 2023/2024 YTD Totals		FY 2022/2023 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

SUNDAY INTERMENTS

	Prior Months		May		FY 2023/2024 YTD Totals		FY 2022/2023 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE ELEVEN MONTHS ENDING MAY 31, 2024

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	22,540.00	21,300.00	1,240	328,370.00	324,245.00	4,125
MISC SPECIAL SET-UP	0.00	(225.00)	225	500.00	1,575.00	(1,075)
RETURNED CHECK BANK CHARGE	0.00	0.00	0	210.00	180.00	30
INTEREST RECEIVED	0.60	0.48	0	14,555.20	9.79	14,545
LAND LEASE	6,937.09	6,676.70	260	76,307.99	77,449.90	(1,142)
MISC INCOME	0.00	0.00	0	25.00	2,973.47	(2,948)
CREDIT CARD CONVEN FEE	483.41	709.07	(226)	7,477.78	7,389.06	89
WITNESS GRAVE CLOSING	400.00	800.00	(400)	12,400.00	6,200.00	6,200
TAX COLLECTIONS	75,394.99	205,494.75	(130,100)	386,663.96	483,498.30	(96,834)
VAULTS	1,505.00	470.00	1,035	18,705.00	14,340.00	4,365
CREMATION VAULTS	900.00	450.00	450	4,950.00	5,260.00	(310)
LINERS	1,260.00	2,130.00	(870)	28,640.00	29,345.00	(705)
GRAVE VASES	790.00	945.00	(155)	11,352.84	13,548.05	(2,195)
ENR SURCHARGE	5,400.00	4,610.00	790	46,600.00	48,670.00	(2,070)
LOT TRANSFERS	100.00	0.00	100	2,200.00	1,100.00	1,100
COUNTY INTEREST INCOME	637.57	0.00	638	17,337.32	5,700.01	11,637
DONATIONS & GRANTS	0.00	0.00	0	1,004.55	12.40	992
HANDLING FEE	6,740.00	6,150.00	590	99,180.00	100,650.00	(1,470)
PRENEED CONTRACT SERVICE CHG	1,000.00	800.00	200	6,300.00	12,000.00	(5,700)
VASE/HDSTN SET & CLEAN	3,325.00	3,840.00	(515)	50,695.00	55,215.00	(4,520)
TOTAL REVENUE	127,413.66	254,151.00	(126,737)	1,113,474.64	1,189,360.98	(75,886)
EXPENSES						
REGULAR SALARIES	44,031.22	23,618.76	20,412	368,585.51	256,049.24	112,536
BOT MEETING COMPENSATION	1,795.90	897.95	898	9,338.68	9,697.86	(359)
BOT CONFERENCES	0.00	0.00	0	1,254.00	2,710.00	(1,456)
BOT TRAVEL & EXPENSES	0.00	0.00	0	1,953.90	1,455.64	498
RETIREMENT/PENSION	2,900.17	1,451.15	1,449	23,107.36	17,730.56	5,377
FICA	2,826.57	1,510.23	1,316	23,313.60	16,363.54	6,950
MEDICARE	661.06	353.20	308	5,452.41	3,826.95	1,625
EMPLOYEE GROUP INSURANCE	7,550.48	5,698.42	1,852	72,999.15	56,032.95	16,966
RETIREE GROUP INSURANCE	449.58	421.41	28	4,776.26	4,405.94	370
UNEMPLOYMENT INSURANCE	122.69	105.95	17	1,534.25	1,983.25	(449)
WORKERS COMP INSURANCE	1,413.92	1,537.21	(123)	16,832.23	16,923.37	(91)
ELECTRICITY	951.63	5,020.04	(4,068)	59,525.51	63,407.55	(3,882)
TELEPHONE	840.85	950.60	(110)	8,978.40	8,292.31	686
WATER	3,047.19	5,122.67	(2,075)	33,161.82	34,527.59	(1,366)
CAPC CONFERENCE DONATIONS	0.00	0.00	0	0.00	200.00	(200)
COMMUNITY OUTREACH	20.00	67.41	(47)	2,152.89	212.41	1,940
VISA-MASTER CHG FEES	388.44	701.90	(313)	7,453.86	7,203.47	250
RETURNED CHECK	0.00	0.00	0	0.00	105.00	(105)
COUNTY SERVICE CHARGE	111.92	119.74	(8)	1,054.28	1,079.02	(25)
EDUCATION	0.00	0.00	0	0.00	121.40	(121)
GENERAL INSURANCE	2,849.45	2,430.47	419	31,343.95	26,735.17	4,609
LEGAL	0.00	0.00	0	5,626.00	7,639.50	(2,014)
LOT REPURCHASE	1,285.00	800.00	485	7,485.00	19,815.00	(12,330)
OFFICE EXPENSE	1,744.14	1,091.92	652	24,543.20	18,704.77	5,838
TRAVEL & CONVENTION	0.00	642.45	(642)	4,749.25	4,529.31	220
UNIFORMS & SAFETY EQUIPMENT	87.65	0.00	88	880.52	563.26	317
MTG EXP & SUPPLIES	22.50	0.00	23	2,494.25	1,222.54	1,272
AUDIT	0.00	0.00	0	8,500.00	8,500.00	0
ADVERTISING/PUBLICITY	0.00	0.00	0	2,897.49	4,066.77	(1,169)
MEMBERSHIP & DUES	0.00	0.00	0	7,326.00	6,657.16	669
CA EDUCATION & TRAINING (EDD)	3.96	2.46	2	47.98	44.70	3
AUTO TRUCK EXPENSE	0.00	0.00	0	589.93	6,240.36	(5,650)
LARGE EQUIPMENT REPAIRS	0.00	0.00	0	6,468.23	5,433.15	1,035
EQUIPMENT REPAIRS	0.00	0.00	0	2,704.00	2,619.78	84
IRRIGATION SYSTEM REPAIRS	0.00	1,465.75	(1,466)	4,978.37	2,989.20	1,989
FERTILIZER AND SEED	2,280.62	1,706.43	574	26,714.61	18,362.51	8,352
GASOLINE, OIL, TIRES	0.00	0.00	0	3,712.34	3,355.18	357
PLANT & BUILDING	4,132.25	2,690.61	1,442	35,249.66	27,211.85	8,038
TOOLS & SUPPLIES	0.00	99.19	(99)	4,739.39	3,368.33	1,371
GRAVE LINERS & VAULTS	6,572.00	4,239.44	2,333	63,057.68	55,327.53	7,730
GRAVE VASES	1,788.32	521.63	1,267	9,676.83	8,299.45	1,377
CONTRACT TREE/GARDEN MAINTNCE	24,594.31	24,700.00	(106)	246,788.62	246,682.93	106
SECURITY CAMERA EXPENSE	179.70	179.70	0	718.80	718.80	0
DMP GROUNDS SECURITY	825.00	825.00	0	9,075.00	9,075.00	0
COVID-19 EXPENSES	0.00	0.00	0	239.16	543.94	(305)
TOTAL EXPENSES	(113,476.52)	(88,971.69)	(24,505)	(1,152,080.37)	(991,034.24)	(161,046)
NET CHANGE FROM OPERATIONS	13,937.14	165,179.31	(151,242)	(38,605.73)	198,326.74	(236,932)
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0	0.00	2,260,000.00	(2,260,000)
RESERVE TRANSFER OUT	0.00	0.00	0	0.00	2,260,000.00	(2,260,000)
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0	0.00	0.00	0
NET CHANGE	13,937.14	165,179.31	(151,242)	(38,605.73)	198,326.74	(236,932)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE ELEVEN MONTHS ENDING MAY 31, 2024

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
OPEN AND CLOSE	22,540.00	26,819.00	(4,279)	328,370.00	321,828.00	6,542
MISC SPECIAL SET-UP	0.00	117.00	(117)	500.00	1,400.00	(900)
RETURNED CHECK BANK CHARGE	0.00	13.00	(13)	210.00	150.00	60
INTEREST RECEIVED	0.60	1.00	0	14,555.20	20.00	14,535
LAND LEASE	6,937.09	6,677.00	260	76,307.99	80,120.00	(3,812)
MISC INCOME	0.00	0.00	0	25.00	0.00	25
CREDIT CARD CONVEN FEE	483.41	833.00	(350)	7,477.78	10,000.00	(2,522)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633)	0.00	19,600.00	(19,600)
SUN INTERMENT SURCHARGE	0.00	733.00	(733)	0.00	8,800.00	(8,800)
WITNESS GRAVE CLOSING	400.00	625.00	(225)	12,400.00	7,500.00	4,900
TAX COLLECTIONS	75,394.99	60,000.00	15,395	386,663.96	484,240.00	(97,576)
VAULTS	1,505.00	1,274.00	231	18,705.00	15,284.00	3,421
CREMATION VAULTS	900.00	425.00	475	4,950.00	5,100.00	(150)
LINERS	1,260.00	2,321.00	(1,061)	28,640.00	27,855.00	785
GRAVE VASES	790.00	1,102.00	(312)	11,352.84	13,225.00	(1,872)
MEMORIAL WALL INCOME	0.00	25.00	(25)	0.00	300.00	(300)
ENR SURCHARGE	5,400.00	4,221.00	1,179	46,600.00	50,650.00	(4,050)
LOT TRANSFERS	100.00	83.00	17	2,200.00	1,000.00	1,200
COUNTY INTEREST INCOME	637.57	0.00	638	17,337.32	4,500.00	12,837
DONATIONS & GRANTS	0.00	0.00	0	1,004.55	0.00	1,005
HANDLING FEE	6,740.00	8,307.00	(1,567)	99,180.00	99,685.00	(505)
PRENEED CONTRACT SERVICE CHG	1,000.00	1,083.00	(83)	6,300.00	13,000.00	(6,700)
VASE/HDSTN SET & CLEAN	3,325.00	4,921.00	(1,596)	50,695.00	59,055.00	(8,360)
TOTAL REVENUE	127,413.66	121,213.00	6,201	1,113,474.64	1,223,312.00	(109,837)
REGULAR SALARIES	44,031.22	29,807.00	14,224	368,585.51	357,689.00	10,897
BOT MEETING COMPENSATION	1,795.90	1,347.00	449	9,338.68	13,469.00	(4,130)
BOT CONFERENCES	0.00	0.00	0	1,254.00	3,000.00	(1,746)
BOT TRAVEL & EXPENSES	0.00	0.00	0	1,953.90	3,000.00	(1,046)
TEMPORARY HELP	0.00	833.00	(833)	0.00	10,000.00	(10,000)
RETIREMENT/PENSION	2,900.17	2,087.00	813	23,107.36	25,038.00	(1,931)
FICA	2,826.57	1,671.00	1,156	23,313.60	20,052.00	3,262
MEDICARE	661.06	418.00	243	5,452.41	5,016.00	436
EMPLOYEE GROUP INSURANCE	7,550.48	7,245.00	305	72,999.15	86,940.00	(13,941)
RETIREE GROUP INSURANCE	449.58	462.00	(12)	4,776.26	5,545.00	(769)
UNEMPLOYMENT INSURANCE	122.69	90.00	33	1,534.25	3,395.00	(1,861)
WORKERS COMP INSURANCE	1,413.92	1,840.00	(426)	16,832.23	22,083.00	(5,251)
ELECTRICITY	951.63	5,613.00	(4,661)	59,525.51	67,350.00	(7,824)
TELEPHONE	840.85	770.00	71	8,978.40	9,243.00	(265)
WATER	3,047.19	3,311.00	(264)	33,161.82	39,728.00	(6,566)
CAPC CONFERENCE DONATIONS	0.00	0.00	0	0.00	200.00	(200)
COMMUNITY OUTREACH	20.00	83.00	(63)	2,152.89	1,000.00	1,153
VISA-MASTER CHG FEES	388.44	583.00	(195)	7,453.86	7,000.00	454
RETURNED CHECK	0.00	8.00	(8)	0.00	100.00	(100)
COUNTY SERVICE CHARGE	111.92	92.00	20	1,054.28	1,100.00	(46)
EDUCATION	0.00	33.00	(33)	0.00	400.00	(400)
GENERAL INSURANCE	2,849.45	2,850.00	(1)	31,343.95	34,200.00	(2,856)
LEGAL	0.00	1,250.00	(1,250)	5,626.00	15,000.00	(9,374)
LOT REPURCHASE	1,285.00	833.00	452	7,485.00	10,000.00	(2,515)
OFFICE EXPENSE	1,744.14	1,583.00	161	24,543.20	19,000.00	5,543
TRAVEL & CONVENTION	0.00	500.00	(500)	4,749.25	6,000.00	(1,251)
UNIFORMS & SAFETY EQUIPMENT	87.65	83.00	5	880.52	1,000.00	(119)
MTG EXP & SUPPLIES	22.50	125.00	(103)	2,494.25	1,500.00	994
AUDIT	0.00	0.00	0	8,500.00	8,500.00	0
ADVERTISING/PUBLICITY	0.00	375.00	(375)	2,897.49	4,500.00	(1,603)
MEMBERSHIP & DUES	0.00	583.00	(583)	7,326.00	7,000.00	326
CA EDUCATION & TRAINING (EDD)	3.96	0.00	4	47.98	0.00	48
AUTO TRUCK EXPENSE	0.00	417.00	(417)	589.93	5,000.00	(4,410)
LARGE EQUIPMENT REPAIRS	0.00	500.00	(500)	6,468.23	6,000.00	468
EQUIPMENT REPAIRS	0.00	250.00	(250)	2,704.00	3,000.00	(296)
IRRIGATION SYSTEM REPAIRS	0.00	583.00	(583)	4,978.37	7,000.00	(2,022)
FERTILIZER AND SEED	2,280.62	2,000.00	281	26,714.61	38,000.00	(11,285)
GASOLINE, OIL, TIRES	0.00	583.00	(583)	3,712.34	7,000.00	(3,288)
PLANT & BUILDING	4,132.25	1,667.00	2,465	35,249.66	20,000.00	15,250
ROAD MAINTENANCE	0.00	7,446.00	(7,446)	0.00	89,355.00	(89,355)
TOOLS & SUPPLIES	0.00	250.00	(250)	4,739.39	3,000.00	1,739
GRAVE LINERS & VAULTS	6,572.00	4,654.00	1,918	63,057.68	55,850.00	7,208
GRAVE VASES	1,788.32	709.00	1,079	9,676.83	8,510.00	1,167
CONTRACT TREE/GARDEN MAINTNCE	24,594.31	24,700.00	(106)	246,788.62	296,400.00	(49,611)
CONTRACT BURIALS	0.00	333.00	(333)	0.00	4,000.00	(4,000)
SECURITY CAMERA EXPENSE	179.70	83.00	97	718.80	1,000.00	(281)
DMP GROUNDS SECURITY	825.00	825.00	0	9,075.00	9,900.00	(825)
COVID-19 EXPENSES	0.00	0.00	0	239.16	0.00	239
TOTAL EXPENSES	113,476.52	109,475.00	4,002	1,152,080.37	1,342,063.00	(189,983)
NET CHANGE FROM OPERATIONS	13,937.14	11,738.00	2,199	(38,605.73)	(118,751.00)	80,145
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	11,562.00	(11,562)	0.00	138,751.00	(138,751)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667	0.00	(20,000.00)	20,000
NET CHANGE	13,937.14	21,633.00	(7,696)	(38,605.73)	0.00	(38,606)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE ELEVEN MONTHS ENDING MAY 31, 2024**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	20,100.00	36,200.00	(16,100)	295,910.00	313,645.00	(17,735)
COUNTY INTEREST INCOME	1,540.22	0.00	1,540	48,967.99	14,972.83	33,995
CURRENT INTEREST & DIVIDENDS	1,615.42	0.00	1,615	40,917.71	25,051.53	15,866
GAIN/LOSS INVESTMENT FMV	3,304.19	0.00	3,304	19,967.25	(21,370.73)	41,338
TOTAL REVENUE	<u>26,559.83</u>	<u>36,200.00</u>	<u>(9,640)</u>	<u>405,762.95</u>	<u>332,298.63</u>	<u>73,464</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0	5,367.82	5,523.42	(156)
COUNTY SERVICE CHARGE	0.00	16.45	(16)	37.47	59.68	(22)
TOTAL EXPENSES	<u>0.00</u>	<u>16.45</u>	<u>(16)</u>	<u>5,405.29</u>	<u>5,583.10</u>	<u>(178)</u>
NET CHANGE FROM OPERATION	<u>26,559.83</u>	<u>36,183.55</u>	<u>(9,624)</u>	<u>400,357.66</u>	<u>326,715.53</u>	<u>73,642</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0	54,660.00	39,585.00	15,075
TOTAL OTHER	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>54,660.00</u>	<u>39,585.00</u>	<u>15,075</u>
NET CHANGE	<u>26,559.83</u>	<u>36,183.55</u>	<u>(9,624)</u>	<u>455,017.66</u>	<u>366,300.53</u>	<u>88,717</u>

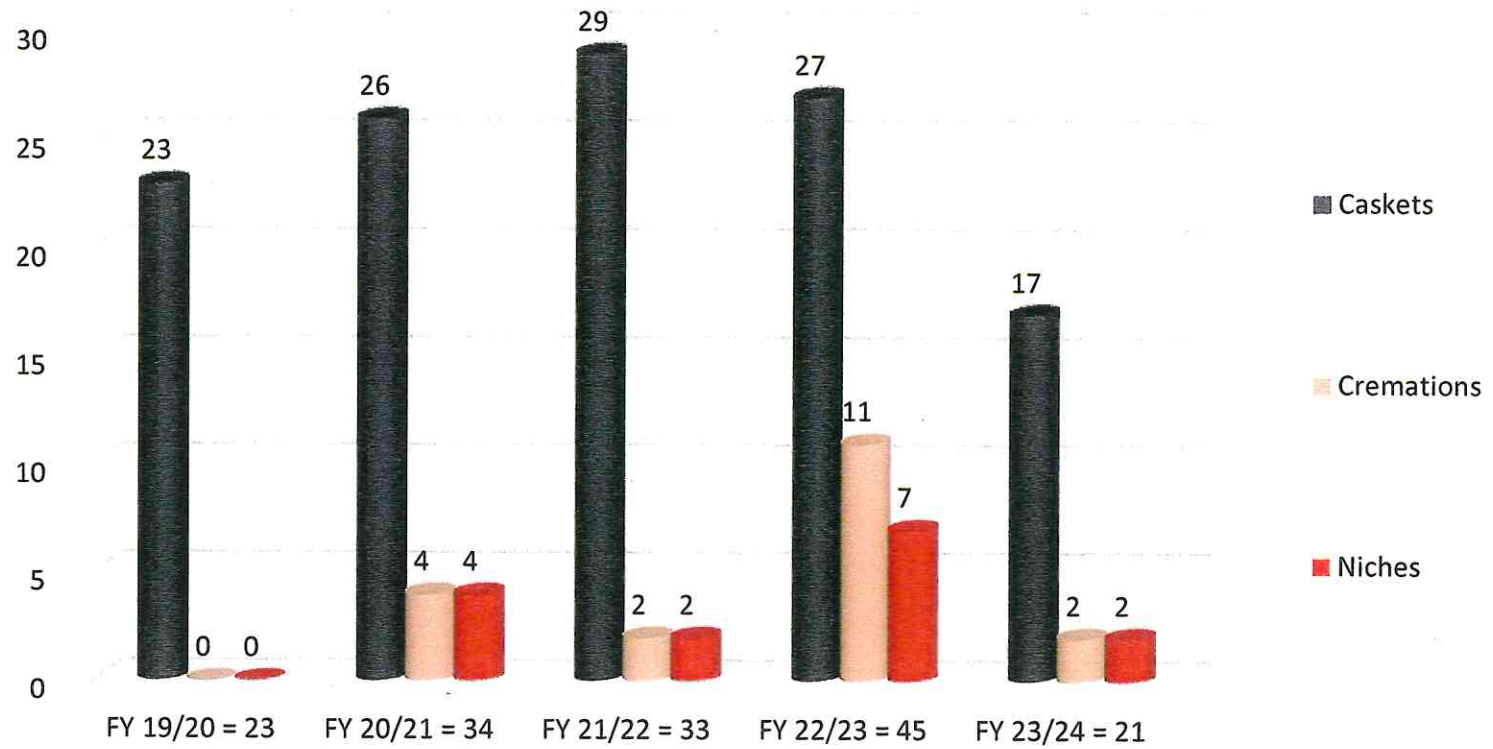
**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE ELEVEN MONTHS ENDING MAY 31, 2024**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
WMC ENDOWMENT CARE	0.00	0.00	0	60.00	1,550.00	(1,490)
ENDOWMENT CARE DEPOSITS	14,136.00	25,966.00	(11,830)	177,337.00	281,233.00	(103,896)
CURRENT INTEREST & DIVIDENDS	14,912.42	0.00	14,912	154,179.77	76,533.77	77,646
COUNTY INTEREST INCOME	360.31	0.00	360	12,145.31	10,558.94	1,586
GAIN/LOSS INVESTMENT FMV	23,281.84	0.00	23,282	162,645.97	(55,995.60)	218,642
TOTAL REVENUE	52,690.57	25,966.00	26,725	506,368.05	313,880.11	192,488
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0	27,670.47	29,264.87	(1,594)
COUNTY SERVICE CHARGE	0.00	0.34	0	0.00	6.44	(6)
TOTAL EXPENSES	0.00	0.34	0	27,670.47	29,271.31	(1,601)
NET CHANGE	52,690.57	25,965.66	26,725	478,697.58	284,608.80	194,089

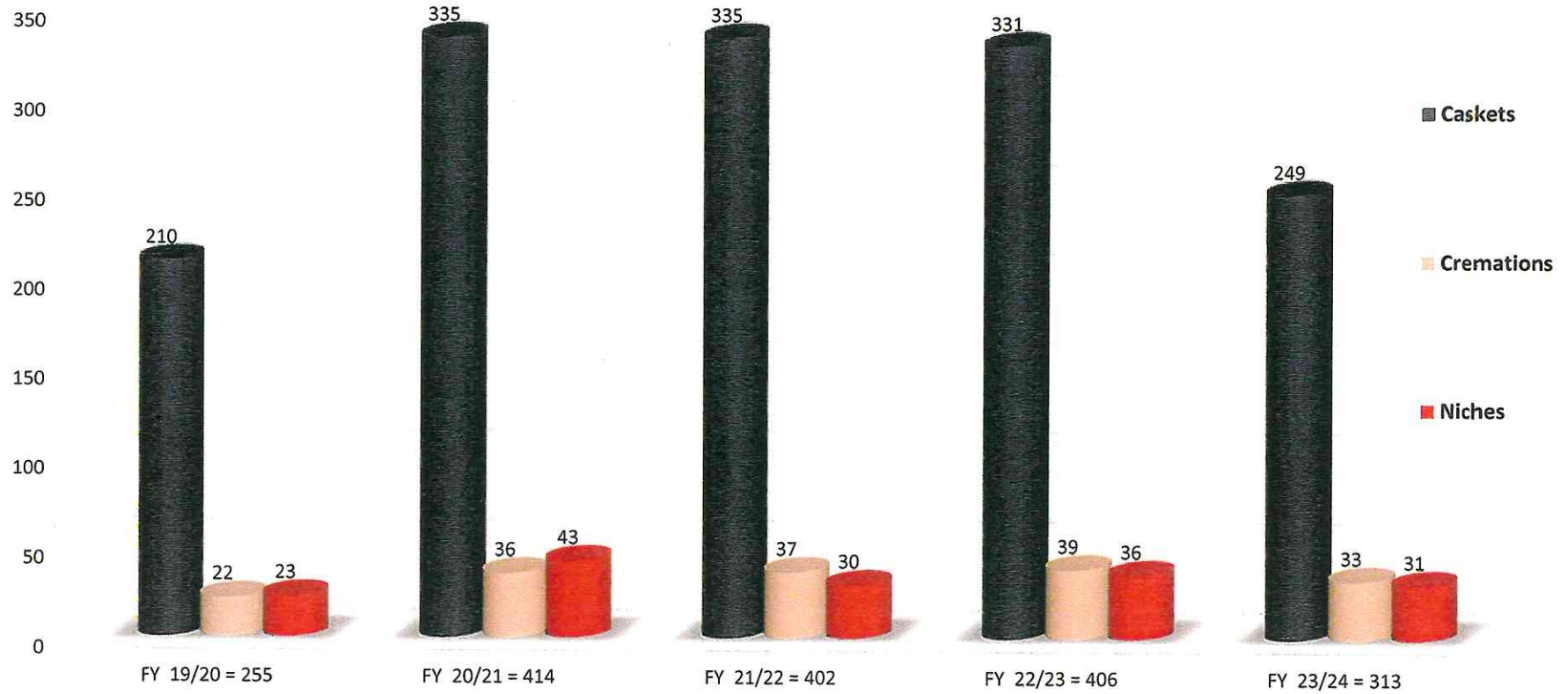
**PRENEED FUND
INCOME STATEMENT
FOR THE ELEVEN MONTHS ENDING MAY 31, 2024**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	11,110.26	18,933.67	(7,823)	138,751.71	246,955.12	(108,203)
CURRENT DEFERRED REVENUE	10,495.30	12,840.70	(2,345)	84,837.54	155,369.59	(70,532)
COUNTY INTEREST INCOME	509.56	0.00	510	13,546.09	9,096.32	4,450
CURRENT INTEREST & DIVIDENDS	9,197.65	0.00	9,198	82,752.66	43,254.70	39,498
GAIN/LOSS INVESTMENTS FMV	3,709.35	0.00	3,709	44,538.91	(25,420.03)	69,959
TOTAL REVENUE	35,022.12	31,774.37	3,248	364,426.91	429,255.70	(64,829)
EXPENSES						
INVESTMENT FEES	0.00	0.00	0	11,074.40	11,110.19	(36)
COUNTY SERVICE CHARGES	0.00	1.36	(1)	1.02	8.82	(8)
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0	6,127.27	4,005.99	2,121
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0	57,419.80	39,585.00	17,835
TOTAL EXPENSES	0.00	1.36	(1)	74,622.49	54,710.00	19,912
NET CHANGE	35,022.12	31,773.01	3,249	289,804.42	374,545.70	(84,741)

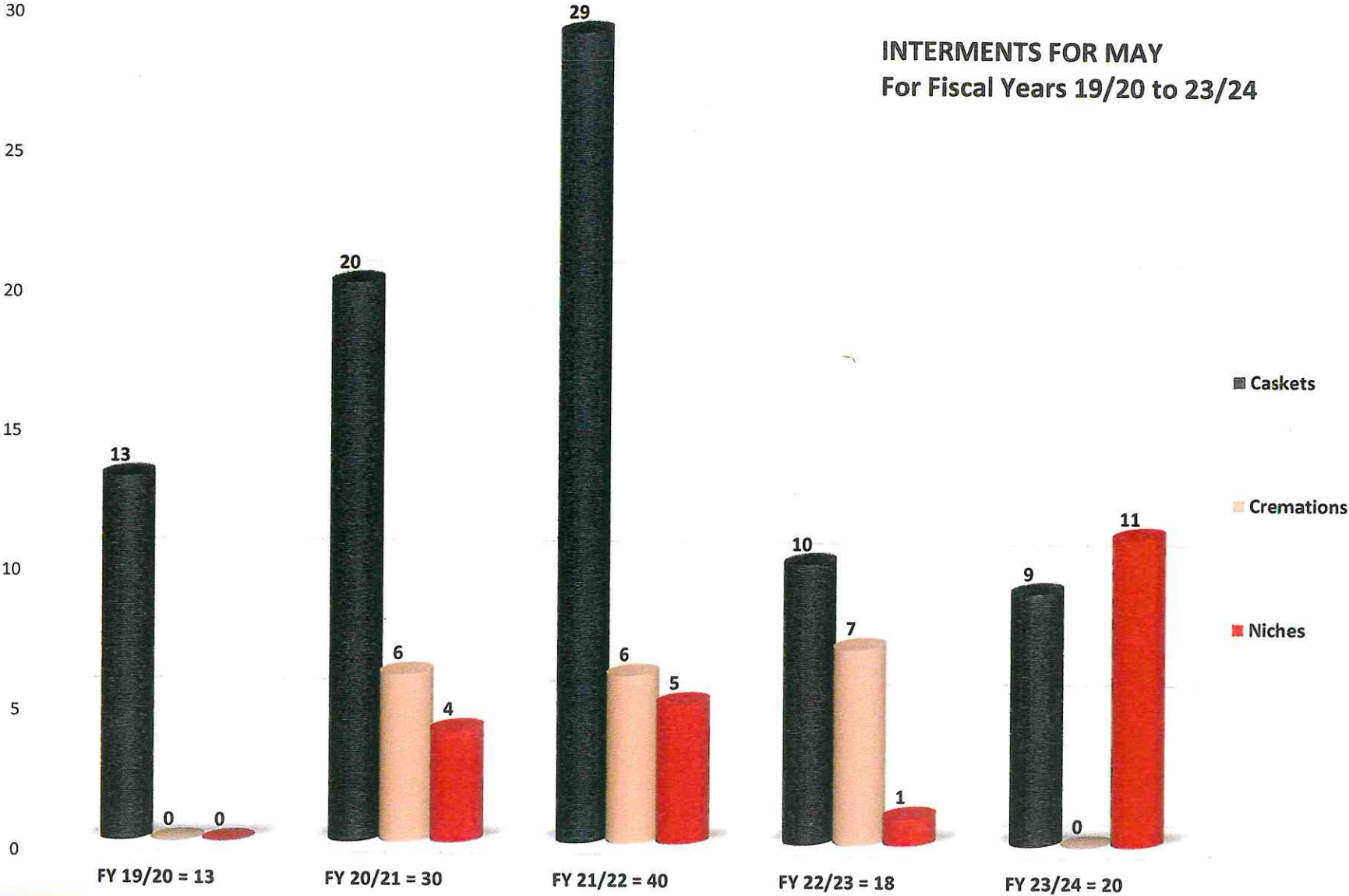
PSCD Site Sales by Fiscal Years 19/20 to 23/24 for MAY



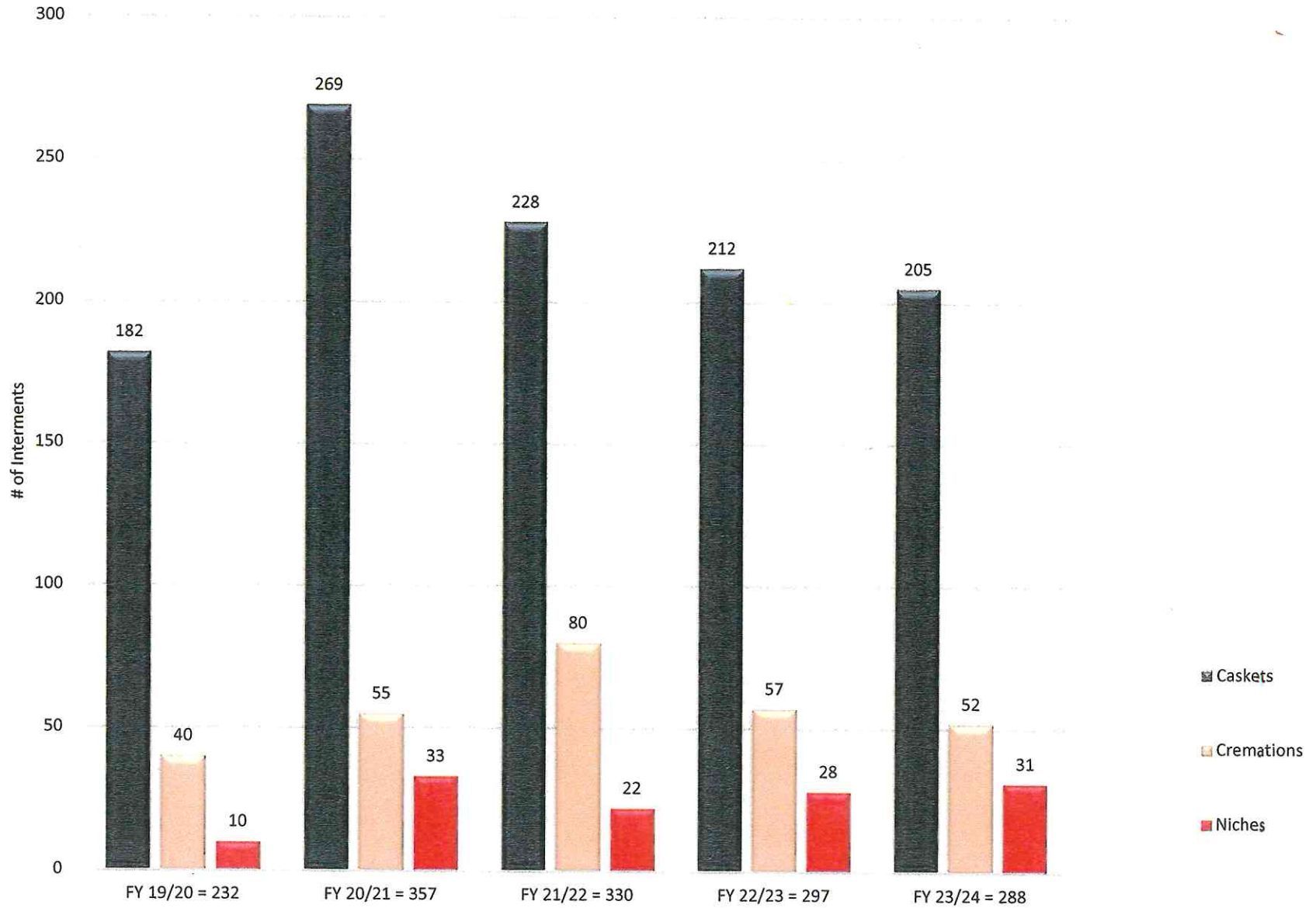
PSCD Site Sales by Fiscal Years 19/20 - 23/24 thru MAY



INTERMENTS FOR MAY
For Fiscal Years 19/20 to 23/24



PSCD INTERMENTS BY FISCAL YEARS 19/20 - 23/24 thru MAY





MSA CONSULTING, INC.

Civil Engineering · Land Surveying · Landscape Architecture
Planning · Environmental Services · Dry Utility Coordination · GIS

CONTRACT AMENDMENT

Project: Desert Memorial Cemetery – Cathedral City, CA
Construction Observation Services

MSA Job #: 2531.003
MSA RFP #: 2184

Initiated for: Ms. Kathleen Jurasky
Palm Springs Cemetery District

Client Reference:
Agreement dated 04/11/2022

Date:
June 4, 2024

MSA Project Manager:
Tom Miller

The following change is proposed for the above referenced project and is a request to amend the previous contracted relationship between MSA Consulting, Inc. and the Client. This Contract Amendment is to serve as an addendum to the existing contract established between the two parties. For hourly services, current hourly rates shall apply. A signed copy of a Professional Service Agreement, or a signed copy of this amendment, will serve to acknowledge approval of the terms contained herein:

ADDITIONAL SCOPE OF WORK REQUEST:

1.1. Pre-Bid / Const. Meetings and Coord.

Special Client requests, such as pre-bid and construction meeting attendance, teleconferences, Agency coordination, construction administrative coordination, respond to RFI's, material reviews and other tasks during the course of pre-bid and construction of the DMP Cemetery project. This proposal provides an initial estimated allowance in the compensation section. Should a greater level of effort be required, Client will be advised, and additional time invoiced on a time and material basis.

1.2. Office Based Support Services

After the completion of construction documents, and when requested by the Client or Client's authorized representative, we will provide the following services, for the DMP Cemetery project, invoiced on an hourly basis. This estimate is based upon:

- Phone coordination / discussions in support of the project with contractors, the Client or government agencies.
- Office based meetings with the Client or contractor.
- Submittal reviews.
- RFI (request for information) reviews and responses.
- Clarification drawings or exhibits.
- Construction document revisions requested by the Client.

1.3. Site Evaluations and Meetings

Site evaluations and meetings are provided when requested by the Client or Client's Representative. Site evaluations are limited solely to aesthetic review of landscape and hardscape depicted on construction documents prepared by MSA. Each evaluation will be followed by a written report.

1.4. Engineering Construction Support

As requested by Client, Client’s Representative, or Project Team, provide Engineering Construction Support relative to the Precise Grading and Drainage Plan. Support to include meeting attendance, response to RFI’s, and contractor coordination.

CLIENT RESPONSIBILITIES and ASSUMPTIONS

The following has been taken into consideration in the preparation of this amendment:

- 1. Client shall provide access to site.
- 2. Client to pay all processing deposits and fees.
- 3. Provide owner signatures on all application forms.

EXCLUSIONS

Consulting services not specifically listed in the scope above are excluded from the amendment. Additional services, if required, may be provided by MSA or other consultants under a separate written proposal with additional fees as approved by the Client. Examples of these include:

- 1. Agency/Impact Fees
- 2. Construction Management and/or Administrative Services

COST IMPACT:

Total Cost	\$15,000
1.1. Pre-Bid / Const. Meetings and Coord.	(hourly estimate) \$3,000
1.2. Office Based Support Services	(hourly estimate) \$4,000
1.3. Site Evaluations and Meetings	(hourly estimate) \$4,000
1.4. Engineering Construction Support	(hourly estimate) \$4,000

AUTHORIZATION:

Approved by:

Acknowledgment by MSA Consulting, Inc.

Authorized Signature

Signature

Typed/Printed Name

Typed or Printed Name/Title

Typed/Printed Contracting Entity

Date

Date

**PALM SPRINGS CEMETERY DISTRICT
ACCUMULATED CAPITAL OUTLAY
2024-2025 PROPOSED ESTIMATED EXPENDITURES
CURRENT LIQUID ASSETS AND INVESTMENTS**

EXPENDITURES:

NEW INTERMENT SECTIONS B-39 Thru B-46 - DMP / CONSTRUCTION DOCS

Design Development and Construction Documents-MSA/RGA Landscape Architect, Inc.	107,400.00
10% Contingency	10,740.00
	118,140.00

NEW INTERMENT SECTIONS B-39 Thru B-46 - DMP / CONSTRUCTION DOCS

Construction Documents-Waterscapers, Byrd/Miyamoto, RTM, Feiro & MRC	62,887.00
Construction Observation and Office Support Services-MSA Consulting, Inc.	15,000.00
10% Contingency	6,288.70
	84,175.70

NEW INTERMENT SECTIONS B-39 Thru B-46 - DMP / CONSTRUCTION

RGA Landscape Architect, Inc. - Construction Costs (Estimated)	1,360,535.85
10% Contingency	136,053.59
	1,496,589.44

DESERT MEMORIAL PARK ROAD REPAIRS

Asphalt Remove, Replace, Overlay, Crack Fill, Seal Coat and Striping	86,232.00
10% Contingency	8,623.20
	94,855.20

RAMON ROAD ENTRY\EXIT LANDSCAPE DESIGN AND PLANT MATERIALS

Landscape Arcitectoral Services/Construction Documents	15,000.00
Landscape Plants, Lighting and Installation (Estimated)	38,554.00
10% Contingency	3,855.40
	57,409.40

WELWOOD MURRAY CEMETERY CREMATION NICHES

Preliminary Cost (Estimated)	133,500.00
10% Contingency	13,350.00
	146,850.00

DESERT MEMORIAL PARK DA VALL CREMATION NICHES & ASSUARY

52,200.00

NEW SURFACE PRO 8 CORE i7 TABLETS, AIR PRINT, ROUTER, E-BOARDS (2)

Preliminary Cost (Estimated)	23,500.00
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CEMETERY DATA BASE AND MAPPING SYSTEM

Preliminary Cost (Estimated)	27,000.00
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TOTAL ESTIMATED EXPENDITURES	2,087,369.74
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LIQUID AND INVESTMENT ASSETS AS OF MAY 31, 2023:

ENDOWMENT CARE INTEREST INCOME (UNRESTRICTED) (CHARLES SCHWAB)	1,346,775.05
CASH ON DEPOSIT - COUNTY	91,901.75
ASSET REPLACEMENT RESERVE/LAND/BLDG/ETC - COUNTY	1,486,958.44
ACO INVESTED FUNDS - OUTSIDE COUNTY (CHARLES SCHWAB)	1,371,075.12
TOTAL ESTIMATED LIQUID AND INVESTMENT ASSETS	4,296,710.36
2023-2024 BURIAL SITES/RIGHTS SALES REVENUE (May 31, 2024)	295,910.00
	4,592,620.36

NET ESTIMATED LIQUID AND INVESTMENT ASSETS AFTER EXPENDITURES	2,505,250.63
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**PALM SPRINGS CEMETERY DISTRICT
ACCUMULATED CAPITAL OUTLAY**

2024-2027 PROPOSED FUTURE DEVELOPMENT PROJECTS

EXPENDITURES:

CHAPEL AND CONFERENCE CENTER

Preliminary Construction Costs (Estimated)	1,989,000.00
Design Development and Construction Documents (Estimated)	85,000.00
10% Contingency	<u>198,900.00</u>
	<u>2,272,900.00</u>

**DA VALL DRIVE & MC CALLUM WAY PERIMETER BLOCK WALL AND WROUGHT IRON
EXTENSION WITH TWO ENTRY\EXIT GATES (1 MOTORIZED 1 MANUAL)**

Preliminary Construction Costs (Estimated)	355,500.00
10% Contingency	<u>35,550.00</u>
	<u>391,050.00</u>

TOTAL ESTIMATED EXPENDITURES

3,253,900.00

**PALM SPRINGS CEMETERY DISTRICT
2023-2024 PROPOSED SCHEDULE OF CHARGES**

	CURRENT CHARGES		PROPOSED	2024-2025
	BUR RGTS	EDC	INCREASE	TOTAL
INTERMENT SITES, DESERT MEMORIAL PARK				
Adult Site ~ A-36, A-37	1,600.00	700.00	400.00	2,700.00
Adult Site ~ A-36, A-37	1,600.00	700.00	600.00	2,900.00
Adult Site ~ Balance of A Sections	1,700.00	700.00	500.00	2,900.00
Adult Site ~ B-7 thru B-10, B-16 thru B-21, B-24	2,000.00	1,100.00	300.00	3,400.00
Adult Site ~ B-25 thru B-33	1,600.00	700.00	600.00	2,900.00
Adult Site ~ B-34	1,800.00	900.00	200.00	2,900.00
Adult Site ~ B-35 thru B-37	1,900.00	1,000.00	300.00	3,200.00
Adult Site ~ C-19 thru C-24	1,300.00	600.00	800.00	2,700.00
Adult Site ~ C-19 thru C-24	1,400.00	500.00	1,000.00	2,900.00
Adult Site ~ C-25 and Balance of C Sections (C-3 thru C-18)	1,600.00	700.00	600.00	2,900.00
Adult Site ~ C-26 thru C-28	1,400.00	350.00	950.00	2,700.00
Adult Site ~ C-26 thru C-28	1,500.00	750.00	650.00	2,900.00
Adult Site ~ C-29	1,500.00	700.00	500.00	2,700.00
Adult Site ~ C-29	1,600.00	800.00	500.00	2,900.00
Adult Site ~ C-30	1,800.00	800.00	100.00	2,700.00
Adult Site ~ C-30	1,900.00	900.00	100.00	2,900.00
Adult Site ~ C-31	1,800.00	800.00	100.00	2,700.00
Adult Site ~ C-31	1,900.00	900.00	100.00	2,900.00
Adult Site ~ C-32	1,800.00	800.00	100.00	2,700.00
Adult Site ~ C-32	1,900.00	900.00	100.00	2,900.00
Child Site ~ A-20 (Casket over 37" = adult grave)	500.00	250.00	100.00	850.00
Cremation Site ~ A-18, A-19, A-38	800.00	300.00	100.00	1,200.00
Cremation Site ~ B-22, B-23, B-38	1,000.00	400.00	100.00	1,500.00
Cremation Niche Site D	1,650.00	550.00	100.00	2,300.00
Cremation Niche Site E ~ (America's Plaza)	1,550.00	550.00	100.00	2,200.00
Cremation Niche Site F	1,450.00	550.00	100.00	2,100.00
Cremation Niche Site A, B, C ~ (Memorial Terrace)	1,300.00	600.00	100.00	2,000.00
Cremation Niche Site G, H	1,000.00	500.00	100.00	1,600.00
Cremation Niche Site I, J ~ (Entry Plaza/B-38)	900.00	500.00	100.00	1,500.00
Cremation Niche Site K, L	800.00	500.00	100.00	1,400.00
Cremation Niche Site M, N	800.00	500.00	100.00	1,400.00
Cremation Niche Site O ~ (A-38)	700.00	500.00	100.00	1,300.00
Cremation Niche Site P	600.00	500.00	100.00	1,200.00
Cremation Niche Site S, T	1,000.00	500.00	100.00	1,600.00
Cremation Niche Site U, V ~ (Memorial Terrace)	900.00	500.00	100.00	1,500.00
Cremation Niche Site W	800.00	500.00	100.00	1,400.00
Cremation Niche Site R ~ (America's Plaza-Raised)	1,300.00	500.00	0.00	1,800.00
INTERMENT SITES, WELWOOD MURRAY CEMETERY				
Adult Site	5,500.00	2,300.00	200.00	8,000.00
Cremation Site	3,000.00	1,300.00	200.00	4,500.00
~ NO INCREASES TO CHARGES BELOW ~				
OPENING & CLOSING CHARGES:	DESERT MEMORIAL PARK	WELWOOD MURRAY		
Adult Interment, Graveside Service	1,300.00	2500.00		
Adult Interment, Graveside Service (Witness Closing)	1,500.00	2700.00		
Adult Interment, Veterans Chapel Service or Delivery	1,100.00	2100.00		
Child Interment, Graveside Service	600.00	800.00		
Child Interment, Veterans Chapel Service or Delivery	500.00	700.00		
Cremation Interment, No Witness - No set-up	600.00	900.00		
Cremation Interment, Witness/Prayer - No set-up	700.00	1000.00		
Cremation Interment, Graveside Service	1,000.00	1200.00		
Cremation Niche Interment, No Witness	500.00			
Cremation Niche Interment, Witness	700.00			
Cremation Niche Interment, Nicheside	900.00			
Site Set-up for Special Service or Extra Set-up:	Monday - Friday	250.00		
	Saturday	350.00		
	Sunday	450.00		

SATURDAY/SUNDAY INTERMENTS WHEN AVAILABLE, EXCLUDES HOLIDAYS - ADDITIONAL CHARGE OF:

		DMP	DMP & WMC	WMC
Saturday Adult Interment	Chapel/Church	900.00	No Increase	1,200.00
Saturday Child Interment	9:00/10:00/11:00	600.00	No Increase	750.00
Saturday Cremation Interment		600.00	No Increase	750.00
Sunday Adult Interment	Graveside	1,100.00	No Increase	1,400.00
Sunday Child Interment	9:30/10:30/11:30	800.00	No Increase	950.00
Sunday Cremation Interment		800.00	No Increase	950.00

DISINTERMENT CHARGES:

	DMP	DMP & WMC	WMC
Adult Site	3,500.00	No Increase	4,500.00
Child Site	1,100.00	No Increase	1,250.00
Cremation Site	1,100.00	No Increase	1,250.00
Cremation Niche Site	950.00	No Increase	N/A

HEADSTONE SETTING/REMOVAL CHARGES:

		DMP		WMC	
Single Flush Headstone -	No Increase	150/25 EDC =	175.00	210/60 EDC =	270.00
Headstone Removal - Single	No Increase		60.00		90.00
Double Flush Headstone -	No Increase	185/40 EDC =	225.00	260/60 EDC =	320.00
Headstone Removal - Double	No Increase		85.00		110.00

RECEPTACLES:

		HANDLING FEE	RECEPTACLE	TAX	TOTAL	2023-2024
Concrete Grave Liners:	Adult - Standard	420.00	230.00	20.13	670.13	648.38
	Adult #6	440.00	290.00	25.38	755.38	728.19
	Adult #7	460.00	450.00	39.38	949.38	916.75
	Child	175.00	205.00	17.94	397.94	381.63
	Baby	165.00	200.00	17.50	382.50	349.88
Concrete Grave Vaults:	Adult - Standard	490.00	320.00	28.00	838.00	805.38
	Adult - #6	510.00	385.00	33.69	928.69	896.06
	Adult - #7	530.00	650.00	56.88	1,236.88	1187.94
	Child	230.00	240.00	21.00	491.00	474.69
	Baby	185.00	220.00	19.25	424.25	402.50
Cremation Vaults:	No Increase Cremation Large	165.00	90.00	7.88	262.88	
	No Increase Cremation Ex Large	165.00	110.00	9.63	284.63	
Premium Grave Vaults 1,512.83 to 3,978.95 (See Attached Schedule)						

VASES:

	VASE	TAX	SET FEE	EDC	TOTAL
Trion	45.00	3.94	65.00	10.00	123.94
Trion (installed at time of interment)	45.00	3.94	25.00	10.00	83.94
Spartan Flush	65.00	5.69	65.00	10.00	145.69
Spartan Flush (installed at time of interment)	65.00	5.69	25.00	10.00	105.69
Spartan Raised (Replacement Vase Only 2024-2025)	29.00	2.54			31.54
Niche	50.00	4.38	65.00	10.00	129.38
Niche (installed at time of interment)	50.00	4.38	25.00	10.00	89.38

~No Increases To Items Below~

Cremation Niche Shutter Clean and Repaint	85.00	Memorial Wall (200/100 EDC)	300.00
Cremation Niche Shutter Clean	50.00	Lot Transfer Fee	100.00
Cremation Shutter Handling Fee	50.00	Returned Check Charge	30.00
Cremation Interment-Unmarked Location	500.00	Document Replacement Fee	25.00
Preneed Contract Administration Fee	100.00	Granite Headstone Cleaning	65.00/100.00
Sound System Rental	150.00	Granite Headstone 2nd Engraving	100.00
Refundable Security Deposit	550.00	Witness Headstone Setting	150.00

ELIGIBLE NON-RESIDENT SURCHARGE: ADULT \$700.00; CREMATION \$400.00; CHILDREN \$250.00

THE ENDOWMENT CARE DEPOSIT IS NOT REFUNDABLE

A Refundable late fee deposit is required on all interments. Funerals departing the cemetery grounds after hours specified in the current regulations of the Palm Springs Cemetery District shall be subject to a late hour fee.

LATE HOUR FEES: Monday-Friday \$200.00 * Saturday \$300.00 * Sunday \$350.00

Revision adopted by the Board of Trustees of the Palm Springs Cemetery District June 13, 2024. Effective July 1, 2024

This supersedes all other revisions.

**PALM SPRINGS CEMETERY DISTRICT
PROPOSED SCHEDULE OF CHARGES - PREMIUM VAULTS
July 1, 2024**

A

MONTICELLO

VAULT	798.00
HANDLING FEE	650.00
SALES TAX ON VAULT	69.83
TOTAL COST	1,517.83

B

CONTINENTAL

VAULT	961.00
HANDLING FEE	675.00
SALES TAX ON VAULT	84.09
TOTAL COST	1720.09

C

SALUTE

VAULT	838.00
HANDLING FEE	650.00
SALES TAX ON VAULT	73.33
TOTAL COST	1561.33

D

VENETIAN

VAULT	1,207.00
HANDLING FEE	700.00
SALES TAX ON VAULT	105.61
TOTAL COST	2012.61

E

F

G

CAMEO ROSE, SST TRIUNE OR VETERAN*

VAULT	2,126.00
HANDLING FEE	825.00
SALES TAX ON VAULT	186.03
TOTAL COST	3137.03

H

COOPER TRIUNE**

VAULT	2,894.00
HANDLING FEE	900.00
SALES TAX ON VAULT	253.23
TOTAL COST	4,047.23

I

BRONZE TRIUNE

VAULT	2,868.00
HANDLING FEE	900.00
SALES TAX ON VAULT	250.95
TOTAL COST	4,018.95

All current prices subject to change without notice

*No display sample for Veteran **G** (see binder)

*No display sample for Cooper Triune **H** (see binder)

**PALM SPRINGS CEMETERY DISTRICT
2024-2025 PROPOSED BUDGET - INCOME**

GENERAL FUND	May 31, 2024 YTD 2024 INCOME	APPROVED 2023-2024 BUDGET	PROPOSED 2024-2025 BUDGET
Services			
Misc Special Set Up	500	1,400	1,000
Returned Check	210	150	150
Opening & Closing	328,370	321,828	325,900
Saturday Interment Surcharge	0	19,600	19,600
Sunday Interment Surcharge	0	8,800	8,800
Vase-Headstone Set-Clean	50,695	59,055	51,870
Lot Transfer Fees	2,200	1,000	1,500
Handling Fee	99,180	99,685	99,685
P/N Contract Fee	6,300	13,000	8,000
Lost Doc-Credit Card Conv Fee, Misc	8,507	10,000	8,600
Late Hour/Witness Grave Closure	12,400	7,500	13,500
Memorial Wall	0	300	300
ENR Fee	46,600	50,650	47,770
	<u>554,962</u>	<u>592,968</u>	<u>586,675</u>
Other Income			
Interest Income	10	20	15
Land Lease	77,450	80,120	83,245
County Interest Income	14,555	4,500	9,500
Taxes Apportioned	554,763	484,240	556,500
Grave Liners	28,640	27,855	29,745
Grave Vaults	23,655	20,384	24,455
Grave Vases	11,353	13,225	12,355
	<u>710,426</u>	<u>630,344</u>	<u>715,815</u>
Total Income	1,265,389	1,223,312	1,302,490
Carryover		32,717	42,162
Transfer In		106,033	83,018
Total	<u>1,265,389</u>	<u>1,362,063</u>	<u>1,427,670</u>

ACCUMULATIVE CAPITAL OUTLAY FUND

Burial Sites	295,910	305,675	306,975
Interest or Dividends	40,918	25,000	25,000
County Interest Income	48,968	12,000	32,000
Total	<u>336,828</u>	<u>342,675</u>	<u>363,975</u>

**PALM SPRINGS CEMETERY DISTRICT
2024-2025 PROPOSED BUDGET - EXPENDITURES**

GENERAL FUND	May 31, 2024		
	YTD	APPROVED	PROPOSED
	2024 EXPEND	2023-2024 BUDGET	2024-2025 BUDGET
CODE 1 - SALARIES & BENEFITS			
60101 Regular Salaries	368,586	357,689	389,652
60102 BOT Board Meetings	9,339	13,469	19,903
60103 BOT Conference	1,254	3,000	3,000
60105 BOT Travel & Expense	1,953	3,000	3,000
61101 Temporary Help	0	10,000	0
71101 Retirement	23,107	25,038	26,646
71201/2 FICA - Medicare	28,766	25,068	30,642
72301 Employee Group Ins	77,775	92,485	97,985
72601 Unemployment Ins	1,534	3,395	1,919
73101 Workers' Comp Ins	16,832	22,083	27,670
	<u>529,146</u>	<u>555,227</u>	<u>600,416</u>
CODE 2 - UTILITIES			
81111 Electricity	59,526	67,350	63,526
81112 Telephone	8,978	9,243	9,878
81113 Water	33,162	39,728	36,262
	<u>101,666</u>	<u>116,320</u>	<u>109,666</u>
CODE 2 - ADMINISTRATIVE EXP			
83308 Community Outreach	2,153	1,000	2,000
83309 Visa-Master Card Fees	7,454	7,000	7,500
83310 Returned Checks	210	100	150
83311 County Service Charge	1,054	1,100	1,100
83312 Education	48	400	400
53313 General Insurance	31,344	34,200	37,625
83314 Legal	5,626	15,000	9,000
83315 Lot Repurchase	7,485	10,000	8,000
83316 Office Expense	24,543	19,000	20,000
83317 Travel & Convention	4,749	6,000	6,000
83318 Uniforms-Safety Equipment	881	1,000	1,000
83319 Meeting Exp, Admin. Supplies	2,494	1,500	2,000
83320 Contributions	200	200	200
83321 Audit	8,500	8,500	8,500
83323 Advertising - Publicity	2,897	4,500	3,000
83324 Membership & Dues	7,326	7,000	7,500
	<u>106,965</u>	<u>116,500</u>	<u>113,975</u>
CODE 2 - OPERATIONAL EXP			
84410 Auto/Truck Expense	590	5,000	5,000
84411 Large Equip Repairs	6,468	6,000	6,500
84412 Equip Repairs	2,704	3,000	3,000
84413 Irrigation Sys Repair	4,978	7,000	7,000
84414 Fertilizer - Seed	26,715	38,000	34,500
84415 Gas - Oil - Tires	3,712	7,000	6,000
84416 Plant - Building	35,249	20,000	36,000
84417 Road Maintenance	0	89,355	94,855
84418 Tools - Operational Supplies	4,739	3,000	4,800
84419 Grave Liners & Vaults	63,058	55,850	64,890
84420 Grave Vases	9,677	8,510	9,768
84422 Contract Tree-Garden Maint.	246,789	296,400	296,400
84423 Contract Burials	0	4,000	4,000
84424 Security Camera	719	1,000	1,000
84425 Security Guards	9,075	9,900	9,900
84426 COVID-19 Expenses	239	0	0
	<u>414,712</u>	<u>554,015</u>	<u>583,613</u>
TOTAL EXPENDITURES	<u>1,152,489</u>	<u>1,342,063</u>	<u>1,407,670</u>
CODE 8 - APPROP CONTING			
581000 Approp contingencies		20,000	20,000
TOTAL APPROPRIATION	<u>1,152,489</u>	<u>1,362,063</u>	<u>1,427,670</u>

	May 31, 2024	APPROVED	PROPOSED
	YTD	2023-2024 BUDGET	2024-2025 BUDGET
CODE 4 - ACCUMULATED CAPITAL	<u>2024 EXPEND</u>	<u>2023-2024 BUDGET</u>	<u>2024-2025 BUDGET</u>
542060 Structure-Improvements	144,629	2,003,699	2,087,370
581000 Approp contingencies	0	20,000	20,000
546020 Equipment	<u>25,920</u>	<u>50,000</u>	<u>50,000</u>
TOTAL EXPENDITURES	<u>170,549</u>	<u>2,073,699</u>	<u>2,157,370</u>

CSDA ANNUAL CONFERENCE & EXHIBITOR SHOWCASE

September 9 – 12, 2024
Indian Wells, CA

REGISTER

KEYNOTE SPEAKERS



Tuesday, September 10, 2023
Dr. Elizabeth Lombardo:
Leadership From the
Inside Out



Wednesday, September 11, 2024
Mike Rayburn
"What If"
*Two-time TED Talk Presenter,
entrepreneur, and Hall of Fame
speaker*

Hotel Information



Renaissance Esmeralda Resort & Spa
44400 Indian Wells Lane
Indian Wells, CA 92210

CSDA room reservations in the CSDA room block start at the rate of \$199 plus tax and fees per day plus \$15 resort charge per room per day. The room reservation cut-off is August 21, 2024; however, space is limited and may sell out before this date. Information regarding hotel reservations and link to book in the CSDA room block will be emailed within 24 hours of registration. One night's room and tax will be charged at the time a reservation is made and becomes non-refundable on Friday, August 16, 2024.



Adventure Awaits at the 2024 CSDA Annual Conference & Exhibitor Showcase for special district leaders! Cultivate new connections this September in Indian Wells.

Join 800-plus special district professionals and industry experts for a three-day, must-attend education and networking event.

- ▶ Develop new partnerships.
- ▶ Discover new products and services to make your district more efficient.
- ▶ Expand your horizons with inspiring and motivating keynote sessions.
- ▶ Learn about the latest in special district technology, management playbooks, and legal trends.
- ▶ Explore new ideas and best practices. Walk away with practical strategies, new connections, and innovative ideas to move your district forward.

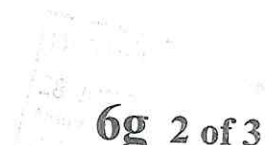
Explore, connect, and inspire in the stunning desert landscape of Indian Wells!

CSDA's 2024 Annual Conference & Exhibitor Showcase is in Indian Wells! Situated in the heart of the Coachella Valley, Indian Wells enjoys a central location with easy access to major transportation hubs, including Palm Springs International Airport. In your free time, enjoy the perfect blend of natural beauty, recreational events such as golfing and hiking, and diverse culinary scene in Indian Wells!



Renaissance Esmeralda Resort & Spa
44400 Indian Wells Lane, Indian Wells, CA 92210

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Attendee Registration Form

Hotel Reservations Renaissance Esmeralda Resort & Spa

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Registration Fees Include:

- ▶ President's Reception with the Exhibitors
- ▶ Keynote Sessions
- ▶ Continental Breakfast with the Exhibitors
- ▶ Lunch with the Exhibitors
- ▶ Mix and Mingle in the Exhibit Hall
- ▶ SDRMA Full Plated Breakfast
- ▶ Legislative Update Luncheon
- ▶ All Breakout Sessions
- ▶ "Taste of the City" Reception
- ▶ Closing Breakfast

Three Ways to Register

- 1** ONLINE by visiting the CSDA Annual Conference website at conference.csda.net.
- 2** FAX your registration form to 916-520-2465. (All faxed forms must include payment)
- 3** MAIL to CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. (please include registration form along with payment. Check should be made payable to: California Special Districts Association).

Name:		Title:	
District:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:		Website:	
Special Needs (including dietary)		First time attending the CSDA Annual Conference & Exhibitor Showcase? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Emergency Contact:			
Conference Registration Fees		Early Bird (on/before August 9, 2024)	Regular (after August 9, 2024)
<input type="checkbox"/> CSDA Member - Full Conference		\$ 775.00	\$860.00
<input type="checkbox"/> Non-member - Full Conference		\$ 1,160.00	\$ 1,290.00
<input type="checkbox"/> Guest of a Member - Full Conference* (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$ 400.00	\$ 490.00
<input type="checkbox"/> Guest of a Non-member - Full Conference* (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$600.00	\$ 730.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$ 430.00 each day	\$ 460.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$ 645.00 each day	\$ 690.00 each day
<small>*Guest registration includes all meals (breakfast, luncheon including Taste of the City), and keynote sessions. We also offer a reception only Party Pack and Taste of the City only guest registration.</small>			
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Sep. 9		\$ 285.00	\$ 430.00
<input type="checkbox"/> Pre-Conference Workshop: So, You Want to Be a General Manager? - Sep. 9		\$ 115.00 CSDA Member/Non-member	
<input type="checkbox"/> Pre-Conference Workshop: Sexual Harassment Prevention Training - Sep. 9		Free CSDA Member who is attending the full conference	
<input type="checkbox"/> Pre-Conference Workshop: Ethics - Sep. 9		Free CSDA Member who is attending the full conference	
<input type="checkbox"/> SDLF Scramble for Scholarships Golf Tournament - Sep. 9		\$130.00 (includes lunch)	
<input type="checkbox"/> Pre-Conference Tour: Southern California Edison Green Energy Tour - Sep. 9		\$30.00 (includes lunch)	
<input type="checkbox"/> Pre-Conference Activity: Special District Parks and Pickleball! - Sep. 9		\$35.00	
<input type="checkbox"/> "Taste of the City" Reception (Guests only) - Sep. 11		\$ 90.00	\$ 140.00
<input type="checkbox"/> Guest Party Pack (admission to President's Reception, Mix & Mingle, and Taste of the City)		\$215.00	\$265.00
<input type="checkbox"/> Shots in the Night - Sep. 10		Free to DISTRICT attendees – Space is LIMITED, sign up now	
		TOTAL	
Payment Information			
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:	Zip Code:	CVC:	Authorized Signature:

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA no later than August 9, 2024. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after August 9, 2024. Substitutions are acceptable and must be done in writing no than later August 30, 2024. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csda.net/about-csda/who-we-are.

2024 Local Agency Biennial Notice

Name of Agency: Palm Springs Cemetery District
Mailing Address: 31-705 Da Vall Drive, Cathedral City, CA 92234
Contact Person: Kathleen Jurasky, District Manager Phone No. 760-328-3316
Email: info@pscemetery.com Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

June 13, 2024

Signature of Chief Executive Officer
Jan M. Pye, Chairperson

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

**PALM SPRINGS CEMETERY DISTRICT
RESOLUTION 3-2024**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$12,061.78 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$7,024.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of April 1, 2024 to May 31, 2024.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 13th day of June 2024, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan M. Pye, Chairperson

ATTEST:

Lynn T. Mallotto, Treasurer

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION 4-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, FOR THE PURPOSE OF ADOPTING THE GENERAL FUND AND ACCUMULATIVE CAPITAL OUTLAY FUND BUDGETS FOR THE FISCAL YEAR 2024-2025.

WHEREAS; Pursuant to California Government Code Section 53901, every district is required to file with the Office of County Auditor Controller an itemized estimate of anticipated revenues and appropriations for fiscal year 2024-2025;

BE IT RESOLVED that the Board of Trustees of the Palm Springs Cemetery District adopt the General Fund Budget, Fund 51270, in the amount of \$1,427,670.00; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Palm Springs Cemetery District adopt the Accumulative Capital Outlay Fund Budget, Fund 51275 in the amount of \$2,157,370.00

APPROVED AND ADOPTED this 13th day of June 2024, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan M. Pye, Chairperson

ATTEST:

LaFaye M. Platter, Secretary